



University
of Victoria

**UNIVERSITY OF VICTORIA
BOARD OF GOVERNORS
Tuesday, September 26, 2017, 2:00 pm
Senate and Board Chambers**

SUMMARY RECORD – OPEN SESSION

Present: Ms. Daphne Corbett (Chair), Mr. Rizwan Bashir, Dr. Elizabeth Borycki, Prof. Jamie Cassels, Ms. Ida Chong, Mr. Peter Driessen, Mr. David Eso, Mr. Michael Mitchell, Ms. Shelagh Rogers, Ms. Beverly Van Ruyven, Dr. David Zussman, Dr. Julia Eastman (Secretary)

Regrets: Ms. Cathy McIntyre, Ms. Kate Fairley

By Invitation: Dr. Valerie Kuehne, Vice-President Academic and Provost, Ms. Gayle Gorrill, Vice-President Finance and Operations, Mr. Tom Zsolnay, Associate Vice-President Alumni and Development, and Ms. Kimberley Kennard, Board Coordinator

1. Approval of Agenda

MOTION: (S. Rogers/E. Borycki)

That the agenda of the open session of the regular meeting of September 26, 2017 be approved.

CARRIED

2. Summary Record of Regular Meeting of June 27, 2017

MOTION: (D. Zussman/B. Van Ruyven)

That the summary record of the open session of the regular meeting of June 27, 2017 be approved.

CARRIED

3. Business Arising

There was no business arising.

4. Remarks from the Chair

There were no remarks from the Chair.

5. Correspondence

There was no correspondence.

6. President's Report

Prof. Cassels spoke about recent campus visits from the provincial Advanced Education and Skills Training (AEST) Minister Melanie Mark and Deputy Minister Shannon Baskerville. Federal Minister Kirsty Duncan, Minister for Science was on campus with the President of NSERC Dr. Mario Pinto, announcing a significant investment in research by the Government of Canada through NSERC's Discovery Grants, scholarships and fellowships programs. Minister Maryam Monsef, Minister for the Status of Women visited campus and was most impressed with UVic's work on the Sexual Violence Policy and especially the Bystander Training program. These visits provided an opportunity to elaborate on UVic priorities including the Justice Indigenous Degree program, student housing and funding for student supports.

Prof. Cassels noted that UVic was part of a bid by industry and several post-secondary institutions to be considered for a federal supercluster initiative.

Prof. Cassels reported on a recent visit to Ottawa. Internationally, Prof. Cassels travelled to Mexico in June and signed an agreement with the National Council of Science and Technology of the United Mexican States. He attended the Cascadia Conference in Seattle in September. Upcoming trips include a mission to Asia (Vietnam and China) in October and a second trip to Vietnam in conjunction with APEC in November.

Prof. Cassels noted that Leah Shumka is the new Sexual Violence Coordinator on campus and is working with others on implementation of the new policy and procedures. Cassbreea Dewis will continue as the Acting Director of Equity and Human Resources for the next year. Prof. Cassels commended Ms. Dewis on her excellent leadership in the position. Dr. Kuehne noted that the Bystander Training program had trained 2000 people since the beginning of September.

Prof. Cassels commented on the following welcome events: new faculty, new staff, new academic administrators, graduate students, international students, transfer students and first year students. An enrolment report would be coming out soon. Strong enrolment numbers indicated that targets were being exceeded.

Prof. Cassels reported that a proposal had been submitted to the Canada Excellence Research Chairs (CERC) competition with a decision coming soon. Additionally, four proposals had been submitted to the Canada 150 Research Chairs program.

Prof. Cassels spoke about the recent Indigenous Plan launch led by the Provost. The launch was very successful, well attended and well received on campus and in the Indigenous community.

Prof. Cassels introduced the Orange Shirt Day video recorded by Chancellor Shelagh Rogers and thanked her for her leadership in this initiative. Prof. Cassels reminded the Board of the event later in the day to celebrate the re-appointment of Ms. Rogers as Chancellor of the University of Victoria.

CONSENT

7. Audit Committee (Ms. Beverly Van Ruyven)

- a. **PSAS Budget Approval and Government Reporting Entity Quarterly Reports – period ending June 30, 2017** BOG-Sept26/17-14

MOTION:

That the Board of Governors approve the budget prepared for inclusion in the reporting on the 2017/18 University of Victoria Consolidated financial statements in accordance with Section 23.1 of the Budget Transparency and Accountability Act.

8. Operations and Facilities Committee (Ms. Cathy McIntyre)

- a. **Status Report on Capital Projects** BOG-Sept26/17-11
- b. **President's Vietnam Scholarship** BOG-Sept26/17-30

MOTION:

That the Board of Governors approve the President's Vietnam Scholarship, subject to approval by Senate.

- c. **Revisions to the Procedures for Interim Executive Appointments and Board Chair Position Description** BOG-Sept26/17-22

MOTION:

That the Board of Governors approve the proposed amendments to the Board Chair Position Description effective October 1, 2017.

AND

That the Board of Governors approve the proposed amendment to the Procedures for Interim Executive Appointments effective October 1, 2017.

9. Finance Committee (Ms. Ida Chong)

- a. **Short Term Investment Report to June 30, 2017** BOG-Sept26/17-06

MOTION:

That the Board of Governors approve the updated Short Term Investment Policy FM5200 as presented in Appendix 3.

- b. **Long-Term Disability Trust Financial Statements** BOG-Sept26/17-08

Pro Forma Motion: *That the above items be approved by the Board of Governors by consent. (D. Zussman/S. Rogers)*

CARRIED

REGULAR

10. Operations and Facilities Committee (Mr. David Zussman, Acting Chair)

a. Strategic Planning Update BOG-Sept26/17-28

Mr. Zussman reported that the Strategic Plan was launched on September 15th, 2017. The Thoughtexchange portal opened September 18th with UVic student, faculty, staff and alumni being invited to participate. The strategic plan will be a standing agenda item for upcoming Board meetings.

b. 2017/18 Five Year Capital Plan BOG-Sept26/17-19

Ms. Gorrill presented on the 5 year Capital Plan. This plan is updated and approved annually with input from senior leaders to ensure institutional and government alignment with priorities. Priorities are also reviewed based on a building condition assessment.

Capital expansion priorities being considered include student residence expansion, an addition to the Engineering and Computer Science building, the proposed Indigenous Legal Lodge, and an addition to the Business and Economics Building. Capital renewal priorities include the Fraser building, seismic upgrades to the McPherson, Clearihue, MacLaurin buildings, Elliott Lecture and the UVC auditorium.

Planning is under way for Science and Social Science options extending space optimization for the Social Science and Humanities areas, and Health Services. Large projects currently include Science building renewals, Saunders renovations, Campus Security, the District Energy Plant and the Elliott undergraduate labs.

MOTION: (S. Rogers/D. Eso)

That the Board of Governors approve the 2017/18 Five Year Capital Plan and submit capital priorities to the Ministry on the basis of the Capital Plan.

CARRIED

c. Academic Staffing, Recruitment, and Vacancies Report BOG-Sept26/17-02

No questions or comments were received.

11. Finance Committee (Ms. Ida Chong)

a. 2017/18 Budget Expenditure Allocation Report BOG/Sept26/17-04

Ms. Chong noted the report was based on the March 2017 budget.

12. Executive and Governance Committee (Ms. Daphne Corbett)

a. Proposed Changes in Board Procedures BOG-Sept26/17-17

Ms. Corbett noted that the changes in Board procedures had emerged from a review of the enterprise risk management system. The primary responsibility for oversight and risk management was described as part of the Audit committee mandate.

MOTION: (B. Van Ruyven/I. Chong)

That the Board of Governors approve the revised Procedures, as attached and amended, for the year 2017/18 and the Statement of Responsibilities of the Board of Governors and its Members.

CARRIED

13. External Relations Update BOG-Sept26/17-24

No questions or comments were received.

14. Other Business

There was no other business.

15. Adjournment

There being no other business, the meeting adjourned at 2:44 pm.

Originals signed by Daphne Corbett, Board Chair
and Julia Eastman, Secretary