



University
of Victoria

**UNIVERSITY OF VICTORIA
BOARD OF GOVERNORS
Tuesday, March 28, 2017, 11:00 a.m.
Senate and Board Chambers**

OPEN SESSION

SUMMARY RECORD

- Present:** Ms. Daphne Corbett (Chair), Mr. Nav Bassi, Ms. Sara Maya Bhandar, Prof. Jamie Cassels, Dr. H  l  ne Cazes, Ms. Daphne Corbett, Ms. Lindsay LeBlanc, Ms. Cathy McIntyre, Mr. Michael Mitchell, Dr. Ana Maria Peredo, Ms. Shelagh Rogers, Ms. Beverly Van Ruyven, Dr. David Zussman, Dr. Julia Eastman (Secretary)
- Regrets:** Ms. Ida Chong, Ms. Carmen Charette
- Invitation:** Dr. David Castle, Mr. Tom Zsolnay, Ms. Gayle Gorrill, Dr. Valerie Kuehne and Ms. Teresa Watson

1. Approval of Agenda

MOTION: (C. McIntyre/S. Rogers)

THAT the agenda of the open session of the regular meeting of March 28, 2017 be approved.

CARRIED

2. Summary Record

MOTION: (L. LeBlanc/N. Bassi)

THAT the summary record of the open session of the regular meeting of January 31, 2017 be approved.

CARRIED

3. Business Arising

There was none.

4. Remarks from the Chair

There were none.

5. Correspondence

- 2017/2018 Government Mandate Letter
- UVic Childcare Services
- International Student Tuition Fees

Ms. Corbett acknowledged receipt of the 2017/2018 Government Mandate letter. She advised that the correspondence regarding UVic Childcare Services and International Student Tuition Fees would be discussed later in the meeting.

CONSENT

6. Finance Committee (Ms. B. Van Ruyven, Acting Chair)

a. Collection and Remission of Student Fees for the Graduate Student Fees (GSS)

MOTION:

THAT the Board of Governors collect and remit fees for the GSS in 2017/18 as outlined in the letter of March 13, 2017 from the Executive Director of the GSS to Gayle Gorrill, Vice-President Finance and Operations, subject to confirmation of approval of the fees at the GSS Semi-Annual General Meeting on March 28, 2017.

b. Collection and Remission of Student Fees for the UVSS

MOTION:

THAT the Board of Governors collect and remit the fees as approved by the UVSS members and as outlined in the letter of March 04, 2017 from the Chairperson of the UVSS to Jim Dunsdon, Associate Vice-President Student Affairs.

7. Operations and Facilities (Ms. Cathy McIntyre)

a. New and Revised Awards

MOTION:

THAT the Board of Governors approve the new and revised graduate and undergraduate awards set out in the attached documents and listed below:

- Faculty of Science Undergraduate Entrance Scholarship (new)*
- Joginder and Amrik Gill Bursary (new)
- Royal Jubilee Hospital School of Nursing Alumni Association Student Award (revised)*
- Lisa Fedrigo Bursary (new)

- Donald and Evelyn Munro Scholarship (revised)*
- Elsie G Turnbull Bursary in BC History (revised)*
- Grace and Harry Hickman Scholarship (revised)*
- The Joyce Family Foundation Bursary for Indigenous Students (new)*
- Peter Fothergill-Payne Travelling Scholarship (revised)*
- Louise Fothergill-Payne Memorial Scholarship (revised)*
- Ritchie Foundation Travel Award (revised)*
- Vancouver Island Vikes Men's Basketball Award (new)*
- Albert Hung Chao Hong Scholarship in International Business and Entrepreneurship (revised)*
- W.D. West Alumni Scholarship (revised)*
- Skeena Scholarship in Creative Writing (new)
- Dax Gibson Memorial Award in Gender Studies (revised)*
- Christine Welsh Scholarship for Indigenous Students in Gender Studies (new)
- University of Victoria Faculty Association Entrance Scholarships (revised)*
- Andrew Rippin Award (new)
- William and Amelia Kushniryk Memorial Award (new)*
- Allison Osler Entrance Scholarship (new)*
- Stephens Family Graduate Research Scholarships in Organic and Sustainable Food Systems (revised)
- Stephens Family Undergraduate Research Awards in Organic and Sustainable Food Systems (revised)
- E. Croteau and N.L. St. Clair Bursary (new)*
- Dars Albertini Rugby Award (new)*
- Professor Alfred E. Loft Memorial Scholarship (revised)*
- Frank Hobbs Educational Fund Bursary (new)*

* Administered by the University of Victoria Foundation

b. Proposal to Establish an Interdisciplinary Minor in Global Development Studies

MOTION:

THAT the Board of Governors approve, subject to funding, the establishment of an Interdisciplinary Minor in Global Development Studies, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

c. Discontinuation of the Minor in Economic Policy

MOTION:

THAT the Board of Governors approve the request for Discontinuation of the Minor in Economic Policy.

d. Proposal for the Discontinuation of Two Graduate Professional Certificates

MOTION:

THAT the Board of Governors approve the request for the discontinuation of two Graduate Professional Certificates in Library Sector Leadership and Cultural Sector Leadership.

e. Proposal for the Reinstatement of the PhD Degree Program in Theatre History

MOTION:

THAT the Board of Governors approve, subject to funding, the reinstatement of the PhD degree program in Theatre History, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

f. Proposal to Establish a Minor in Creative Writing

MOTION:

THAT the Board of Governors approve subject to funding, the establishment of a Minor in Creative Writing effective immediately, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

g. Proposal for a New Option in the Existing Degree Program in Computer/Electrical Engineering (Quantum Physics Option)

MOTION:

THAT the Board of Governors approve, subject to funding, the establishment of a New Option in the Existing Degree Program in Computer/Electrical Engineering (Quantum Physics Option), and that this approval be withdrawn if the new option should not be offered within five years of the granting of approval.

h. Status Report on Capital Projects

i. 2016 Policy Review Annual Report

Pro Forma Motion: (D. Zussman/B. Lukenchuk)

That the above motions be approved by the Board of Governors by consent.

CARRIED

REGULAR

8. Finance Committee (Ms. B. Van Ruyven, Acting Chair)

a. 2017-18 to 2019-20 Planning and Budget Framework

Ms. Van Ruyven stated that the University of Victoria values its international students who bring diverse perspectives and experiences and enrich our campus community. She noted that the university understands and values the contributions that graduate students make to the research and teaching mission of the university. Ms. Van Ruyven stated that universities have inflation costs higher than the consumer price index due to salary structures and goods and services. She said that the Finance Committee considered a recommended increase of an additional 2% for international tuition beyond the 2% increase allowed for domestic tuition. The 4% total increase in international student fees would represent a pro rata share of inflation costs. She also noted that the Finance Committee has carefully considered the recommendation for a differential fee increase for international students and that in light of the commitment to increase bursary funding in the amount of \$50,000, the Finance Committee was recommending a 4% tuition increase for international students, effective May 1, 2017.

President Cassels commented that budgets represent plans and choices that seek to balance many objectives and values. He stated that like other universities, the goal is to make investments to enhance quality, impact and student success. He acknowledged the correspondence received in regard to international tuition fee increases, thanked the writers for their feedback and comments and stated that the university values international students and their contributions.

Vice-President Academic and Provost Dr. Kuehne and Vice-President Finance and Operations Ms. Gorrill then provided a PowerPoint presentation to Board members which provided an overview of the Planning and Budget Framework for 2017/2018 along with the Operating Budget Parameters.

In the course of the presentation, Ms. Gorrill said that it was proposed that bursaries for international students be increased by 10% (\$50,000) and that if this was not sufficient to meet the need, additional funds would be allocated.

Ms. Van Ruyven said that the university was required by legislation to maintain a balanced budget and that the cost pressures exceeded projected revenues based on the 2% allowed increase in domestic tuition fees and the level of provincial funding. The planned investments reflected in the budget were critical, hence the need to raise international student fees by 4%.

Ms. Van Ruyven said that Finance Committee members had heard concerns from students and others that any additional increase would be difficult. She believed that the increase in bursary funding would mitigate the challenges and was presenting the recommendation on behalf of the committee. Other committee members were invited to comment. Several expressed concern about the proposed increase and indicated they would vote against the motion on grounds including that the additional bursary funding might not be sufficient to maintain accessibility, that communication with students about the recommendation had not been sufficient, and that the priorities reflected in the budget were inappropriate. It was noted that approval of the budget framework would result in an increase in bursary funding available to international students in need.

MOTION: (B. Van Ruyven/H. Cazes)

THAT the Board of Governors – taking into account PART I of the 2017-18 to 2019-20 Planning and Budget Framework summarizing the results of the integrated planning process – approve PART II of the 2017-18 to 2019-20 Planning and Budget Framework, including the tuition and fee increases contained therein, and authorize the President to develop and implement the detailed operating budget for the 2017/18 fiscal year.

CARRIED

9. Operations and Facilities Committee (Ms. Cathy McIntyre)

a. Enrolment Projections for 2017-2018

Ms. McIntyre said that the Committee had received the Senate's annual recommendation regarding enrolment targets for the 2017/2018 academic year. She stated that the Ministry had indicated that there would be no funded increase

in graduate and undergraduate FTEs this year and the enrolment target would remain at 16,023. As international enrolments were not included in the Ministry's target, the overall enrolment recommendation had been set at 18,073.

MOTION: (C. McIntyre/D. Zussman)
THAT the Board of Governors approve a recommended enrolment level of 18,073 FTE for the 2017/18 academic year, subject to revisions in the event of new information regarding mandated growth, funding levels, and application rates, as approved by Senate at its meeting on February 3, 2017.

CARRIED

b. Approval of Sexualized Violence Prevention and Response Policy

Ms. McIntyre stated that the Committee had received and reviewed the final version of the Sexualized Violence Prevention and Response Policy, with which it and the Board had been provided in draft form at their January meetings. She commented that while procedures and an implementation plan were yet to be developed, the Committee acknowledged the tremendous progress that had been made and noted that the policy had been completed well in advance of the May 19th deadline.

Vice-President Academic and Provost Valerie Kuehne provided a brief overview of the policy and development process and the policy. She acknowledged the presence of members of the Working Group at the meeting and invited Dr. Annalee Lepp, Chair of the Working Group that had developed the policy, to speak.

Dr. Lepp thanked all Working Group members and in particular the student members for all they had contributed. She acknowledged Cassbreea Dewis, Policy and Project Manager for the Working Group, Kyle McNeil, Policy Officer, and Nadine Burns, Administrative Support to the Working Group on Sexualized Violence Programs and Policy Development, for their outstanding organizational leadership and policy and administrative support.

Dr. Lepp said that the working group had undertaken and accomplished a very sensitive and difficult task and that the policy would be a strong foundation for the work to come to prevent sexualized violence at UVic. She said that, once the work was complete, members of the working group would continue to watch and expected to see the policy lead to a significant shift in culture and behavior.

MOTION: (C. McIntyre/A. Peredo)
THAT the Board of Governors approve the Sexualized Violence Prevention and Response Policy effective May 19, 2017.

CARRIED

President Cassels said that approval of the policy put the university on a new and more assertive path toward elimination of sexualized violence on campus. He thanked Dr. Lepp and all members of the working group for the excellent policy. He said that the next phase of the process would involve the development of three sets of procedures prior to the province's May 19th deadline and that a renewed and expanded Equity and Human Rights Office would then lead and coordinate the implementation of the policy.

Board Chair Daphne Corbett echoed on behalf of the Board the President's thanks to the Working Group. Chancellor Shelagh Rogers expressed particular thanks to survivors for their courage and their contributions to the policy.

c. 2016 Progress Report on the Sustainability Action Plan: Campus Operations 2014-2016

Ms. McIntyre acknowledged that the Committee had received a report on the progress made over the past two years in advancing the goals of the Sustainability Action Plan. Ms. Gorrill then invited Mr. Michael Wilson, Director of Campus Planning, to provide to the Board his presentation on the Sustainability Action Plan: Campus Operations 2014-2019 Progress Report. Mr. Wilson highlighted the key topic areas of Planning, Coordination and Administration, Engagement, Operations, Facilities and Services, and Reporting.

Mr. Wilson responded to questions and was thanked.

d. UVic Child Care Services After School Care Program Update

Ms. McIntyre stated that the Committee had received an update on the UVic Child Care Services After School Care Program. She said that the university and the Faculty Association had undertaken a consultative process to reach a solution to the issues raised by the planned closure of Centre #6. Ms. McIntyre noted that the University was in discussions with local child care providers in this regard and hoped to be able to make a public announcement in the next few weeks.

10. President's Report

a. External Relations Update

Due to the late hour, Prof. Cassels deferred his report.

11. Other Business

There was none.

12. Adjournment

There being no other business the meeting adjourned at 12:10 p.m.

Originals signed by Daphne Corbett, Board Chair
and Julia Eastman, Secretary