



Board and Board Committee Meetings
Monday June 25, 2018

University
of Victoria

Open Session
Monday June 25 2018, 2:15 pm
Michael Williams Building, Boardroom 120

SUMMARY RECORD

Present: Ms. Daphne Corbett (Chair), Mr. Merle Alexander, Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Prof. Jamie Cassels, Ms. Ida Chong, Dr. Peter Driessen, Mr. David Eso, Ms. Kate Fairley, Ms. Cathy McIntyre, Mr. Michael Mitchell, Ms. Shelagh Rogers, Ms. Beverly Van Ruyven, Dr. David Zussman, Dr. Julia Eastman (Secretary)

By Invitation: Ms. Carmen Charette, Ms. Gayle Gorrill, Dr. Valerie Kuehne, Mr. Murray Griffith, Ms. Kimberley Kennard, Board Coordinator

Regrets: Ms. Kasari Govender

1. Approval of Agenda

MOTION: (B. Van Ruyven/C. McIntyre)

THAT the agenda of the open session of the regular meeting of June 25, 2018 be approved.

CARRIED

2. Approval of Summary Record of the Meeting of May 29, 2018

MOTION: (S. Rogers/M. Mitchell)

THAT the summary record of the open session of the regular meeting of May 29, 2018 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks

There were none.

5. Correspondence

There was none.

6. President's Report

President Cassels provided an update on the University Secretary search. He noted that Daphne Corbett was the Board representative on the committee.

The committee would next meet in the fall once the consultant had candidates in place for review. Prof. Cassels stated that Carrie Andersen, Associate University Secretary would serve as the acting University Secretary.

Prof. Cassels thanked Board members who attended Convocation. He provided a special thank you to the Chancellor who created an incredible spirit at the nine Convocation ceremonies. 3776 degrees and certificates were granted along with four honorary degrees.

Prof. Cassels noted that artist Carey Newman had been appointed as the sixth Audain Professor of Contemporary Art Practice of the Pacific Northwest with UVic's Department of Visual Arts. Mr. Newman would play a role in the Aboriginal Canadian Entrepreneurs (ACE) program with UVic's Gustavson School of Business, which supports the entrepreneurial practices of Indigenous artists.

He also informed the Board that UVic conservation scientist and geography associate professor, Dr. Chris Darimont, was named the Raincoast Research Chair in Applied Conservation Science and that Dr. Cecilia Benoit was awarded a 2018 Pierre Elliott Trudeau Fellowship, during which she would pursue her project, "Missing Women Inquiry: Empowering Sex Workers as Social Justice Advocates".

Prof. Cassels noted that Dr. Norah McRae would be leaving UVic to join the University of Waterloo as the Associate Provost, Co-operative and Experiential Education starting September 1, 2018. He thanked her for her excellent leadership.

Minister of Advanced Education, Skills and Training Melanie Mark was on campus on June 11 to announce a new scholarship fund of \$2.25 million, which would support University of Victoria graduate students with a research focus on STEM – science, technology, engineering and mathematics including those in professional programs such as business administration and health.

President Cassels thanked the Board members for their service, support and advice over the past year and acknowledged Dr. Eastman, Ms. Fairley and Mr. Eso who were leaving the Board of Governors. He also thanked Ms. Corbett who was stepping down from her Board Chair position.

7. External Relations Update

BOG-Jun25/18-12

Vice-President External Relations, Carmen Charette provided highlights of the report.

She gave an update on the South Island Prosperity Project (SIPP). Greater Victoria was one of 10 finalists in a competition that would award the winning community with \$10 million dollars. In response to a question, Ms. Charette explained that there would be opportunities for engagement.

Ms. Charette echoed President Cassels' remarks on the energy at Spring Convocation and acknowledged the efforts of the Ceremonies and Events staff in the planning and organizing of the nine ceremonies.

CONSENT

8. Finance Committee (Ms. Ida Chong)

a. University of Victoria Staff Pension Plan 2017 Report to Members and Financial Statements BOG-Jun25/18-01

b. University of Victoria Staff Pension Plan Strategic Plan, Triennial Plan Assessment, and Compliance Report BOG-Jun25/18-02

c. University of Victoria Staff Pension Plan Investment Performance Report for the Period Ended March 31, 2018 BOG-Jun25/18-03

9. Operations and Facilities Committee (Ms. Cathy McIntyre)

a. Due Diligence Reports 2017 BOG-Jun25/18-07

b. Annual Report for Research Centres BOG-Jun25/18-10

c. Updates to the Privacy, Records Management and Information Security Policies BOG-Jun25/18-16

MOTION:

THAT the Board of Governors approve the proposed revisions to the Privacy Policy, the Records Management Policy, and the Information Security Policy – including changes to the relevant procedural authorities – effective July 9, 2018.

Pro Forma Motion: (C. McIntyre/D. Eso)

THAT the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

10. Finance Committee (Ms. Ida Chong)

a. 2017/18 Year End Management Statements and Budget Review BOG-Jun25/18-04

Ms. Chong reported that the Finance Committee had received a presentation by Murray Griffith, Executive Director Financial Services on the unaudited fund accounting statements and schedules. This would be Mr. Griffith's last presentation of statements to the Board as he was retiring in the fall. Ms. Chong thanked him for his work and presentations to the Board of Governors over the years.

b. Statement of Financial Information for the year ended March 31, 2018 BOG-Jun25/18-05

Ms. Chong stated that the information provided accompanied statements that had been approved at a prior Board meeting.

MOTION: (I. Chong/S. Rogers)

THAT the Board of Governors approve the Statement of Financial Information for the year ended March 31, 2018 and that the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign on the Board's behalf.

CARRIED

11. Operations and Facilities Committee (Ms. Cathy McIntyre)

a. 2018-19 University of Victoria Institutional Accountability Plan and Report BOG-Jun25/18-15

Ms. McIntyre reported that the Institutional Accountability Plan and Report had been presented to the Operations and Facilities Committee. The report would be submitted to the Minister of Advanced Education, Skills and Training and posted on the university website. The committee appreciated the new format reflecting the Strategic Framework matched to Ministry priorities.

MOTION: (C. McIntyre/D. Zussman)

THAT the Board of Governors approve the 2018/19 University of Victoria Institutional Accountability Plan and Report

and

THAT the Board of Governors authorize the Board Chair and the President to make any final edits to the 2018/19 University of Victoria Institutional Accountability Plan and Report prior to its submission to the Ministry.

CARRIED

b. Status Report on Capital Projects

BOG-Jun25/18-06

Ms. McIntyre stated that the committee had been provided with an update on the Queenswood and Direct Energy Plant projects. The student housing project status report was reviewed. The committee had also received a presentation on planning for the legalization of cannabis. In this regard there are a number of different initiatives under consideration at universities across Canada. Management is working with other post-secondary institutions in BC. Associate Vice-President Kane Kilbey is chairing a cannabis working group to prepare campus policy for the legalization of cannabis. Consultations are also taking place. An update will be provided to the Board at its September meeting.

12. Executive and Governance (Ms. Daphne Corbett)

a. Review and Approval of Board Governance Checklist

Ms. Corbett reported that the Executive and Governance committee had reviewed the editorial revisions to the Board Governance Checklist.

MOTION: (D. Corbett/S. Rogers)

THAT the Board of Governors approve the posting of the updated board governance checklist, as circulated, on the university's website for 2018/19 as part of UVic's accountability framework.

CARRIED

13. Other Business

- a) Review of action items identified
There were no action items.

- b) Any other business
There was no other business to report.

14. Adjournment

There being no other action items and no other business, the meeting adjourned at 2:38 pm.

Originals signed by Daphne Corbett, Board Chair and Julia Eastman, University Secretary