



**Board and Board Committee Meetings**  
**Monday January 28 and Tuesday January 29, 2019**

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University  
of Victoria

Open Session  
Tuesday January 29, 2019  
11:00 a.m.  
Senate and Board Chambers, University Centre

**SUMMARY RECORD**

**Present:** Ms. Beverly Van Ruyven (Chair), Mr. Merle Alexander, Mr. Pierre-Paul Angelblazer, Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Dr. Marilyn Callahan, Prof. Jamie Cassels, Ms. Ida Chong, Ms. Daphne Corbett, Dr. Peter Driessen, Ms. Kasari Govender, Ms. Cathy McIntyre, Ms. Andrea Mellor, Dr. David Zussman, Ms. Carrie Andersen (Secretary)

**By Invitation:** Dr. David Castle, Ms. Carmen Charette, Dr. Valerie Kuehne, Ms. Gayle Gorrill, and Ms. Kimberley Kennard, Board Coordinator

**Regrets:** Ms. Shelagh Rogers

**1. Approval of Agenda**

**MOTION:** (D. Zussman/I. Chong)

*THAT the agenda of the open session of the regular meeting of January 29, 2019 be approved.*

**CARRIED**

**2. Approval of Summary Record of the Meeting held November 27, 2018**

**MOTION:** (D. Corbett/E. Borycki)

*THAT the summary record of the open session of the regular meeting held November 27, 2018 be approved.*

**CARRIED**

**3. Business Arising from the Summary Record**

There was none.

**4. Chair's Remarks**

The Chair welcomed Dr. Marilyn Callahan who joined the Board on December 31, 2018.

**5. Correspondence**

There was none.

## **6. President's Report**

Prof. Cassels noted the opening of the renovated Queenswood Campus on January 10, 2019. Board members participated in their committee meetings at the Ocean-Climate building, Queenswood Campus on Monday January 28, 2019 and were given a tour of the facility.

### Federal Government

On January 24, 2019 Prof. Cassels met with Honourable Carolyn Bennett, Minister of Crown-Indigenous Relations and Northern Affairs. While on campus, the Minister spoke with Dr. Val Napoleon, toured the Fraser Building, and met with JID/PhD students.

### Strategic Framework

With respect to implementation of the Strategic Framework, Prof. Cassels commented on the motion being presented to the Board to approve the establishment of the University of Victoria Impact Chairs and the University of Victoria President's Chairs. He also spoke of the newly created Impact Fund which will support initiatives directly related to the priorities of the Strategic Framework.

### UN International Year of Indigenous Language

Prof. Cassels informed the Board that 2019 is the UN International Year of Indigenous Language and UVic has been chosen as one of the sites for a major UNESCO project. The First Nations Education Foundation (FNEF) has commissioned Hesquiaht master carver Tim Paul to design and carve the UN International Year of Indigenous Language Pole.

#### **a. Update on Off Campus Activity Risk Management Policy**

Kane Kilbey, Associate Vice-President Human Resources, Carolyn Russell, Director of Student Recruitment and Global Engagement and Ben McAllister, Manager of Risk, Insurance and Continuity Planning, provided a presentation on new resources to support travel abroad for students, faculty, and staff.

This includes information housed on the travel safety website at [www.uvic.ca/international](http://www.uvic.ca/international). UVic has also contracted with International SOS – a company that provides its members with access to a travel registry and comprehensive emergency and travel security assistance. International SOS is used by nearly all research universities in western Canada to support travel safety abroad.

Ms. Van Ruyven thanked Mr. Kilbey, Ms. Russell and Mr. McAllister for the presentation.

**7. External Relations Update**

BOG-Jan29/19-33

Ms. Charette introduced the report. Highlights included the new Communications and Marketing Plan for UVic 2018-21 called *Sharpening Our Edge*, and Alumni Week taking place February 1-7. Ms. Charette also noted that the fundraising goal for 2018-19 was \$16 million in new commitments from 5200 donors. As of June 28, \$17.28 million has been raised from 4093 donors.

**CONSENT**

**8. Operations and Facilities Committee (Ms. Daphne Corbett)**

**a. Status Report on Capital Projects**

BOG-Jan29/19-19a

**b. New and Revised Awards**

BOG-Jan29/19-03

**MOTION:**

*That the Board of Governors approve the new and revised undergraduate and graduate awards set out in the attached document and listed below:*

- *Schulich Leader Scholarship (revised)*
- *STÓ:LŌ Legacy Scholarship (revised)*
- *Canadian Judicial Indigenous Law Scholar Award (new)*
- *Insolvency Institute of Canada Prize in Insolvency Studies (new)*
- *Carolyn E. & Robert J. McCormick Indigenous Entrance Scholarship (revised)*
- *Irene Lee Bursary In English (revised)\**
- *Larry Lee Kinesiology Bursary (revised)\**
- *Taylor Scholarship in Music (revised)\**
- *Davison Graduate Award in Russian and Slavic Studies (revised)*
- *T.S. McPherson Entrance Scholarship (revised)\**
- *Terry and Myrna Daniels Scholarship in Music (revised)\**
- *Langford-Seaborne Scholarship (revised)*
- *Rob and Tammy Lipson Research Scholarship (revised)\**
- *John Shields Scholarship in Public Administration (revised)\**
- *Butterfield Scholarship in Fine Arts (new)*
- *Butterfield Scholarship in the School of Music (new)*
- *Hakai-Raincoast Award (revised)*
- *Allan and Elizabeth McKinnon Bursary in Engineering (revised)*
- *Kiragood Scholarship (new)*
- *Weston Family Scholarship in Hotel & Restaurant Management (revised)\**
- *Ailsa & Roger Bishop Entrance Scholarship in Theatre (new)\**
- *Ailsa & Roger Bishop Travel Award in Music (new)\**
- *Stacey Reginald Ball Prize (new)\**
- *Edward Hammond King Bursary (revised)\**
- *Phillips, Hager & North Graduate Bursary (revised)*
- *Thea Vakil Scholarship (revised)\**

- *Diana and Martin Hocking Graduate Scholarship (revised)\**
  - *Dr. Robert Michael Peet Graduate Scholarship (revised)*
  - *Vancouver Island Chapter of A.S.H.R.A.E Inc. Endowment Scholarship (revised)\**
  - *Herta Hartmanshenn Award in Music (revised)\**
  - *George Jennings Burnett Memorial Award (revised)\**
  - *Mary Dorothy Jones Bessex Award (revised)\**
  - *School of Exercise Science, Physical and Health Education Entrance Scholarship (revised)\**
  - *School of Exercise Science, Physical and Health Education Scholarship (revised)\**
  - *School of Exercise Science, Physical and Health Education Graduate Scholarship (revised)\**
  - *Henry, Annie and Harry Cathcart Award (revised)\**
  - *MBA Leadership/Citizenship Award (revised)*
  - *MBA Pay-It-Forward Award (revised)\**
  - *Fox Memorial Bursary (revised) \**
  - *Phoenix Theatre Award (revised)\**
  - *Finlayson Award (revised)\**
  - *Jean Sally Wilson Scholarship (new)\**
- \* Administered by the University of Victoria Foundation*

**c. Proposal to Discontinue the Diploma in Fine Arts**

BOG-Jan29/19-24

**MOTION:**

*THAT the Board of Governors approve the discontinuation of the Fine Arts Diploma, as described in the document “Discontinuation of Diploma in Fine Arts”, effective immediately.*

**d. Proposal to Establish a Minor in Data Science**

BOG-Jan29/19-25

**MOTION:**

*THAT the Board of Governors approve the establishment of a Minor in Data Science, as described in the document “Minor in Data Science”, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.*

**e. Proposed Major Program Changes to the MPA Program – Thesis Option (On Campus) and Course-Based Option (Online)**

BOG-Jan29/19-26

**MOTION:**

*THAT the Board of Governors approve the proposed major program changes to the MPA Program – Thesis Option (On Campus) and Course-Based Option (Online), as described in the memorandum dated October 22, 2018, effective immediately.*

**f. Proposal to Establish a Professional Specialization Certificate in Visitor and Community Engagement**

BOG-Jan29/19-27

**MOTION:**

*THAT the Board of Governors approve the establishment of a Professional Specialization Certificate in Visitor and Community Engagement, as described in the document "Professional Specialization Certificate in Visitor and Community Engagement", and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.*

**9. Finance Committee (Dr. David Zussman)**

**a. University of Victoria Staff Pension Plan Investment Performance Report for the Period Ended September 30, 2018**

BOG-Jan29/19-18

**10. Executive and Governance Committee (Ms. Beverly Van Ruyven)**

**a. Long Term Disability Trust Agreement Update**

BOG-Jan29/19-22

**MOTION:**

*THAT following the recommendation of the Board of Trustees of the Long Term Disability Trust, the Board of Governors approve the enclosed update to the Long Term Disability Trust Agreement.*

**Pro Forma Motion:** (D. Zussman/D. Corbett)

*THAT the above items be approved by the Board of Governors by consent.*

**CARRIED**

**REGULAR**

**11. Finance Committee (Dr. David Zussman)**

**a. Update on Development of Draft 2019/20 to 2021/2022 Planning and Budget Framework, Part 1**

Valerie Kuehne, Vice-President Academic and Provost provided a presentation on the Draft 2019/20 to 2021/2022 Planning and Budget Framework, Part I.

Dr. Kuehne explained the annual planning process which is launched across vice-presidential portfolios every summer. By October, priorities and associated resource requests have been received for the coming years. Priorities are evaluated at the Integrated Planning Committee using the Enhanced Planning Tools and considering cross-portfolio synergies and sequencing.

In January, both the Senate Committee on University Budget and the Board of Governors provide feedback on the strategic priorities drafted in the Planning and Budget Framework. In February/March, Part II of the Planning and Budget Framework, which includes the build-out of the full university budget, is developed. The final document (Part I and II) is shared with the Senate Committee on University Budget and then presented to the Board of Governors at the March meeting for approval.

Dr. Kuehne spoke about the six Strategic Framework priorities, the two-year international tuition plan, strategic enrolment management initiatives, and the President's Strategic Framework initiatives and investments.

Dr. Zussman reported that committee members had been briefed and provided feedback on Part 1 of the draft budget framework at its meeting.

**12. Operations and Facilities Committee (Ms. Daphne Corbett)**

**a. Establishment of the University of Victoria Impact Chairs and the University of Victoria President's Chairs** BOG-Jan29/19-06

Ms. Corbett introduced the motion.

**MOTION:** (D. Corbett/D. Zussman)

*That the Board of Governors approve the establishment of the University of Victoria Impact Chairs and the University of Victoria President's Chairs.*

**CARRIED**

**b. Revised policy GV0350 Procedures for the Appointment and Re-appointment of the Vice-Provost and Academic Associate Vice-Presidents** BOG-Jan29/19-05

Prof. Cassels stated that the amendment to the existing policy was to include the newly-established position of Vice-Provost. He noted that the revisions had been approved by Senate at its February meeting.

**MOTION:** (D. Corbett/D. Zussman)

*THAT the Board of Governors approve the revised policy GV0350 Procedures for the Appointment and Re-appointment of the Vice-Provost and Academic Associate Vice-Presidents, effective 1 February 2019.*

**CARRIED**

**c. Revised Research Policy**

BOG-Jan29/19-35

Ms. Corbett indicated the revisions to this policy were initiated through the regularly scheduled review of university policies.

**MOTION:** (D. Corbett/R. Bashir)

*THAT the Board of Governors approve the revised Research Policy, effective immediately.*

**CARRIED**

**d. Revised Establishment and Review of Research Centres Policy (and Associated Procedures)**

BOG-Jan29/19-36

Ms. Corbett stated that the revisions to this policy were to update language. The revisions had been approved by Senate.

**MOTION:** (D. Corbett/P. Driessen)

*THAT the Board of Governors approve the revised Establishment and Review and Research Centres Policy (and Associated Procedures), effective immediately.*

**CARRIED**

**e. Revised Procedures for the Appointment and Re-Appointment of Centre Directors**

BOG-Jan29/19-37

Ms. Corbett noted the revised policy had been approved by Senate.

**MOTION:** (D. Corbett/M. Callahan)

*THAT the Board of Governors approve the revised Procedures for the Appointment and Reappointment of Centre Directors, effective immediately.*

**CARRIED**

**Other Business**

- a) Review of action items identified  
There were no action items.
  
- b) Any other business  
There was no other business to report.

**Adjournment**

There being no other business, the meeting adjourned at 11:53 a.m.

Originals signed by Beverly Van Ruyven, Board Chair and Carrie Andersen, University Secretary