



University
of Victoria

Board and Board Committee Meetings Monday November 23 and Tuesday November 24, 2020

Open Session

Tuesday November 24, 2020

11:00 a.m. – 12:00 p.m.

Via Videoconference

DRAFT AGENDA

1. Approval of Agenda

MOTION:

THAT the agenda of the open session of the regular meeting of November 24, 2020 be approved.

2. Approval of Summary Record of the Meeting held September 29, 2020 (attached)

MOTION:

THAT the summary record of the open session of the regular meeting held September 29, 2020 be approved.

3. Business Arising from the Summary Record

4. Chair's Remarks

5. Correspondence

a. Letter from UVSS, GSS and UVic Faculty for Divestment (attached)

6. President's Report

7. External Relations Update

BOG-Nov24/20-17

CONSENT

8. Operations and Facilities Committee (Mr. Merle Alexander)

a. New and Revised Awards

BOG-Nov24/20-09

MOTION:

THAT the Board of Governors approve the new and revised undergraduate and graduate awards set out in the attached document and listed below:

- Otto and Joan Bekius Scholarship* (New)
- Distinguished Education Alumni Scholarship* (Revised)
- Knowledge First Foundation Scholarship* (Revised)
- Stephens Family Undergraduate Research Awards in Organic & Sustainable Food Systems (Revised)
- Orca Book Publishers Award in Indigenous Language Revitalization (Revised)

- Faculty of Education Emergency Bursary (Revised)
- Brian Money and Nancy Dyer Accordion Scholarship in Music (New)
- Faculty of Engineering Undergraduate Entrance Scholarship* (New)
- Faculty of Education Undergraduate Entrance Scholarship* (New)
- Faculty of Human and Social Development Undergraduate Entrance Scholarship* (New)
- Peter B. Gustavson School of Business Undergraduate Entrance Scholarship* (New)
- Faculty of Humanities Undergraduate Entrance Scholarship* (New)
- Faculty of Fine Arts Undergraduate Entrance Scholarship* (New)
- Dr. David Cook Memorial Scholarship (Revised)
- Embassy of Ukraine Book Prize (New)
- Phoenix Bursary (Revised)
- Carmanah Prize in Eco-Technology* (Revised)
- J. Prospero Scholarship for Sustainable Mining (New)
- Graduate of 1976 Visual Arts Scholarship (New)
- Victoria Real Estate Board Bursary (Revised)
- Darlene Scott Scholarship* (Revised)
- Henry and Marian Thiel International Business Award* (Revised)
- Peter B. Gustavson School of Business MGB Scholarship (New)
- Betty and Gilbert Kennedy Graduate Scholarship in Mathematics and Statistics* (New)
- Dr. Margaret “Marmie” Perkins Hess Graduate Fellowships in Earth, Ocean, Astronomy, and Environmental Sciences* (New)
- Rose Won Lau Business Scholarship* (Revised)
- JTS Scholarship* (Revised)
- School of Music Faculty String Award* (Revised)
- Sheila Ryan and Eileen Ryan Graduate Scholarship in Nursing* (Revised)
- Microserve Scholarship in Business, Management Information Systems (Revised)
- Iola Worthington Scholarship in Business* (Revised)
- Jean Foley International Business Scholarship (Revised)
- Janet Person Legacy Award (New)
- Norah & Calvin Banks Indigenous Leadership Award in the Sciences* (Revised)
- Ronald C. Corbeil Award for Merit in Program Evaluation* (Revised)
- Law Student Emergency Fund (New)
- UVic Business Class of 2009 Scholarship (New)
- Dr. Marion Porath Bursary in Education* (New)
- Churchill Foundation Vancouver Island Barry Gough Scholarship in English* (New)
- Jawl PhD Student Scholarship for Research Excellence (New)
- Agamemnon Kasapi and Family Scholarship* (New)
- Academic Excellence Scholarship* (New)
- Edna and Jack Marshall Scholarship* (New)
- Vic Scott Award in Voice Accompaniment* (New)
- Aaron Learmont Memorial Scholarship (New)

- Maclean Scholarship in Legal History and Criminal Law* (Revised)
- Michaela Tokarski Entrepreneurship Award* (Revised)
- Lei & Di Medical Physics Graduate Scholarship (New)
- Pacific Blue Cross Scholarship in the School of Public Health & Social Policy (Revised)

**Administered by the University of Victoria Foundation*

b. Due Diligence Report – Facilities Management BOG-Nov24/20-07

c. Status Report on Capital Projects BOG-Nov24/20-06a

Pro Forma Motion: THAT the above items be approved by the Board of Governors by consent.

REGULAR

9. Finance Committee (Ms. Carolyn Thoms)

a. Budget Update

10. Operations and Facilities Committee (Mr. Merle Alexander)

a. 2020/21 Enrolment Analysis Report BOG-Nov24/20-10

b. Report on Student Financial Aid 2019-20 BOG-Nov24/20-12

c. Presentation on University Rankings

11. Other Business

- Review of action items identified
- Any other business

Adjournment



University
of Victoria

Board and Board Committee Meetings Monday September 28 and Tuesday September 29 2020

Open Session

Tuesday September 29, 2020 12:30 p.m.

Via Videoconference

DRAFT SUMMARY RECORD

Present: Ms. Cathy McIntyre (Chair), Mr. Merle Alexander, Mr. Keith Barbon, Dr. Shailoo Bedi, Prof. Jamie Cassels, Ms. Katherine Fairley, Dr. Adam Monahan, Dr. Monica Prendergast, Mr. Paul Ramsey, Ms. Shelagh Rogers, Ms. Carolyn Thoms, Ms. Juliet Watts, Dr. David Zussman, Ms. Carrie Andersen (Secretary)

By Invitation: Ms. Gayle Gorrill, Mr. Chris Horbachewski, Dr. Lisa Kalynchuk, Ms. Kimberley Kennard, Dr. Valerie Kuehne

Regrets: Dr. Marilyn Callahan, Ms. Beverly Van Ruyven

1. Approval of Agenda

MOTION: (D. Zussman/K. Barbon)

THAT the agenda of the open session of the regular meeting of September 29, 2020 be approved.

CARRIED

2. Approval of Summary Record of the Meeting held June 30, 2020

MOTION: (S. Rogers/C. Thoms)

THAT the summary record of the open session of the regular meeting held June 30, 2020 be approved.

CARRIED

3. Business Arising from the Summary Record

There was none.

4. Chair's Remarks

Ms. McIntyre began the meeting with a territorial acknowledgement. She extended a warm welcome to the new Board members.

Ms. McIntyre noted this was Prof. Cassels' last meeting with the Board and expressed on behalf of the Board, gratitude for his service as President.

5. Correspondence

Ms. McIntyre noted that the Board was in receipt of several pieces of correspondence. The responses to the writers were included in the meeting docket where appropriate.

There were no questions from the Board.

6. President's Report

Prof. Cassels thanked Ms. McIntyre for her remarks.

He joined the Chair in welcoming all the new members of the Board and stated how much he appreciated their service, contribution and commitment.

Passing of Elder Gabriel (Skip) Sam

Prof Cassels informed the Board of the passing of Elder Gabriel (Skip) Sam on September 20, 2020. Skip was a founding member of the Elders' Voices Council and provided cultural support to students, staff and faculty at UVic over the years.

Bamfield Bus Crash

Prof. Cassels acknowledged the one year anniversary of the Bamfield bus crash that tragically took the lives of two UVic students, Emma Machado and John Geerdes, and significantly impacted the lives of many others. He provided an update on the review undertaken to adopt best practices for the safety of the students, staff and faculty in the conduct of field schools. UVic sought advice from the students and parents on how to commemorate the anniversary of the tragedy. Prof. Cassels' provided information regarding how the anniversary was acknowledged.

Prof. Cassels reiterated that UVic has committed to implement all of the safety recommendations in the report. He provided an update on the support provided to the Huu-ay-aht First Nations in their advocacy for road improvements. Prof. Cassels was pleased to report on an investment from the provincial government to provide upgrades to the road.

COVID-19

Prof. Cassels said a report had been provided to the Operations and Facilities Committee on COVID-19 response and planning. He expressed appreciation to students, staff and faculty for their adaptability, innovation and resilience. Despite the many challenges of adapting to this new situation, the university is open in terms of research and education and continues to incrementally open on campus facilities and services.

While the pandemic has created a significance budget challenge, Prof. Cassels reported that the Finance Committee discussed a plan to address the budget gap without stalling the university's momentum.

Anti Racism

Prof. Cassels spoke of the awareness that this is a time when there is much needed concern and dialogue about systemic racism in society and institutions. At UVic, the Office of Equity and Human Rights, with the full engagement of the entire executive, is leading the development of UVic's response. That response includes:

- The development of a climate survey to have a better understanding of the issues
- The development and deployment of more robust anti-racism training, including for campus security staff
- Redoubled efforts to ensure diversity, including BIPOC representation everywhere in the university, including senior administration
- Leadership through EQHR with full engagement of every member of executive to develop a comprehensive strategy and new advisory structures.

Orange Shirt Day

Wednesday September 30 marks national Orange Shirt day to honour the survivors of residential schools and their families. Prof. Cassels stated that this year's event would be online including drumming, dancing, a welcome and blessing by Elders, and include Chancellor Shelagh Rogers' interview with Phyllis Webstad. Ms. Rogers commented on the honour she had to speak with Phyllis Webstad.

Upcoming Year

Prof. Cassels indicated that the upcoming year will be very busy for the university and will continue the positive momentum that has been established. He provided a snapshot of activities planned across teaching, research, student experience and campus operations.

Prof. Cassels commented on the upcoming arrival of UVic's new president, Dr. Kevin Hall.

Prof. Cassels extended his thanks to members of the Board of Governors for their support during his tenure as president. He offered his reflections on his tenure as president, noting that he had been able to live his values through his work.

There were no questions from the Board members on the report.

7. External Relations Update

BOG-Sep29/20-18

Chris Horbachewski, Vice-President External Relations stated that a number of significant announcements and ceremonies have taken place over the summer and since the June 2020 Board meeting.

This included contributions from the provincial and federal governments and the Law Society of BC for the National Centre for Indigenous Laws.

Mr. Horbachewski informed the Board that the Fall 2020 Convocation ceremonies would not be able to proceed in their traditional way. Similar to Spring 2020, UVic will celebrate through the provision of a graduation box as well as a series of virtual gathering opportunities for graduates.

Mr. Horbachewski noted that the Orange Shirt Day virtual event would be accessible from the UVic home webpage.

There were no questions from the Board members.

CONSENT

8. Operations and Facilities Committee (Mr. Merle Alexander)

a. Status Report on Capital Projects

BOG-Sep29/20-07a

9. Executive and Governance Committee (Ms. Cathy McIntyre)

a. Joint Senate Board Retreat Committee Appointments

MOTION:

THAT the Board of Governors appoint Merle Alexander, Katherine Fairley, and Marilyn Callahan to the Joint Senate Board Retreat Committee for 2020-2021.

Pro Forma Motion: (D. Zussman/J. Watts)

THAT the above items be approved by the Board of Governors by consent.

CARRIED

REGULAR

10. Audit Committee (Dr. David Zussman)

**a. PSAS - Government Reporting Entity Forecast Report –
period ending June 30, 2020**

BOG-Sep29/20-14

Dr. Zussman stated that at the committee meeting, the Audit Committee reviewed the forecast report as of June 30, 2020. This forecast is prepared in accordance with Public Sector accounting standard. Dr. Zussman provided a summary of the report and noted the projected deficit for the current year. He said a request for deficit approval would be submitted to the provincial government, in accordance with the requirement to do so.

MOTION: (D. Zussman/M. Alexander)

THAT the Board of Governors approve the budget and associated forecast prepared for inclusion in the reporting on the 2020/21 University of Victoria Consolidated financial statements in accordance with the Public Sector Accounting Standards, as per Schedule A including a deficit for this year of \$28.1M, subject to Ministerial approval.

CARRIED

11. Finance Committee (Ms. Carolyn Thoms)

a. 2020/21 Budget Expenditure Allocation Report

BOG-Sep29/20-02a

Ms. Thoms stated the Finance Committee received the annual report and spent some time reviewing the background for the budget expenditure allocations, which differed from those expected when the budget framework was approved in March. At that time, COVID-19 had just started to impact Canada and the university and there was significant uncertainty at that time about the financial implications. Ms. Thoms commented on budget updates that had been provided to the Board since that time and on the planning approach being taken by the university to address the financial impacts of COVID-19.

b. Working Capital Investments Report – to June 30, 2020

BOG-Sep29/20-04

While this is a regular report to the Finance Committee, Ms. Thoms noted this is the first such report since the new Working Capital Investments Policy was adopted at the March 2020 Board meeting. She provided an overview of the report and commented on university initiatives related to responsible investment.

There were no questions from the Board members for Ms. Thoms.

12. Operations and Facilities Committee (Mr. Merle Alexander)

a. COVID-19 Update on Campus Operations

Mr. Alexander reported that the committee had received an update on the activities and response related to COVID-19. He provided an overview of the structures in place for planning and response, and outlined the ongoing gradual resumption of on campus activities. He provided information regarding the impact of COVID-19 on operations and ancillary services, and provided an update on academic offerings.

b. Bamfield Accident – Response to External Report and Status Update

BOG-Sep29/20-09

Mr. Alexander reported on the update provided to the committee regarding implementation of the recommendations contained in the external report, and commented that the Board will continue to receive updates until all the recommendations have been implemented.

c. Strategic Framework Implementation Report 2019/20

BOG-Sep29/20-20

Mr. Alexander reported that the committee had received the strategic framework implementation report for information.

d. Annual Academic Staffing, Recruitment and Vacancies Report

BOG-Sep29/20-16

Mr. Alexander noted that the committee received the annual academic staffing, recruitment and vacancies report which provides an overview of UVic's full-time faculty and librarian complement including new hires, vacancies, resignations and retirements.

e. 2021/22 Five Year Capital Plan

BOG-Sep29/20-08

Mr. Alexander introduced the report, noting that university has a five-year capital plan that is updated annually to ensure it reflects institutional priorities and to update for progress made against the previous plan.

MOTION: (M. Alexander/C. Thoms)

THAT the Board of Governors approve the 2021/22 Five Year Capital Plan.

CARRIED

f. VP Research Portfolio Update

BOG-Sep29/20-19

Mr. Alexander reported that Lisa Kalynchuk, Vice-President Research provided a presentation on initiatives and strategic priorities in the research portfolio.

g. Equity and Human Rights Annual Report

Mr. Alexander reported that the Equity and Human Rights Office submitted its annual report to the Board of Governors and the community. He provided a brief overview of the report. He said that, in providing this report to the committee, the Executive Director, Equity and Human Rights expressed that her team has been working with the university executive to build on the work of the past year and develop an institutional framework for advancing equity, diversity, and inclusion.

13. Executive and Governance Committee (Ms. Cathy McIntyre)

a. Procedures of the Board 2020/21

BOG-Sep29/20-24

Ms. McIntyre stated the Procedures of the Board are reviewed annually. There were no changes other than removing an outdated reference to voting by fax.

MOTION: (S. Rogers/A. Monahan)

THAT the Board of Governors approve the Board Procedures, as attached, for the year 2020/21 and the Statement of Responsibilities of the Board of Governors and its Members.

CARRIED

b. Review and Approval of Board Governance Checklist

BOG-Sep29/20-25

Ms. McIntyre noted this is an annual review and was conducted in light of the Board evaluation that took place in June. There are no changes recommended to the checklist.

MOTION: (S. Bedi/D. Zussman)

THAT the Board of Governors approve the posting of the updated board governance checklist, as circulated, on the university's website for 2020/21 as part of UVic's accountability framework.

CARRIED

14. Other Business

- a) Review of action items identified
There were no action items.
- b) Any other business
There was none.

Adjournment

There being no other business, the meeting was adjourned at 1:30 p.m.

OFFICE OF THE UNIVERSITY SECRETARY

Michael Williams Building, Room A138 | PO Box 1700 STN CSC Victoria BC V8W 2Y2

Phone: 250-721-8100 | Email: univsecretary@uvic.ca

DATE: November 6, 2020

TO: Board of Governors

FROM: Carrie Andersen, University Secretary



RE: Correspondence Received

Attached please find a letter to Dr. Kevin Hall from the University of Victoria Students' Society, the UVic Graduate Students' Society and the UVic Faculty for Divestment. The authors requested that the letter be submitted to the Board of Governors.

November 6, 2020

Dear President Hall,

This letter was written on the unceded, unsundered territories of the Lekwungen and W̱SÁNEĆ peoples.

We hope your first few days at UVic in your new role have been serving you well, and that you are taking some time for yourself during this exciting new chapter. The University of Victoria Students' Society, UVic Faculty for Divestment, and the Graduate Students' Society welcomes you to the University of Victoria and we are looking forward to working closely together in the coming years.

Since 2013, UVic students and faculty have campaigned for the University to divest from fossil fuels and to take substantive climate action. In fact, both students and faculty voted 77% in favour of the UVic divesting from fossil fuels in separate referendums (2015 and 2019, respectively). Over the last two years, there has been a successful election of students who have made divestment a central part of their platform for both student government and representation on University bodies. UVic students and faculty members have also shown their strong support for divestment at numerous Board of Governors meetings. Faculty, staff and students at UVic strongly support full divestment of the University's Endowment Funds.

The financial argument for divestment is growing stronger by the day. So far this year, the UVic Foundation has lost another \$9 million on its fossil energy investments (Rowe, J., Carroll, W., Adamson, E., & Hemmerling, 2020). We believe that the rapidly increasing negative trends in fossil fuel industries indicate that divestment would better protect the University's endowment from stranded assets and market upheaval (Mercure, J. F. A. et al., 2018; Sibilis Research, 2019).

In January 2020, the Board of Governors responded to ongoing student protests and calls to action with a Short-Term Responsible Investment Policy. This policy only applies to one smaller fund, not the main endowment fund. During our own research to analyze the effectiveness of the Short-Term Responsible Investment Policy, and through discussions with the Foundation

Treasurer and the Chair of the working groups responsible for its implementation, it became clear that there are major gaps in the policy's Scope 1, 2 and 3 data that make it near impossible to "materially lower the carbon emissions across the entire portfolio by 45 per cent by 2030" (University of Victoria, 2020) through their carbon footprinting approach (Fraser, A., 2017).

We also believe that there is an opportunity to align UVic's commitments to *reconciliation* and *sustainable futures* through divestment. Both of these priorities are currently clouded by the university's fossil fuel investments. The endowment fund remains invested in Imperial Oil, for example, which along with its parent company (Exxon Mobil) has a long history of climate change denial. Likewise, the fund is invested in Enbridge which is currently pursuing a contentious pipeline project (Line 3) that is opposed by The Red Lake Band of Chippewa, and the White Earth Band of Ojibwe due to the degradation it will bring to their lands. Indigenous communities often experience the greatest harms from the fossil fuel industry and worsening climate crisis, despite continuing to be active stewards of their lands.

We think it is important for UVic to align its branding with its actions and fully divest from fossil fuels across all asset classes by 2025. Divestment excludes all companies engaged in the extraction, processing and transportation of coal, oil and natural gas, as well as coal-fired utilities. We hope to have the opportunity to work together as we forge a more sustainable and just future for the University and its endowment funds.

We know that together, we can support the University's transformation into an institution of true climate leadership.

In solidarity,



References

- Fraser, A. (2017, November 6). *Are investment carbon footprints good for investors and the climate?* Policy Options. Retrieved from <https://policyoptions.irpp.org/magazines/november-2017/are-investment-carbon-footprints-good-for-investors-and-the-climate/>
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- The Globe and Mail. (2019, January 8). *The Wet'suwet'en and B.C.'s gas-pipeline battle: A guide to the story so far*. The Globe and Mail. Retrieved from <https://www.theglobeandmail.com/canada/british-columbia/article-wetsuweten-bc-lng-pipeline-explainer/>
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University
of Victoria

SUBMISSION TO THE UVIC BOARD OF GOVERNORS

FOR INFORMATION

November 12, 2020

To: Board of Governors

From: Chris Horbachewski, Vice-President External Relations

cc: Dr. Kevin Hall, President and Vice-Chancellor

Meeting Date: November 24, 2020

Subject: External Relations Update

A handwritten signature in blue ink, likely belonging to Chris Horbachewski.

In support of UVic's Strategic Framework, External Relations connects UVic and the world around it by enhancing and promoting the UVic Edge, by building relationships, seeking resources, and building community to support and enhance the University of Victoria. The following report provides an update on our activities in:

- Communicating the UVic mission and story
- Building meaningful partnerships
- Fostering a culture of philanthropy
- Celebrating success and excellence
- Enhancing community through cultural and other activities

COMMUNICATING THE UVIC MISSION AND STORY

Supporting Communications for University Initiatives

- The central site on UVic's response to COVID-19 continues to provide important information for UVic community members including health and safety, general updates, information

specific to students, faculty, librarians, and staff, and an impact scale that outlines each rating level for our operations and services.

- Following the launch of the new UVic.ca web-presence, several follow-up activities have taken place to move the project into a phase of “continuous improvement”. Site performance tracking and analytics reports are in place or are being developed. Governance planning has been approved in principle and we’re now working toward a campus-wide Strategic Web Advisory Group to help establish integrated priorities for future website development and the coordination of large and multi-unit web communications strategies.
- Work is continuing throughout the fall to bring the Faculty of Graduate Studies website in line with the new central sites.
- Work has begun on the Research website with a kick-off meeting mid-October to initiate the redevelopment of the university’s Research web presence in line with the university’s priorities and the central sites.
- Communications planning, advice and support is being provided, including on the web, for university’s current priorities such as the Covid-19 Research Accelerator Fund, fall graduation and the National Centre for Indigenous Laws.
- Strategic and tactical support is being provided through a communications, marketing and social media strategy to support the Engineering and Computer Science expansion project in order to secure funding, recruit students and faculty, and advance UVic’s reputation.

Providing Internal Supports

- The print edition of the *Ring* campus newspaper was distributed on October 8, including articles on a new national exhibition on the [WWII-era dispossession of Japanese Canadians](#), some good news about UVic’s [Science Venture](#) program which was delivered online, and an undergraduate researcher who published a significant finding in [wool dog research](#) which was later covered by the [New York Times](#), CBC, CTV among others.
- The *Campus Checklist* email newsletter for staff and faculty has resumed its regular biweekly publication. Confirmed engagement of 50% among more than 4,700 recipients shows continued reader interest for the news digest.
- Community Report: The fall edition of the twice-annual Community Report is planned to appear in the Times Colonist in mid-November. The feature story will focus on UVic research that will help our society respond to and recover from the COVID-19 crisis, with supporting messaging about the university’s Research Accelerator Fund. Additional stories will include a profile of a fall 2020 student graduate as well as an introduction to new UVic President Kevin Hall.
- UVic Speakers Bureau: In preparation for the September-April season, the bureau gathered information about which talks could be delivered remotely, and bureau promotions now reflect that 80% of more than 500 topics can be delivered by virtual means. This work has helped demonstrate that there is still a strong appetite for the bureau’s services in the community, with over 80 talks booked during the first seven weeks of the Bureau’s season.

Building Profile and Presence

The fall 2020 advertising campaign targeting prospective undergrad students in key recruitment regions across Canada launched on October 19 on Instagram. Consideration is being given to running the campaign in priority international markets. A sub-campaign focused on engineering and computer science students will launch mid-November.

Media Presence

- In the six-month period between April 1, 2020 and September 30, 2020, there were a total of 11,600 stories with an audience reach of 1.15 billion. (Reach is about the potential audience for a single mention or a group of mentions; it is sometimes referred to by the print media term, “circulation.”) Compared to the same reporting period a year ago, national coverage increased by 29%, with total UVic stories in national target markets at their highest number since these reports began. For overall stories, same time period last year saw higher volumes (13,803 total stories), which is entirely due to the extensive coverage (3,500 total stories) about the tragic Sept. 13, 2019 bus accident.
- Our approach to building a strong media presence for UVic is driven by a strategic focus on the national and Lower Mainland markets, as well as areas of institutional research strength, and also on opportunities to engage the Greater Victoria community through local news coverage. While the pandemic has shifted the focus of newsrooms and the potential for coverage in some areas, UVic continued to have a strong media presence in target markets throughout this reporting period.
- The number of stories spiked in June 2020 after the full resumption of UVic news releases following the initial months of the pandemic. Media interest in pandemic-related news continued unabated throughout the summer, with UVic research initiatives and experts on COVID-related topics prominently featured in multiple stories.
- Of note was the CISUR study on alcohol warning labels; the announcement about UVic’s next president; the \$27M expansion for UVic’s law school including Canada’s first National Centre for Indigenous Laws; as well as a 40% increase in *The Globe and Mail* coverage on UVic over the same period in 2019, with expert commentary on a variety of topics being a key driver.

Other initiatives and projects

- Positioning UVic during COVID-19: A positioning strategy to support university priorities during the pandemic has been developed that will allow the university to be nimble and responsive to changes and input from within our external and internal environments.
- Presidential Transition: Jamie Cassels’ term as president ended at the end of October and his contributions were recognized earlier in the month. A special “Farewell to Jamie Cassels” webpage was created — it has multiple videos featuring members of the UVic community

including BOG chair Cathy MacIntyre offering their thanks and reflections on Jamie Cassels' time as president of the university. Jamie also sat down with Chancellor Shelagh Rogers for a video conversation to reflect on his seven years as president of the University of Victoria. Articles about Jamie are included in the November [Ring](#) and the forthcoming edition of *the Torch*. Additional communications were distributed to inform the campus community that the University Centre has been renamed the Jamie Cassels Centre. Communications surrounding the arrival of Kevin Hall are well underway. Highlights include a new web presence for the Office of the President within the central uvic.ca site, communications with the campus community and announcement advertising targeting leaders in Victoria, the Lower Mainland, Toronto and Ottawa.

Strengthening Connections and Engagement with Community

- Respect and Reconciliation Communications: Orange Shirt Day at UVic went virtual this year, with a video featuring a conversation between UVic Chancellor Shelagh Rogers and Phyllis Webstad, whose story sparked the drive to recognize Orange Shirt Day. Social media coverage and promotion of this event was retweeted and amplified by accounts across Canada. The feature webpage for OSD included a photo wall featuring photos submitted by UVic community members in their orange shirts. Approximately 300 people appeared in the photos.
- This month, 24 students will come together to learn and deliberate about democracy and civic engagement as part of the Students' Dialogue on Democratic Engagement - a unique partnership between UVic, the Lieutenant Governor of British Columbia and Government House. A democratic lottery was used to select interested students to help ensure a representative sample of the UVic population. The students will be engaged in the dialogue through *deliberative mini-publics* – a process that brings together a group of individuals who are representative of the community, to engage in robust deliberation and learning about a particular topic. A final report on the process and reflections from students will be available in January.
- The South Island Prosperity Partnership will be hosting Rising Economy Week from November 16-20. The week of immersive virtual events is focused on moving the needle on economic recovery and creating a future of vibrant prosperity. SIPP's Regional Economic Recovery Strategy will be released during Rising Economy Week. Ten of the 50 recommendations in the report involve post-secondary institutions. The Executive Director of Community and Government Relations is a SIPP board member and also Chair of the Education and Skills subcommittee, which contributed to the strategy.

BUILDING MEANINGFUL PARTNERSHIPS

Government

On October 24th, BC's General Election took place with early results indicating that Premier John Horgan would be re-elected with a Majority NDP Government:

- There are still approximately 500,000 mail-in ballots left to be counted, and several races were deemed 'too close to call' on election night. ElectionsBC will begin the processing of verifying all mail-in ballots with the final count to begin on November 13th;

- Premier Horgan has indicated that he will wait for all ballots to be counted before asking the Lieutenant Governor to form Government;
- Former UVic Law Professor, and former MP for Victoria Murray Rankin is projected to be MLA for Oak Bay-Gordon Head; and
- Final Election Night Seat Projections are:
 - 55 – NDP;
 - 29 – BC Liberal; and
 - 3 – BC Greens.

FOSTERING A CULTURE OF PHILANTHROPY

As of November 5, 2020 we have raised \$15,186,000 toward our \$20M goal and with further gifts in the pipeline we are confident of a strong end to the fiscal year. To date 2,498 donors have made a gift.

CELEBRATING SUCCESS AND EXCELLENCE

- Annual Giving direct mail, email and calling appeals have been ongoing since late September and we have received a very positive response, primarily in support of student initiatives in these challenging times.
- We celebrated Philanthropy Week November 9-15th and December 1 is “Giving Tuesday”. These initiatives raise the profile and celebrate the impact of philanthropy across our campus.
- The Alumni Relations team have been very busy planning and executing a number of successful virtual events including:
 - The first virtual UVic Alumni Association AGM was held on Oct 21 with 50+ in attendance and featuring Uvic alumni
 - Virtual Lipson Lecture hosted by Science with Dr. Timothy Caulfield was held on Oct 22 with 400+ in attendance
 - Event targeted to young alumni, The Art of Seeking Employment was held on Oct 26 with 100+ in attendance.
 - “London Chef” Virtual Cooking Class on November 17
 - Drive through Holiday Lights December 7th
- The fall issue of the Torch was published mid November and featured a farewell to President Cassels.
- We are currently analyzing and compiling the results of the Alumni Engagement survey that was conducted in early 2020, with a view to sharing key data with the Alumni Association Board, UVic leadership and other key stakeholders across campus. This data will help us set the direction for a future strategy.
- We are undertaking a number of reviews of policies and procedures, including:
 - Philanthropic Counting Guidelines and practises;
 - Facility Naming procedures;
 - Chairs and Professorships policy and procedures (in collaboration with VPAC and VPR).
 - We have engaged an external consultant to deliver training to the Development Officers in January and February 2021. The primary goal is to drive successful donor and prospect engagement as we navigate the challenges of not being able to interact face to face.

- Finally, the Alumni & Development office have developed detailed plans for introducing Dr. Hall to donors and alumni in the first few months of his presidency.

ENHANCING COMMUNITY THROUGH CULTURAL AND OTHER ACTIVITIES

Chancellor Activities

For the months of October and November, Chancellor Shelagh Rogers hosted a virtual Lafayette Health Awareness Forum “The Art of Living in the Time of COVID” in conjunction with the UVic Institute on Aging & Lifelong Health. She also participated in Indigenous Recognition events and narrated and hosted a virtual tour for a CanAssist video. Chancellor Rogers also recognized UVic’s fall graduating students, attended Board of Governor meetings, and participated in Senate and Senate committee meetings.

Farquhar Auditorium

- The Farquhar remains active with rentals for rehearsals, recording and live-streaming.
- The Victoria Symphony is the primary venue user at present with additional individual musician and small group use.
- The UVic Ticket Centre remains open with reduced hours due to staff redeployment. The Ticket Centre is supporting the Greater Victoria Youth Orchestra and Victoria Symphony with subscription sales and donations.
- The Farquhar remains ineligible for most recovery/relief funding available to other venues and arts organizations within the arts and culture sector. We continue to explore options for project funding that may be available.

Ceremonies & Events

- As of October 26, Ceremonies completed its second round of Grad Box preparations which will be mailed out to fall graduates in the coming week. The UVic Graduation celebration website launched and complementary social media campaign is underway.
- It is uncertain what format spring Convocation 2021 will take at this time and we are exploring options.
- A motion will go to Senate in November to address how UVic can proceed with honouring Honorary Degree Recipients in lieu of their attendance at Convocation.
- Ceremonies & Events has assisted in numerous community, government and UVic activities, including:
 - Victoria Community Leadership Awards
 - Victoria Forum
 - Long Service Awards, recognizing over 150 long serving UVic staff and faculty.
 - Greater Victoria Regional Arts Awards in collaboration with the ProArt Alliance of Greater Victoria

Legacies Art Galleries

Current Programming

A new exhibition is open in First Peoples House: For Time Immemorial: curated by Mel Granley (Metis), Young Canada Works Intern with lessLIE (Coast Salish artist). 2020 marks the ten-year anniversary of the First Peoples House. This exhibition focuses on Coast Salish title and relationship to land and how this is communicated through art.

The exhibitions focusing on Eco-cultural resurgence in our Downtown gallery will be wrapping up on November 21: ***To Fish as Formerly*** is curated by Dr. Nicholas Claxton, UVic, School of Child and Youth Care (Uvic Alumni, BSc '00, MA '03, PhD '15) and Katie Hughes, UVic Department of History, graduate student (UVic Alumni, BA '06, MA '20) and ***TUKTUUYAQTUUQ (Caribou Crossing)*** by artist Maureen Gruben (UVic Alumni, BFA '12).

Since in person school tours had to be cancelled this spring and fall, Legacy has developed and sent out to all elementary classes who had booked a tour a teacher's guide. Entitled **Wild BC**, this on-line interactive guide provides access to *Fish As Formerly* for their school nature programming.

In addition to the on-line programming such as artist talk videos, Legacy staff have also held Zoom tours and classes related to these exhibitions with both UVic and school age classes:

- UVic classes in Environment Studies, Geography and Education
 - Community groups: 2 Montessori classes and Native Friendship Centre
- Small batch in-person programs:
- 2 groups from WSAANEC Leadership Council Youth
 - 2 Events honouring TO Fish As Formerly partners (10-15 people each)

Upcoming Programming

Opening December 2 is **Life Stories** curated by Dr. Erin Campbell, UVic, Professor, Art History and Visual Studies (BA, MA, & PhD, University of Toronto). Co-curated by Jaiya Anka, UVic Art History and Visual Studies PhD Candidate (UVic Alumni, MA '17); Holly Cecil (UVic Alumni, BA '16, MA '19). *The Bed Room* Installation by Elly Heise (UVic Alumni, MFA '20). Life-stages imagery and objects may inspire memories and reflection, offer comfort, joy, and healing, and foster a sense of belonging. Paintings, drawings, photographs, textiles, ceramics, and furnishings from the university collections evoke a plurality of experiences across the life course. Programming includes:

- January 25, Collaborative venture with UVic Alumni Association Webinar related to the Life Stories Exhibition including a virtual tour and interviews with the curators and an artist who are all Uvic alumni.
- *Hearing Voices* is a performance with sculpture project developed by artist Connie Morey in collaboration with the exhibition Life Stories. Performances will involve the simple acts of carrying and walking. They will attend to the life stories that are present in the marginalized spaces in Victoria's downtown. This project was re-imagined to happen outside in the face of COVID 19.



University
of Victoria

SUBMISSION TO THE UVIC BOARD OF GOVERNORS

FOR DECISION

November 12, 2020

To: Operations and Facilities Committee

From: Valerie S. Kuehne, Vice-President Academic and Provost

cc: President and Vice-Chancellor

Meeting Date: November 23, 2020

Subject: New and Revised Awards

Basis for Jurisdiction: University Act, 27 (2)(k)
Strategic Framework, Strategy 1.1
Senate

Strategic Relevance:

The attached new and revised awards support Strategy 1.1 of the Strategic Framework and our student recruitment and retention strategies. They provide competitive scholarships and enable the university to continue to attract, recruit and retain a diverse community of outstanding students.

Previous Consultation:

The attached awards were reviewed by the Senate Committee on Awards and recommended for approval to Senate. At their Oct. 2 and Nov. 6, 2020 meetings, Senate approved the awards and recommend their approval by the Board of Governors.

Recommendation:

THAT the Operations and Facilities Committee recommend to the Board of Governors that the Board of Governors approve the new and revised undergraduate and graduate awards set out in the attached document and listed below:

- Otto and Joan Bekius Scholarship* (New)
- Distinguished Education Alumni Scholarship* (Revised)
- Knowledge First Foundation Scholarship* (Revised)
- Stephens Family Undergraduate Research Awards in Organic & Sustainable Food Systems (Revised)
- Orca Book Publishers Award in Indigenous Language Revitalization (Revised)
- Faculty of Education Emergency Bursary (Revised)
- Brian Money and Nancy Dyer Accordion Scholarship in Music (New)
- Faculty of Engineering Undergraduate Entrance Scholarship* (New)
- Faculty of Education Undergraduate Entrance Scholarship* (New)
- Faculty of Human and Social Development Undergraduate Entrance Scholarship* (New)
- Peter B. Gustavson School of Business Undergraduate Entrance Scholarship* (New)
- Faculty of Humanities Undergraduate Entrance Scholarship* (New)
- Faculty of Fine Arts Undergraduate Entrance Scholarship* (New)
- Dr. David Cook Memorial Scholarship (Revised)
- Embassy of Ukraine Book Prize (New)
- Phoenix Bursary (Revised)
- Carmanah Prize in Eco-Technology* (Revised)
- J. Prospero Scholarship for Sustainable Mining (New)
- Graduate of 1976 Visual Arts Scholarship (New)
- Victoria Real Estate Board Bursary (Revised)
- Darlene Scott Scholarship* (Revised)
- Henry and Marian Thiel International Business Award* (Revised)
- Peter B. Gustavson School of Business MGB Scholarship (New)
- Betty and Gilbert Kennedy Graduate Scholarship in Mathematics and Statistics* (New)
- Dr. Margaret “Marmie” Perkins Hess Graduate Fellowships in Earth, Ocean, Astronomy, and Environmental Sciences* (New)
- Rose Won Lau Business Scholarship* (Revised)
- JTS Scholarship* (Revised)
- School of Music Faculty String Award* (Revised)
- Sheila Ryan and Eileen Ryan Graduate Scholarship in Nursing* (Revised)
- Microserve Scholarship in Business, Management Information Systems (Revised)
- Iola Worthington Scholarship in Business* (Revised)
- Jean Foley International Business Scholarship (Revised)
- Janet Person Legacy Award (New)
- Norah & Calvin Banks Indigenous Leadership Award in the Sciences* (Revised)
- Ronald C. Corbeil Award for Merit in Program Evaluation* (Revised)
- Law Student Emergency Fund (New)
- UVic Business Class of 2009 Scholarship (New)

- Dr. Marion Porath Bursary in Education* (New)
- Churchill Foundation Vancouver Island Barry Gough Scholarship in English* (New)
- Jawl PhD Student Scholarship for Research Excellence (New)
- Agamemnon Kasapi and Family Scholarship* (New)
- Academic Excellence Scholarship* (New)
- Edna and Jack Marshall Scholarship* (New)
- Vic Scott Award in Voice Accompaniment* (New)
- Aaron Learmont Memorial Scholarship (New)
- Maclean Scholarship in Legal History and Criminal Law* (Revised)
- Michaela Tokarski Entrepreneurship Award* (Revised)
- Lei & Di Medical Physics Graduate Scholarship (New)
- Pacific Blue Cross Scholarship in the School of Public Health & Social Policy (Revised)

**Administered by the University of Victoria Foundation*

Planned Further Action:

Student Awards and Financial Aid will administer the awards after approval.

Attachments:

- Memorandum to Senate dated September 16, 2020 and revised October 5, 2020
- Memorandum to Senate dated October 21, 2020



Date: September 16, 2020

To: Senate

From: Senate Committee on Awards

Re: **New and Revised Awards**

Recommended Motion:

That the Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Otto and Joan Bekius Scholarship* (New)
- Distinguished Education Alumni Scholarship* (Revised)
- Knowledge First Foundation Scholarship* (Revised)
- Stephens Family Undergraduate Research Awards in Organic & Sustainable Food Systems (Revised)
- Orca Book Publishers Award in Indigenous Language Revitalization (Revised)
- Faculty of Education Emergency Bursary (Revised)
- Brian Money and Nancy Dyer Accordion Scholarship in Music (New)
- Faculty of Engineering Undergraduate Entrance Scholarship* (New)
- Faculty of Education Undergraduate Entrance Scholarship* (New)
- Faculty of Human and Social Development Undergraduate Entrance Scholarship* (New)
- Peter B. Gustavson School of Business Undergraduate Entrance Scholarship* (New)
- Faculty of Humanities Undergraduate Entrance Scholarship* (New)
- Faculty of Fine Arts Undergraduate Entrance Scholarship* (New)
- Dr. David Cook Memorial Scholarship (Revised)
- Embassy of Ukraine Book Prize (New)
- Phoenix Bursary (Revised)
- Carmanah Prize in Eco-Technology* (Revised)
- J. Prospero Scholarship for Sustainable Mining (New)
- Graduate of 1976 Visual Arts Scholarship (New)
- Victoria Real Estate Board Bursary (Revised)
- Darlene Scott Scholarship* (Revised)
- Henry and Marian Thiel International Business Award* (Revised)
- Peter B. Gustavson School of Business MGB Scholarship (New)
- Betty and Gilbert Kennedy Graduate Scholarship in Mathematics and Statistics* (New)
- Dr. Margaret "Marmie" Perkins Hess Graduate Fellowships in Earth, Ocean, Astronomy, and Environmental Sciences* (New)
- Rose Won Lau Business Scholarship* (Revised)
- JTS Scholarship* (Revised)
- School of Music Faculty String Award* (Revised)
- Sheila Ryan and Eileen Ryan Graduate Scholarship in Nursing* (Revised)

- Microserve Scholarship in Business, Management Information Systems (Revised)
- Iola Worthington Scholarship in Business* (Revised)
- Jean Foley International Business Scholarship (Revised)

** Administered by the University Of Victoria Foundation*

Respectfully submitted,

2020/2021 Senate Committee on Awards

Helga Hallgrímsdóttir (Chair), School of Public Administration

Brian Cant, Alumni Association

Jacob Hunt, GSS Representative

John Dower, Faculty of Graduate Studies

Carmencita Duna, International Student Services

Nicole Greengoe, Registrar

Tomas Kalyniuk, Student Senator

Lori Nolt, Student Awards and Financial Aid

Yvonne Rondeau, Faculty of Graduate Studies

Charlotte Schallié, Faculty of Graduate Studies

Brock Smith, Peter B. Gustavson School of Business

Suzanne Snizek, School of Music

Linda Welling, Department of Economics

Alexis Ramsdale (Secretary), Student Awards and Financial Aid

Appendix

Terms for New and Revised Awards

Additions are underlined

Deletions are ~~struck through~~

Otto and Joan Bekius Scholarship* (New)

One or more scholarships are awarded to academically outstanding PhD students in the Department of History studying European or Military History. Preference will be given to students pursuing research relating to the joint military history of the United Kingdom and the Netherlands. Selection of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of History.

Distinguished Education Alumni Scholarship* (Revised)

A scholarship is awarded to an academically outstanding undergraduate student in an area of study in the Faculty of Education. The area of study is chosen by the Distinguished Education Alumni Award recipient. ~~Application forms are available from the Faculty of Education office.~~ Three letters of reference are required from Faculty members, members of the community, or peers describing the applicant's university or community service contributions and leadership capabilities. Completed applications and reference letters must be submitted to the Faculty of Education office by May ~~31~~15.

Knowledge First Foundation Scholarship* (Revised)

One or more scholarships, of up to ~~of~~ \$1,000 each, are awarded to academically outstanding undergraduate students. Preference will be given to students who demonstrate outstanding contributions to their community. Students must submit a one-page statement outlining their volunteer and/or community involvement.

Stephens Family Undergraduate Research Awards in Organic & Sustainable Food Systems (Revised)

One or more undergraduate awards of up to \$5,000 in total will be awarded to students in the Faculty of Social Sciences, in the form of a research stipend, to provide the student with the resources to conduct their field research in collaboration with UBC's Faculty of Land and Food Systems (preferred) or, if UBC is unable, with another institution/organization chosen by UVic in consultation with the Stephens Family. This award may not be awarded to the same student more than once. Selection of recipients will be made by Senate Committee on Awards upon the recommendation of the Faculty of Social Sciences Awards and Recognition Committee. Students must submit their application to the Faculty of Social Sciences by May 31 ~~September 15~~.

Orca Book Publishers Award in Indigenous Language Revitalization (Revised)

One award is given to an undergraduate student in the Faculty of Education enrolled in either the Diploma in Indigenous Language Revitalization or the Bachelor of Education in Indigenous Language Revitalization who is developing their own language proficiency and has a strong record of contributing to their/a language community through their work. Applications must be accompanied by a letter of recommendation from a community group/member providing evidence of the contributions the applicant has made. ~~Application forms are available at the Faculty of Education office and must be submitted by June 15.~~ Completed applications and reference letters must be submitted to the Faculty of Education office by May 31. Part-time students (enrolled in at least 4.5 units) are eligible for this

award. Approval of the recipient will be made by the Senate Committee on Awards, upon the recommendation of the Faculty of Education.

Faculty of Education Emergency Bursary (Revised)

One or more bursaries, to a maximum of ~~\$750~~ ~~\$250~~ each, are awarded to undergraduate or graduate students in the Faculty of Education. The bursary is intended to offer students one-time financial assistance in the event of an unforeseen emergency or circumstance while attending the University of Victoria.

Brian Money and Nancy Dyer Accordion Scholarship in Music (New)

One or more scholarships are awarded to academically outstanding entering or continuing undergraduate or graduate students in the School of Music whose principal instrument is accordion. Preference is for graduate students. Approval of the recipients will be made by either the Senate Committee on Awards or the Faculty of Graduate Studies Graduate Awards Committee, upon the recommendation of the School of Music.

Faculty of Engineering Undergraduate Entrance Scholarship* (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering the Faculty of Engineering.

Faculty of Education Undergraduate Entrance Scholarship* (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering the Faculty of Education.

Faculty of Human and social development Undergraduate Entrance Scholarship* (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering the Faculty of Human and Social Development.

Peter B. Gustavson School of Business Undergraduate Entrance Scholarship* (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering Peter B. Gustavson School of Business.

Faculty of Humanities Undergraduate Entrance Scholarship* (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering the Faculty of Humanities.

Faculty of Fine Arts Undergraduate Entrance Scholarship* (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering the Faculty of Fine Arts.

Dr. David Cook Memorial Scholarship (Revised)

~~One or more~~ A scholarship ~~are~~ ~~of \$1,500~~ is awarded to an outstanding graduate student in the School of Music who shows potential in performance. Preference will be given to a student who maintains employment while at the University of Victoria or who has ~~dependents~~ dependants. Financial need may also be a consideration. Selection of the recipient will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Music.

Embassy of Ukraine Book Prize (New)

A book prize is awarded to an academically outstanding undergraduate student or students enrolled in courses on Ukrainian language, history or culture. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Department of Germanic and Slavic Studies.

Phoenix Bursary (Revised)

One or more bursaries are awarded to single parents who are enrolled in an undergraduate or graduate programs in any faculty. Preference will be given to students who are returning to school. Preference will be given to 1) a mature student (23 years or older) returning to studies at UVic or 2) a student resuming studies at UVic after a break of more than 12 months. Recipients may receive the bursary only once.

Carmanah Prize in Eco-Technology* (Revised)

One or more prizes are awarded to undergraduate students based on their capstone design project in ELEC 499A, CENG 499A, MECH 400, ELEC 499B, CENG 499B, ~~or~~ SENG 499, CIVE 400 or BME 499. Projects must have a focus on eco-technology and will be selected by the project design judging team in the Faculty of Engineering.

J. Prospero Scholarship for Sustainable Mining (New)

A scholarship of \$1,000 is awarded to an academically outstanding woman undergraduate student entering third or fourth year in either the Department of Economics, School of Environmental Studies or the Department of Geography with an interest in pursuing a career in the mining industry. Preference is for students whose academic research (Honours Thesis/JCURA under the guidance of a faculty member) seeks to improve the environmental and social performance of the mining industry. Applicants must submit a one page summary of their research. Further preference is given to Indigenous women students and people of colour.

Applications must be submitted to the Dean of Social Sciences office by April 30. Approval of the recipients will be made by the Senate Committee on Awards based on the recommendation of the Faculty of Social Sciences.

Graduate of 1976 Visual Arts Scholarship (New)

One or more scholarships are awarded to academically outstanding undergraduate students entering or continuing in the Department of Visual Arts. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of Visual Arts.

Victoria Real Estate Board Bursary (Revised)

One or more bursaries are awarded annually as a bursary to undergraduate students registered at the University of Victoria who are dependents dependants of members of the Victoria Real Estate Board. ~~Students registered at the University of Victoria who find that they must transfer to another university in order to complete their chosen program are eligible to apply for these awards.~~

Peter B. Gustavson School of Business MGB Scholarship (New)

A scholarship is awarded to a graduate student in the Peter B. Gustavson School of Business Master of Global Business (MGB) Program who has completed the first module in the program and who facilitates and promotes a positive learning environment. Approval of the recipient

will be made by the Faculty of Graduate Studies Graduate Award Committee upon the recommendation of the Peter B. Gustavson School of Business.

Betty and Gilbert Kennedy Graduate Scholarship in Mathematics and Statistics* (New)

One or more scholarships are awarded to academically outstanding entering Masters or PhD students in the Department of Mathematics & Statistics. Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Department of Mathematics and Statistics.

Dr. Margaret "Marmie" Perkins Hess Graduate Fellowships in Earth, Ocean, Astronomy, and Environmental Sciences* (New)

One or more fellowships of a minimum of \$15,000 are awarded to outstanding domestic or international graduate students whose research focus is on earth, ocean, astronomy and environmental sciences. These fellowships may be renewed for one additional year for a Master's student and up to two additional years for a PhD student providing the student maintains a first class grade point average and full time registration in their graduate degree program. Students apply through the Faculty of Graduate Studies and must submit a completed application form, a one page summary of their research subject and one academic reference letter by July 31. Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee.

Rose Won Lau Business Scholarship

One or more A scholarships are is awarded to a-Bachelor of Commerce students participating in an academic exchange program and/or co-op work placement in China for the upcoming summer or winter session. Selection of the student is based on the submission of a resume and an essay demonstrating the student's involvement in sports, extra-curricular activities or community contributions and stating how the scholarship will be of assistance in completing the co-op term or exchange, and on academic merit. Preference will be given to a-woman women students of Chinese ancestry. A cover letter can be used as the application form and must be returned with a resume and an essay to the Peter B. Gustavson School of Business Student Services Office (BEC 283) by April 30th. Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

JTS Scholarship* (Revised)

A scholarship is awarded to an academically outstanding entering or continuing undergraduate student in either the Department of Visual Arts, School of Music or the Department of Theatre. Every year the award must go to a different department beginning with the Department of Visual Arts, then the School of Music and then the Department of Theatre on a rotating basis. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the nominating department, depending on year rotation.

School of Music Faculty String Award* (Revised)

One or more awards are Awards made on the recommendation of the School of Music faculty, subject to approval by the Senate Committee on Awards, given annually or as funds permit to outstanding entering or continuing undergraduate violinists, violists, cellists, or double bassists, in recognition of performance ability. In cases of equal performance skill, need should be the determining factor. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Music.

The awards are named in recognition of School of Music faculty who made personal contributions to inaugurate this fund, but it is further supplemented through proceeds from scholarship concerts and other sources. The number and size of such awards will be determined annually by the School faculty.

Sheila Ryan and Eileen Ryan Graduate Scholarship in Nursing (Revised)

One or more scholarships awards are awarded given to graduate students in the School of Nursing, with preference to students who have demonstrated financial need. ~~Graduate student applications must be submitted to the Faculty of Graduate Studies by June 15.~~ Approval of the recipient(s) will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Nursing.

Microserve Scholarship in Business, Management Information Systems (Revised)

A scholarship of \$1,000 is awarded to an academically outstanding student enrolled in 3rd or 4th year of the Bachelor of Commerce program in the Peter B. Gustavson School of Business who has demonstrated aptitude for and interest specifically in management information systems and/or management and technology. Selection is based on academic standing with emphasis on achievement in COM 331: Management Information Systems. Graduating students are eligible for this award. Approval of recipients will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

Iola Worthington Scholarship in Business*

One or more sScholarships are awarded to academically outstanding undergraduate students entering the core program or continuing in the Peter B. Gustavson School of Business. Approval of recipients will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

Jean Foley International Business Scholarship

One scholarship ~~will be~~ is awarded ~~annually~~ to an academically outstanding Bachelor of Commerce student at the Peter B Gustavson School of Business who is entering fourth year and will be participating in an international exchange semester with a partner school. Approval of recipients will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.



Date: October 21, 2020
To: Senate
From: Senate Committee on Awards
Re: New and Revised Awards

Recommended Motion:

That the Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Janet Person Legacy Award (New)
- Norah & Calvin Banks Indigenous Leadership Award in the Sciences* (Revised)
- Ronald C. Corbeil Award for Merit in Program Evaluation* (Revised)
- Law Student Emergency Fund (New)
- UVic Business Class of 2009 Scholarship (New)
- Dr. Marion Porath Bursary in Education* (New)
- Churchill Foundation Vancouver Island Barry Gough Scholarship in English* (New)
- Jawl PhD Student Scholarship for Research Excellence (New)
- Agamemnon Kasapi and Family Scholarship* (New)
- Academic Excellence Scholarship* (New)
- Edna and Jack Marshall Scholarship* (New)
- Vic Scott Award in Voice Accompaniment* (New)
- Aaron Learmont Memorial Scholarship (New)
- Maclean Scholarship in Legal History and Criminal Law* (Revised)
- Michaela Tokarski Entrepreneurship Award* (Revised)
- Lei & Di Medical Physics Graduate Scholarship (New)
- Pacific Blue Cross Scholarship in the School of Public Health & Social Policy (Revised)

** Administered by the University Of Victoria Foundation*

Respectfully submitted,

2020/2021 Senate Committee on Awards

Helga Hallgrimsdottir (Chair), School of Public Administration

Brian Cant, Alumni Association

John Dower, Faculty of Graduate Studies

Carmencita Duna, International Student Services

Nicole Greengoe, Registrar

Jacob Hunt, GSS Representative

Tomas Kalyniuk, Student Senator

Lori Nolt, Student Awards and Financial Aid

Yvonne Rondeau, Faculty of Graduate Studies

Charlotte Schallié, Faculty of Graduate Studies

Brock Smith, Peter B. Gustavson School of Business

Suzanne Snizek, School of Music

Linda Welling, Department of Economics

Alexis Ramsdale (Secretary), Student Awards and Financial Aid

Appendix

Terms for New and Revised Awards

Additions are underlined

Deletions are ~~struck through~~

Janet Person Legacy Award (New)

One or more awards of at least \$2,000 each are given to undergraduate students entering or continuing in the JD/JID program or to Indigenous students entering or continuing in the JD program of the Faculty of Law who have demonstrated academic ability together with determination, resilience, contribution and compassion in areas of life such as prior work experience, graduate study, community service, family care, or disability. Preference will be given to students who have lived in Haida Gwaii or Northern BC (the region located in the northern part of the province, between the Yukon and the Northwest Territories in the Canadian North and the Cariboo and Chilcotin in the interior of BC). Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Law.

Norah & Calvin Banks Indigenous ~~Aboriginal~~ Leadership Award in the Sciences* (Revised)

One or more awards are given to undergraduate or graduate Indigenous ~~Aboriginal~~ students in the Faculty of Science, Faculty of Engineering or School of Environmental Studies, with preference to those who demonstrate leadership by encouraging/and or promoting Science, Technology, Engineering and Math (STEM) fields of study in Indigenous ~~Aboriginal~~ communities. Undergraduate students apply through the on-line application via My page under Student Awards and Financial Aid. For graduate students, applications are obtained from the Office of Indigenous Affairs in the summer semester session. ~~and must be submitted to that office by April 15th. Students who have done STEM work must submit Applications must be submitted with a letter of reference letters from an Indigenous~~ Aboriginal Community leaders outlining how they demonstrate leadership.

Selection of the recipients will be made by the Senate Committee on Awards or the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Director of the Office of Indigenous Affairs in consultation with the Dean of Faculty of Sciences, the Dean of the Faculty of Engineering and the Director of the School of Environmental Studies.

Ronald C. Corbeil Award for Merit in Program Evaluation* (Revised)

One or more awards are given to full-time or part-time (minimum 1.5 units) undergraduate and graduate students taking courses pertaining to program evaluation, performance measurement and performance management. Students eligible for this award would have the highest GPA or a major paper in these courses. In the case of an undergraduate award, selection of the recipient will be made by the Senate Committee on Awards upon the recommendation of the School of Public Administration. This award may go to a graduating student. In the case of a graduate award, selection will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the School of Public Administration.

Law Student Emergency Fund (New)

One or more bursaries are awarded to undergraduate students in the Faculty of Law. The bursary is intended to offer students one-time financial assistance in the event of an unforeseen emergency or circumstance while attending the University of Victoria.

UVic Business Class of 2009 Scholarship (New)

One or more scholarships are awarded to entering or continuing students in the Bachelor of Commerce 'core' program (3rd year) in the Peter B. Gustavson School of Business.

Preference will be given in the following priority:

1. Students who self-identify as Black, Indigenous or a Person of Colour (BIPOC)
2. Students with demonstrated financial need
3. Any student entering the 'core' program

Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business.

Dr. Marion Porath Bursary in Education* (New)

One or more bursaries, ~~totalling \$2,500,~~ are awarded to graduate students in the Faculty of Education.

Churchill Foundation Vancouver Island Barry Gough Scholarship in English* (New)

One or more scholarships, of at least \$1,000 each, are awarded to academically outstanding undergraduate students who are majoring in English, entering third or fourth year and who demonstrate leadership, innovation and determination in their academics and community engagement. Applicants must submit a brief personal statement (maximum 500 words) that outlines the above criteria.

Approval of the recipient(s) will be made by the Senate Committee on Awards upon the recommendation of the Department of English.

Jawl PhD Student Scholarship for Research Excellence (New)

One or more scholarships are awarded to outstanding PhD students in the Sardul S. Gill Graduate School at the Peter B. Gustavson School of Business. Approval of the recipients will be made by the Faculty of Graduate Studies Graduate Awards Committee upon the recommendation of the Peter B. Gustavson School of Business.

Agamemnon Kasapi and Family Scholarship* (New)

One scholarship of \$25,000 or more will be awarded to an academically outstanding undergraduate student with the highest GPA in any program in the Faculty of Science at UVic entering second year in the Faculty of Science and is a Canadian citizen. In the case of equally qualified candidates, the student with the highest mark in their first-year calculus course (Math 100 or Math 109) will be selected. Payment of the scholarship will be made in two equal installments, half in Term 1 and half in Term 2 of the Winter Session.

The scholarship is automatically renewed for each year of the student's full-time study in a program in the Faculty of Science until the completion of a first undergraduate degree or for a maximum of two renewals, whichever is the shorter period. To be automatically renewed, a student must have completed a minimum of 12 or more graded units in any two terms of study between May and April and maintained a grade point average of 7.50/9.00 or higher on the best 12 units. A student whose grade point average falls below 7.50/9.00 may file a written appeal with the Senate Committee on Awards to seek special consideration for the renewal of the scholarship.

Students registered in a co-op or work experience work-term will automatically be renewed when they next complete 12 or more graded units in two terms, provided they have a grade point average of 7.50/9.00 or higher in two terms. Any student who takes neither a co-op, work-experience workterm, nor graded units for more than one term will forfeit their scholarship.

Academic Excellence Scholarship* (New)

Up to three one-time scholarships of equal value will be awarded to academically outstanding undergraduate students entering second year in the Faculty of Science and who are Canadian citizens.

Edna and Jack Marshall Scholarship* (New)

One or more scholarships are awarded to academically outstanding Indigenous undergraduate students entering or continuing in the Faculty of Fine Arts.

Vic Scott Award in Voice Accompaniment* (New)

One or more awards are given to entering or continuing undergraduate students in the vocal program in the School of Music who have a demonstrated need for vocal coaching or accompaniment support. Applicants must submit an outline of costs for their program and a brief rationale explaining their coaching/accompaniment needs (maximum 350 words) to School of Music office by May 15. If no students are eligible in a given year the award may go to any student in the vocal program. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Music.

Aaron Learmont Memorial Scholarship (New)

One scholarship of \$1,000 is awarded to an academically outstanding undergraduate student entering third or fourth year in the Department of Political Science. Preference is given to a student with demonstrated financial need. Approval of the recipient will be made by the Senate Committee on Awards based upon the recommendation of the Department of Political Science.

Maclean MacLean Scholarship in Legal History and Criminal Law* (Revised)

Up to three scholarships or prizes are awarded to students in the Faculty of Law who have demonstrated high academic achievement in research and writing on the subjects of legal history or criminal law and procedure. Approval of the recipients will be made by the Senate Committee on Awards upon the nomination of the Faculty of Law. The scholarship may go to graduating students.

Michaela Tokarski Entrepreneurship Award Bursary* (Revised)

One or more awards are given ~~bursaries are awarded~~ to undergraduate ~~or graduate~~ Bachelor of Commerce students in either the Peter B. Gustavson School of Business Bachelor of Commerce Entrepreneurship specialization or the MBA Entrepreneurship specialization in the Faculty of Business ~~who are completing an entrepreneurial specialization or completing an entrepreneurial work term~~. Preference will be given to students with demonstrated financial need. Approval of the recipient will be made by the Senate Committee on Awards upon the recommendation of the Peter B. Gustavson School of Business. This award may go to graduating students.

Lei & Di Medical Physics Graduate Scholarship (New)

A scholarship of \$1,000 is awarded to a graduate student in the Medical Physics Program. Preference is given to a student in the Medical Physics Certificate Program. If no applicants meet these criteria, the award will be given to a graduate student in the Department of Physics and Astronomy. Applicants must have demonstrated financial need.

Approval of the recipient will be made by the Faculty of Graduate Studies, Graduate Awards Committee. Applications must be submitted to the Dean's Office, Faculty of Graduate Studies no later than July 31.

Pacific Blue Cross Scholarship in the School of Public Health & Social Policy (Revised)

One or more A scholarships, totaling of \$1,400, are is awarded to an academically outstanding undergraduate students in the School of Public Health and Social Policy. Approval of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Public Health and Social Policy.



University
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SUBMISSION TO THE UVIC BOARD OF GOVERNORS

FOR INFORMATION

November 06, 2020

To: OPERATIONS AND FACILITIES COMMITTEE

From: Vice-President Finance and Operations

A handwritten signature in black ink, appearing to read "G. Smith".

cc: President and Vice-Chancellor

Meeting Date: November 24, 2020

Subject: Due Diligence Report – Facilities Management

Basis for Jurisdiction:

University Act Section 27(2)(y)

Elevating Devices Safety – Heritage Conservation Act – Integrated Pest Management Act – Safety Standards Act - Power Engineers and Boiler and Pressure Vessel Safety Act

Strategic Relevance:

Strategy 5.5 –

Ensure the financial sustainability of the university and our ability to pursue excellence by optimizing existing resources through careful planning, earning public support, attracting partnerships, and pursuing a revitalized program to grow and diversify resources through philanthropic and other means.

Previous Consultation:

Report provided annually to the Operations and Facilities Committee.

Attachment: Facilities Management Due Diligence Report 2020

Obligation to Report	Fulfillment of Obligation
Elevating Devices Safety	<ol style="list-style-type: none"> 1. In accordance with the provision of the Safety Standards Act, the University of Victoria currently operates and maintains 74 elevating devices at the Gordon Head Campus. 2. Regular inspections are conducted by a Provincial Inspector. 3. All units are regularly serviced by workers qualified under the Act. Several contracted service providers. 4. Each unit has an installation number assigned by, and registered with, Technical Safety B.C. Individual Certificates for each elevating device are on file and renewed on an annual basis. 5. A complete detailed listing of elevating devices including location, Certificate Number, and all inspection reports, is maintained by and available upon request from UVic FMGT.
Heritage Conservation Act	<ol style="list-style-type: none"> 1. There are no buildings on Campus which have been designated as Provincial, Regional, or Municipal Heritage Sites. <p>The Corporation of the District of Saanich in their "<i>Saanich Heritage Structures: An Inventory</i>" dated 1991, lists nine (9) University buildings as having heritage significance:</p> <ul style="list-style-type: none"> • <i>Huts A, B, E, Q, and R. They are all of the huts that remain from the "Gordon Head Army Camp", Department of National Defence 1940.</i> • <i>Y Hut – the Maritime Naval / Communications Centre Building is located off of McCoy Road. UVic has had discussions with the Saanich Heritage Foundation for possible heritage designation. Part of the discussion includes possible relocation as part of the feasibility assessment for the rugby field expansion.</i> • <i>Hamsterley Farm Water Tower located at 2489 Sinclair Road. UVic has had discussions with the Saanich Heritage Foundation for possible heritage designation.</i>

Obligation to Report	Fulfillment of Obligation
	<p>2. None of the above buildings are currently protected through formal designation.</p> <p>The Corporation of the District of Saanich staff are required to present a report to Saanich Council should there be a University application to alter or remove the building. They are all identified as having heritage value and significance to the community but are not protected by a more formal Heritage Designation By-Law (along with its regulations).</p>
<p>'Integrated Pest Management Act' Regulations <i>(This pertains only to the pesticides under the control of FMGT)</i></p>	<p>1. Permits, Licenses & Certificates</p> <ul style="list-style-type: none"> a. FMGT is committed to integrated pest management practices. b. FMGT holds the proper Pesticide Control Use License. c. FMGT holds the Public Land Endorsement which entitles FMGT to apply pesticides to public lands. d. All employees involved in the application of pesticides hold the necessary Applicator Certificate. <p>2. Storage and Disposal</p> <ul style="list-style-type: none"> a. A limited inventory of pesticides is stored in a locked, ventilated and heated room away from the general workplace. b. The storage premises are subject to occasional inspection, and on a periodic basis by the Environmental Protection Division of the Ministry of Environment & Ecology, and occasionally by Occupational Health and Safety (OHSO). c. The disposal of pesticides that are no longer required is arranged through the Hazardous Waste Management Program of UVic.
Pest Control	<p>1. FMGT engages a provincially certified pest control company (Victoria Pest Control) to manage pest infestations in and around building and structures.</p>

Obligation to Report	Fulfillment of Obligation
Safety Standards Act	<ol style="list-style-type: none"> 1. UVic staff, qualified under the Act, operate and maintain: <ol style="list-style-type: none"> a. 3 interconnected hot water, heating boilers with a combined registry capacity of 28 MW. The boilers are located in the District Energy Plant. b. 28 hot water, and 4 high pressure steam, stand-alone boilers with a combined registered capacity of 518.93 horsepower located in 15 buildings. c. 218 registered pressure vessels; including an ammonia refrigeration plant serving the Ice Arena of the Ian Stewart Complex. 2. 24 hours per day, 7 days per week, qualified staffing is in place to meet the requirement of the Act.
Power Engineers and Boiler & Pressure Vessel Safety Act	<ol style="list-style-type: none"> 1. All boilers and pressure vessels bear installation numbers assigned by, and registered with Technical Safety B.C. <ol style="list-style-type: none"> a. Individual Certificates are renewed annually and are posted near the locations of the boilers or pressure vessels. 2. The University maintains a Contractor's "A" License No. 679 that allows maintenance, repair and installation of equipment covered by The Boilers and Pressure Vessels Act when performed by qualified UVic staff.
	<ol style="list-style-type: none"> 3. The Risk Assessment Certificate for the Ian Stewart Complex Ammonia Refrigeration Plant was issued in 2018 (No. 35630). The certificate for the District Energy Plant was issued in 2020 (No. BP415-BPOP). These are reviewed annually. 4. A list of all boilers and pressure vessels indicating location, Certificate Number, and Safety Manuals, is available from UVic FMGT upon request.



University
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SUBMISSION TO THE UVIC BOARD OF GOVERNORS

November 10, 2020

FOR INFORMATION

To: OPERATIONS AND FACILITIES COMMITTEE

From: VICE-PRESIDENT FINANCE AND OPERATIONS

cc: President and Vice-Chancellor

Meeting Date: November 24, 2020

Subject: STATUS REPORT ON CAPITAL PROJECTS

Basis for Jurisdiction: Committee's Terms of Reference

Strategic Relevance:

1.5 Increase the vibrancy of campus life by enhancing the natural and built environment to create more opportunities for interaction and collaboration; and develop infrastructure and programmatic initiatives, including additional student housing and increased opportunities for recreation, cultural activities and social interaction.

Previous Consultation:

Report provided to Board of Governors Operations and Facilities Committee at each meeting.

Background:

Attached please find the regular Board reports on the status of capital projects for current approved capital projects.

Attachment(s):

VPFO/FMGT Project Updates: November 01, 2020

1. Student Housing & Dining
2. National Centre for Indigenous Law
3. Engineering Expansion

PROJECT:	STUDENT HOUSING & DINING
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Project No: 16-02265
Project Consultants: Perkins + Will Canada Architects
Construction Manager: EllisDon-Kinetic

BUDGET STATUS:	Approved Budget 28-Apr-2020	FMGT Forecast Costs Date 1 Nov-2020
Consulting	\$21,000,000	\$21,040,092
Construction	\$194,386,000	\$193,854,123
Completion	\$5,700,000	\$5,899,581
Contingency	\$4,000,000	\$4,292,284
Sub-Total	\$225,086,000	\$225,086,000
GST (1.65%)	\$3,714,000	\$3,714,000
TOTAL PROJECT COST	\$228,800,000	\$228,800,000

- Total commitments to date are \$190,797,590 or 83.4% of the approved Budget of \$228,800,000.

SCHEDULE STATUS:	Target Date 01-Jan-2019	Actual / Forecasted Date 1 Nov-2020
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Tender Package 02 – Modular Food Services Facility

Installation	Complete	June 2020	June 2020
Decommission		October 2022	December 2022

Tender Package 03 – Site Services, Abatement, Deconstruction

Tender	Complete	November 2019	December 2019
Construction Stage		January 2021	January 2021

Tender Package 04 – Construction Building One (398 beds, Dining) and Building Two

Tender	February & July 2020	May & December 2020
Construction - Structure	July 2021	July 2021
Construction – Interiors	May 2022	May 2022
Construction – Occupancy	August 2022	August 2022

Tender Package 04 - Building Two (385 Beds, Conference, Classrooms)

Construction - Structure	December 2021	December 2021
Construction – Interiors	October 2022	October 2022
Construction – Occupancy	February 2023	February 2023

Major Risks:

- Schedule risk associated with the opening date of Building One and its alignment with the academic calendar means there is no float available for critical path tasks on the construction schedule. Any impacts such as labour shortages, material lead times, site coordination, design coordination or future COVID-19 impacts have potential to impact Building One's opening date of August 31, 2022. To fully assess the financial impact of a schedule delay, an assessment of the project's financial model will be required.

PROJECT:	National Centre for Indigenous Law
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Project No: F04343

Project Consultants: Two Row Architect

General Contractor: TBD

BUDGET STATUS:	APPROVED BUDGET 31-Mar-2020	FMGT Forecast Costs 30-Nov-2020
Consulting - C1	\$2,800,000	\$2,800,000
Construction - C2	\$18,600,000	\$18,600,000
Completion - C3	\$2,550,000	\$2,550,000
Contingency - C4	\$0	\$1,175,000
Sub-Total	\$23,500,000	\$23,500,000
GST (1.65%)	\$400,000	\$400,000
Escalation	\$2,800,000	\$1,625,000
TOTAL PROJECT COSTS	\$27,150,000	\$27,150,000

- Total Board Approved Budget for the building addition is \$27.15M
- Renovation costs to the existing building, funded through the Ministry's Major Maintenance and Renewal Program, are currently budgeted at \$2.1M and are not included
- Total commitments to date of approximately \$1,881,688 in A+E consulting fees for the expansion scope of work, per the RFP.

SCHEDULE STATUS:	Target Date 27-Feb-2020	Actual / Forecasted Date 30- Nov-2020
Consultant Selection	May 2020	June 2020
Schematic Design	October 2020	January 2020
Design Development	March 2021	March 2021
Construction Documents	September 2021	September 2021
Tender	November 2021	November 2021
Construction Phase	March 2023	March 2023
Commissioning and Warranty	May 2023	May 2023
Fit-up and Move In	July 2023	July 2023
Operation	August 2023	August 2023

Major Risks:

- Forecast Costs may exceed Approved Budget.
- Building Renewals scope has not been defined. Impacts to budget and schedule to be determined.
- Community resistance to required tree removals for the expansion.
- COVID-19 may have impacts on schedule.

PROJECT:	ENGINEERING EXPANSION PROJECT
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Project No: F04507

Project Consultants: Dialog
Architecture/Engineering

General Contractor: TBD

BUDGET STATUS:	WORKING BUDGET	FMGT Forecast Costs September 30, 2020
Consulting	\$6,551,648	\$6,551,648
Construction	\$69,023,091	\$69,023,091
Completion	\$8,335,960	\$8,335,960
Contingency	<u>\$4,195,535</u>	<u>\$4,195,535</u>
Sub-Total	\$88,106,234	\$88,106,234
GST (1.65%)	<u>\$1,453,753</u>	<u>\$1,453,753</u>
TOTAL PROJECT COSTS	<u>\$89,559,987</u>	<u>\$89,559,987</u>

- Total actual commitments to date of approximately \$5,312,862 (Consulting).

SCHEDULE STATUS:	Target Date November 2019	Actual / Forecasted Date September 30, 2020
Consultant Selection	October 2019	November 2019
Schematic Design	May 2020	June 2020
Design Development	September 2020	<i>November 2020</i>
Construction Documents	May 2021	<i>May 2021</i>
Tender	July 2021	<i>July 2021</i>
Construction Phase	December 2023	<i>December 2023</i>
Commissioning	December 2023	<i>December 2023</i>
Fit-up and Move In	December 2023	<i>December 2023</i>
Operation	January 2024	<i>January 2024</i>

Major Risks:

- Timing of securing project funding that may result in requirement for multiple construction phases.
- Secure municipal approval.
- Building code impact on structural design: timber or concrete/steel.
- Academic year: impact of construction on teaching and research.



University
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SUBMISSION TO THE UVIC BOARD OF GOVERNORS

FOR INFORMATION

November 13, 2020

To: Operations and Facilities Committee

From: Valerie S. Kuehne, Vice-President Academic and Provost

A handwritten signature in blue ink, appearing to read 'Valerie S. Kuehne'.

Meeting Date: November 23, 2020

Subject: 2020/21 Enrolment Analysis Report

Basis for Jurisdiction: University Act, s 27(1) and s 27(2)(r)
Strategic Framework, Strategy 1.1
Strategic Enrolment Management Plan

Strategic Relevance:

The Enrolment Analysis Report aligns with the university's Strategic Framework objective to actively recruit, retain and support the success of outstanding students from diverse regions and backgrounds.

The Strategic Enrolment Management (SEM) Plan, which launched in April 2019, continues to guide UVic's recruitment and retention efforts. Our goals include recruiting the very best undergraduate students, diversifying our international undergraduate student population by geographic location and program of study, increasing our enrolment of Indigenous students, and increasing under-represented populations. We also aim to increase the proportion of graduate students, especially in research programs.

Background:

This annual report describes UVic's enrolment projections for the current academic year and contains information about the enrolment size and composition of the university's student population, including undergraduates and graduates, and domestic and international students. Trends in applications, admissions and new registrations are also included. In addition to providing historical context, the report highlights initiatives underway to support future healthy enrolments at UVic. This year, the report also includes information about how the COVID-19 pandemic has impacted enrolment, starting with the summer 2020 session.

Summary:

UVic has maintained stable enrolment in the current pandemic environment, and we had our most successful summer session to date in terms of registrants. Our 2020 fall term headcount is 22,063, including 19,055 undergraduate students and 3,008 graduate students. Our annualized student FTE enrolment is expected to be about 19,036—a decrease of only 197 FTEs from last year—but there continues to remain some uncertainty with the upcoming spring term.

UVic is projected to exceed the 2020/21 enrolment targets set by the Ministry of Advanced Education, Skills and Training by 4%. For domestic undergraduates specifically, we are on track to exceed the target by 35 FTEs and for graduate students by 257 FTEs.

COVID-19 has impacted our ability to attract new international students, with international enrolment down about 4% compared to last year. However, we still expect to exceed our internal international undergraduate target by 428 FTEs.

This year, in response to the pandemic, UVic has made significant efforts and investments towards ensuring all of our students receive a quality education and university experience. We continue to actively monitor enrolment levels throughout the academic terms and respond as needed to support student recruitment, retention and success.

Planned Further Action: None

Attachment: 2020/21 Enrolment Analysis Report

2020/21 Enrolment Analysis Report

November 2020



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Summary and strategic context

Our institutional plans, including our Strategic Framework and Strategic Enrolment Management (SEM) Plan, are positioning us to attract, support and develop a diverse community of talented students.

The SEM Plan, launched in April 2019, continues to help guide our recruitment and retention efforts. In the context of remaining about the same size, our commitments include recruiting the very best undergraduate students, diversifying our international undergraduate student population by geographic location and program of study, and increasing our enrolment of Indigenous students. We also aim to increase the proportion of graduate students, especially in research programs.

UVic continues to moderate new intake by raising admissions cut-offs, including this year, which reinforces quality while enabling us to remain at about the same size. The average entering grades of our new students have been consistent and sit above 85%. Our scholarship programs help support our recruitment and retention efforts.

Also as per SEM, we are committed to doubling Indigenous enrolment over the next nine years across all faculties. To achieve this, UVic continues to implement pathways, programs and supports specifically for Indigenous learners. Since 2010/11, Indigenous student enrolment has grown from 888 to 1,408—an increase of 44%. Applications and new admissions have also been increasing.

Impact of COVID-19 on enrolment

Despite the challenges of the current pandemic, we expect to achieve both our internal enrolment targets and the targets set by the BC Ministry of Advanced Education, Skills and Training (MAEST).

Starting in March 2020 and continuing into the summer and fall terms, it was necessary to shift to predominantly online learning and services to ensure the health and safety of our community, and so that students had equitable access to education. We were particularly successful in meeting student demand for courses this summer, and increased overall enrolment by over 10% compared to last year.

For the entire academic year, our annualized student full-time equivalent (FTE) enrolment is expected to be about 19,036—a decrease of 197 FTEs from last year. Our 2020 fall term headcount is 22,063, with a projected annualized FTE of 16,447 undergraduate students or a headcount of 19,055, and a projected annualized FTE of 2,589 graduate students or a headcount of 3,008.

While overall registrations are about the same compared to last year, the new entering class is reduced, mostly owing to fewer new international students due to travel restrictions. Overall international enrolment is down 4% percent compared to last year, but we still expect to meet our targets.

Online learning is a new experience for many of our students, and we have seen a greater incidence of part-time enrolment since transition to predominantly online education. In general,

part-time studies have been on a long-term decline. This year, there is a 20% increase in part-time enrolment, from 4,824 students last fall to 5,785 students this fall. The Senate-approved extension to the deadline to drop courses this fall provided students with additional flexibility in managing their course loads. We saw about a 100 EET (or course FTEs) drop over that additional week—a key contributor to the increase in part-time rates. The majority of our undergraduate students, however, are enrolled in full-time studies: 13,220 out of 19,055.

About 77% of our students come from outside of the Greater Victoria Area. By offering predominantly online learning, these students have been able to safely access courses, which has helped us to maintain stable enrolment during the pandemic. Further, this past year has demonstrated that some students prefer the online or hybrid educational experience as it affords convenience and provides a level of safety for those with health concerns.

The university continues to invest in resources and supports for students to ensure consistent recruitment and retention rates. For example, additional teaching supports in the form of teaching assistants and sessionals, a new suite of teaching and learning technologies, additional scholarship and emergency bursary funding, and the New Student Connect program. All students have remote access to academic advising, tutoring, counselling services, and other academic and non-academic support services they would normally access in person, including resources specifically tailored to the needs of Indigenous students and those with accessibility challenges.

Annualized FTEs

Full-time equivalent (FTE) enrolment is a weighted measure of student enrolment that takes into account course load. This measure is the principal enrolment accountability with the province. For undergraduates, the FTE for a particular term is calculated by dividing a student's total registered units by the expected unit total for that particular program and year level. For full-time graduate students, the term FTE is 1.0, while for part-time graduate students, it is 0.33.

An annualized FTE measures course activity over a 12-month period, beginning with the summer term. For an undergraduate, this is the sum of the FTEs for the summer, fall and spring terms. For a graduate student, the annualized FTE is the sum of the three FTEs divided by 3.

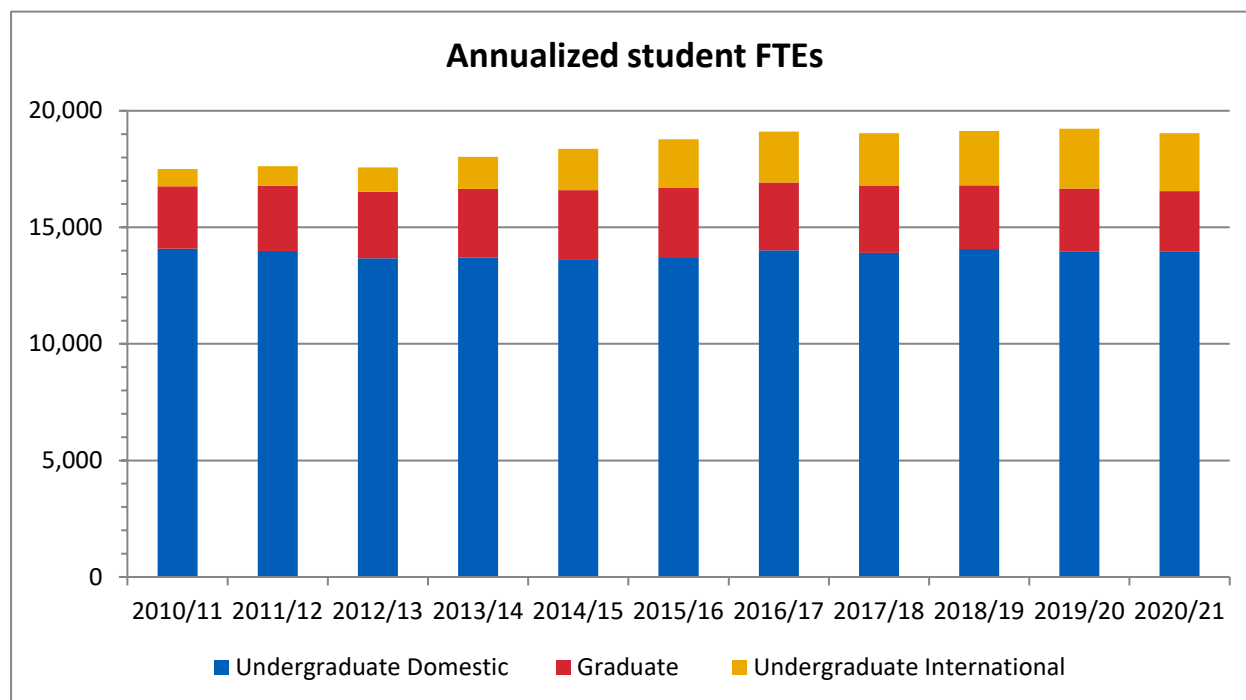
Grant funding from the province is accompanied by undergraduate and graduate enrolment targets and accountabilities. This represents our "MAEST-funded target" and an annual "Institutional Accountability Plan and Report" is submitted through the Board to MAEST every summer.

Each Faculty has undergraduate and graduate enrolment targets and is resourced to meet those targets. Deans subsequently set enrolment expectations within their Faculties. There is no mechanical formula for per-student funding in the Faculties since costs and resources vary substantially depending on several factors, including the nature of the pedagogy, services, technologies, research equipment and related personnel, labour market differences by discipline, the success of the Faculty in generating additional resources, economies of scale, etc.

Over the past decade, our greatest enrolment growth has been in international students. This population has also been the most affected by the pandemic as Canada has restricted inbound travel and implemented strict quarantine rules. Immigration services, including those related to study permits, have largely been shut down since March. Home countries have also limited outbound travel, and Visa application and biometric centres around the world have reduced capacity or closed entirely. As a result, overall international enrolment is down 4% this year compared to last.

Annualized student FTEs

	2011 /12	2012 /13	2013 /14	2014 /15	2015 /16	2016 /17	2017 /18	2018 /19	2019 /20	2020/21 forecast	10-yr % chg
Undergrad domestic	13,984	13,677	13,697	13,608	13,689	14,011	13,902	14,064	13,972	13,968	-0.8
Undergrad international	831	1,049	1,368	1,773	2,083	2,179	2,270	2,333	2,573	2,478	230.0
All undergrads	14,815	14,726	15,065	15,381	15,772	16,190	16,172	16,397	16,545	16,447	10.9
All grads	2,808	2,847	2,952	2,986	3,002	2,911	2,865	2,732	2,688	2,589	-3.3
All students	17,623	17,573	18,017	18,367	18,774	19,101	19,037	19,129	19,233	19,036	8.7



The MAEST sets targets for UVic based on annualized FTEs. UVic is projected to exceed the 2020/21 enrolment targets by 4%. For domestic undergraduates specifically, we are on track to exceed the target by 35 FTEs and for graduate students by 257 FTEs. We are well positioned to continue this trend, even as we continue to plan and respond to the pandemic.

UVic sets a higher internal target for enrolments for the purpose of its own academic and budget planning, which takes into account undergraduate international students (who are not funded by government and pay full international tuition). International graduate students are included along with domestic students in the MAEST graduate targets—out of a 2020/21 annualized total of 2,589 FTE, 958 were international. Our total 2020/21 enrolment is 292 over the MAEST target which comprises domestic undergraduates and all graduates. We further exceed our undergraduate international student goal by 428 FTE.

Our overall enrolment of 19,036 exceeds our target of 18,315 by 720 FTE.

Annualized FTE target comparison

	2020/21 projection	2020/21 target	FTE difference	% difference
Domestic undergraduates	13,968	13,933	35	0.3
International undergraduates	2,478	2,050*	428	17.3
Total undergraduates	16,447	13,933	464	2.8
Total graduates	2,589	2,332	257	9.9
Total students	19,036	18,315	720	3.8

*University of Victoria internal enrolment level

Headcounts

Student enrolment is usually measured in two ways: as a headcount or as a full-time equivalent (FTE). A headcount is an unweighted count of individuals, where part-time and full-time students contribute equally to the final tally. Headcount totals are always referenced to a particular date and term, such as November 1 in the fall term.

While headcount enrolment at UVic has increased by more than 4% over the last seven years, enrolments within most Faculties have been fairly stable and within a range related to their enrolment targets. The greatest headcount growth has been in the Faculty of Engineering (+39%), followed by Social Sciences (+12%). The largest decrease has been in Human and Social Development (-18%), where enrolments in nursing are highly dependent on partnership agreements with other institutions.

Lower enrolments in the Faculty of Graduate Studies up until this year were almost entirely due to the Master of Public Admin program, which has refocused from a professional, course-based master's program to a research master's program. This year, due to limits on international travel imposed by the pandemic, enrolments in the Master of Global Business are also sharply down.

Fall student headcounts

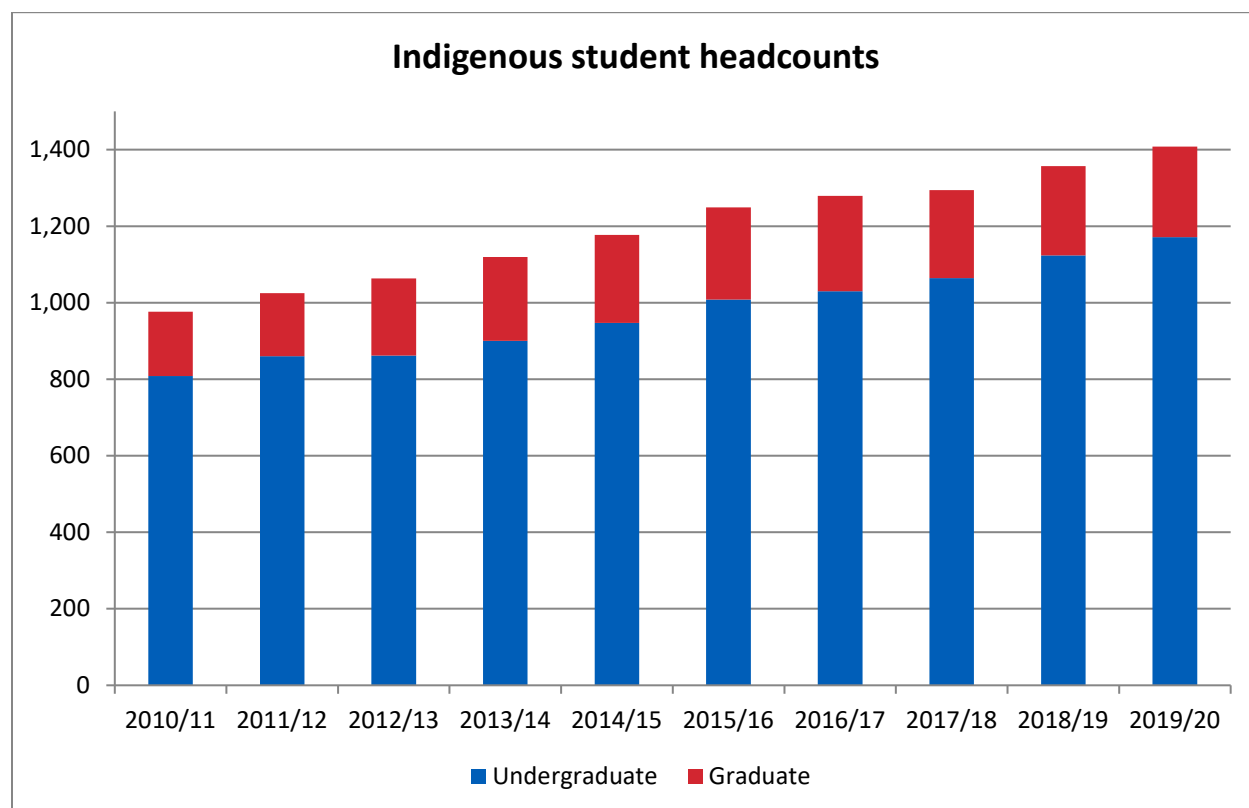
Faculty	2014	2015	2016	2017	2018	2019	2020	7-yr % chg
Education	1,008	1,097	1,031	1,023	1,027	981	943	-6.4
Engineering	2,242	2,443	2,703	2,926	3,017	3,111	3,122	39.3
Fine Arts	1,142	1,154	1,125	1,090	1,078	1,123	1,189	4.1
Human & Social Development	1,571	1,510	1,534	1,452	1,345	1,368	1,281	-18.5
Humanities	1,986	1,987	2,002	1,912	1,804	1,845	1,861	-6.3
Law	364	358	382	382	411	397	396	8.8
Science	2,969	2,945	2,931	2,897	3,007	2,971	3,026	1.9
Social Sciences	5,292	5,348	5,394	5,439	5,512	5,691	5,917	11.8
Medical Sciences*	132	132	99	95	97	125	127	-3.8
PB Gustavson Schl of Business	1,091	1,173	1,188	1,201	1,256	1,268	1,193	9.3
Total undergraduate	17,797	18,147	18,389	18,417	18,554	18,880	19,055	7.1
Total graduates	3,412	3,446	3,307	3,281	3,173	3,140	3,008	-11.8
Total students	21,209	21,593	21,696	21,698	21,727	22,020	22,063	4.0

*Enrolments in the Division of Medical Sciences represents students enrolled in UBC's Faculty of Medicine

Indigenous enrolment

Since 2010/11, Indigenous student enrolment has grown from 888 to 1,408—an increase of 44%. As part of the SEM Plan, we are committed to doubling Indigenous enrolment across all faculties by 2029, where Indigenous students comprise at least 10% of the overall student population at UVic. Currently, Indigenous students comprise about 6% of the overall student population.

Because Indigenous students may self-identify at any point in their education, there is some uncertainty as to actual enrolment numbers, which may be higher than indicated. The student headcounts show strong growth, particularly in the Faculties of Engineering and Law.



Indigenous student headcounts by faculty

Faculty	2013 /14	2014 /15	2015 /16	2016 /17	2017 /18	2018 /19	2019 /20	7-yr % chg
Education	86	92	116	96	75	115	124	44.2%
Engineering	64	78	97	101	116	119	115	79.7%
Fine Arts	75	79	76	62	64	74	80	6.7%
Human & Social Development	141	145	141	162	166	186	178	26.2%
Humanities	142	140	153	141	171	126	164	15.5%
Law	22	22	28	34	37	49	51	131.8%
Science	103	116	124	119	132	152	144	39.8%
Social Sciences	243	250	244	285	273	273	272	11.9%
Medical Sciences	6	6	7	9	11	10	13	116.7%
PB Gustavson Schl of Business	18	19	22	21	19	20	30	66.7%
Total undergraduates	900	947	1,008	1,030	1,064	1,124	1,171	30.1%
Total graduates	219	230	241	249	230	233	237	8.2%
University total	1,119	1,177	1,249	1,279	1,294	1,357	1,408	25.8%

Sources of new students (domestic and international)

UVic sets enrolment targets every year for its new incoming classes to ensure overall enrolment levels are met and that we achieve goals associated with new and growing programs (engineering, computer science, and law are current examples) as well as SEM goals such as diversifying international enrolments and growing Indigenous enrolments. The applications and admissions cycle requires the setting of enrolment targets and admissions cut-offs to meet those enrolment levels.

Following several years of larger first-year entry classes, smaller new-entry classes have been required to maintain our overall enrolment level. This has been achieved by increasing the recruitment of high achieving students and increasing admissions cut-offs for entry. For the previous three years, UVic has kept the size of the incoming class mostly constant at between 4,300 and 4,500 new undergraduates. This year, due to COVID-19, the number of applicants as well as the overall size of the incoming class for 2020/21 has decreased slightly.

As a destination university, new students come to UVic from across the province, Canada and from around the world. About 77% of our students come from outside of the Greater Victoria Area—the highest proportion of any Canadian university west of Quebec. In terms of geographic distribution, the greatest number of undergraduate registrants have consistently been from Vancouver Island, while the next largest group has been from the Lower Mainland. This year, likely due to COVID-19, the number of admits from Vancouver Island and the Lower Mainland has increased, whereas the number of students admitted from outside Canada has decreased. UVic will continue to stabilize and diversify its international enrolment, with a planned strategy based on our SEM Plan.

Fall undergraduate applicants, admits and registrants

	2016	2017	2018	2019	2020	5-yr % chg
Total applicants	14,035	14,871	15,576	15,982	15,443	10.0%
Total admits	10,181	10,249	10,038	10,657	10,757	5.7%
Vancouver Island	1,457	1,332	1,469	1,381	1,482	1.7%
Lower Mainland	809	846	921	1,001	1,142	40.6%
Rest Southern BC	421	427	377	449	454	11.0%
Other BC	181	181	191	208	170	-10.5%
Rest of Canada	790	745	698	688	707	-10.5%
Outside Canada	749	827	786	761	371	-50.5%
Total registrants	4,407	4,358	4,442	4,488	4,326	-1.8%

The largest group of new undergraduate students are from high schools. The five-year trend of increases from BC colleges follows more than a decade of substantial decreases as local degree opportunities became available across the province in 2008. Recent increases are largely due to strong partnership and pathway agreements. Again, increases to registrants from within BC are primarily due to COVID-19.

Undergraduate registrants by previous institution type

	2016	2017	2018	2019	2020	5-yr % chg
BC high schools	2,044	1,970	2,030	2,140	2,240	9.6%
BC colleges	577	565	654	654	710	23.1%
Total BC	2,868	2,786	2,958	3,039	3,248	13.2%
All high school	2,803	2,784	2,823	2,920	2,913	3.9%
All post-secondary	1,604	1,574	1,619	1,568	1,413	-11.8%
Total registrants	4,407	4,358	4,442	4,488	4,326	-1.8%

UVic currently has students from 121 countries. After Canada, the primary country of origin is China, with the United States a distant second. As part of SEM, we are committed to diversifying the international undergraduate student population by country.

As a result of diversification efforts thus far, the proportion of students from China has declined in the past five years, from 50% to 43% of the overall international student population. In the same timeframe, we have seen an increase in students from India, Iran, South Korea, Vietnam, Nigeria and Brazil.

International headcounts by country

Country	Headcount	% of total
China	1,970	43.1
United States	409	9.0
India	384	8.4
Iran	228	5.0
Germany	102	2.2
South Korea	97	2.1
Vietnam	96	2.1
Japan	83	1.8
Nigeria	75	1.6
Brazil	69	1.5
Other	1,053	23.1
Total	4,566	

Challenges, strategies and new initiatives

Since January 2020, UVic has been actively planning for and responding to the COVID-19 pandemic. This fall, we are predominantly online, with about ten percent of undergraduate courses offered in person. We are actively monitoring enrolment for spring session, where an incremental increase in the number of face-to-face courses offerings will be available.

Since 2014/15, there has been a demographic trough of 18 to 24 year olds in the province of BC, which is expected to continue into 2021. With fewer students in this incoming cohort, there is increased competition among post-secondary institutions to recruit the best students. Of BC's 25

public post-secondary institutions, 16 are under their funded enrolment target. UVic, like the other major research universities, is above target, and our programs remain in high demand.

Nationally, this year, international enrolments are lower. Also, there continues to be enrolment challenges in the Maritimes and Ontario, and there is active recruitment of BC students from out of province. In BC, post-secondary institutions are looking to recruit locally, provincially and in other provinces.

One way institutions are attracting high-quality students is through competitive entrance scholarship programs. UVic annually reviews the size and scope of our scholarship programs to ensure we are competitive and successful in attracting and retaining the best students.

In response to the challenges brought on by the current pandemic, a number of initiatives launched this year to help ensure we achieve our enrolment goals:

- As part of our commitment to high quality programs, we invested in a new suite of learning technologies to deliver online courses effectively—including a new Learning Management System. We also increased access to technology support and launched new websites dedicated to online learning and online teaching.
- We expanded our health and wellness supports by opening a new Student Wellness Centre on campus and launching SupportConnect, a free and confidential 24/7 mental health service for students, regardless of location.
- We designed online pre-arrival and orientation programs to support the transition of new students and introduce them to key resources. We also created the New Student Connect program, which pairs new students with upper-year students in their Faculty or peer group. These senior students help their peers transition to university and navigate academic life, while also building vibrant online communities. About 3,700 students have enrolled, and we continue to expand the peer groups, recently launching groups for Indigenous students, students with lived experience in care, and LGBTQS2+ students.
- We increased emergency bursary funding to meet student need, which students can use to purchase technology or pay for other unexpected expenses. Through the short-term COVID-19 Emergency Bursary, we provided over \$1.4 million in funding to 2,000 students.
- We monitor students' experiences through national and institutional surveys, direct engagement with students and student societies, and social media monitoring.

Further, as part of our ongoing enrolment goals, the following activities are underway:

- We continue to expand our engineering and computer science programs, which includes 500 new student spaces, new faculty positions and student supports. In addition, we are working on an expansion of the Nurse Practitioner program.
- New and evolved academic programs that are high-quality and align with UVic's strengths and directions, including a Master of Biomedical Engineering and a Master of Management.
- Work continues on the UVic Health Initiative, which will enhance the quality and raise the profile of health-related research, academic programs and related activities.

UVic continues to be a global leader in creating opportunities for Indigenous students and advancing truth and reconciliation. Some recent examples include:

- Expanding the Elders in Residence program and providing Elders with iPads so that they can connect with Indigenous students virtually.
- Increased one-to-one support and culturally relevant co-op opportunities for Indigenous students. The International Indigenous Co-operative Education Program received the 2019 British Columbia Council for International Education's Award for Outstanding Program in International Education for its high-quality and creative programming in international education.
- New or expanded pathway opportunities for Indigenous students, including the Indigenous Youth 3C Challenge and Indigenous Student Mini-University.
- New or increased scholarships and bursaries. Six new scholarships and awards were offered for the first time in September 2020 and will provide more than \$166,000 in additional student funding.
- New or expanding programs such as the Indigenous law JD/JID joint degree, Certificate in Indigenous Language Proficiency and Indigenous Studies Major.
- Our community partnerships have substantially increased this year, with several communities providing language and educational programming, including new partnerships with the Tla'amin, Tseycum and Tsawout Nations.

Conclusion

Although enrolment has been impacted by the pandemic, particularly international enrolment, UVic currently has a healthy enrolment and outlook. We continue to achieve our targets and are well positioned to build on our strengths while enhancing quality and student success.

To continue being successful, the university must continue to focus on and resource quality in our academic programs; take a measured approach to resuming in-person education and services; ensure our outreach activities resonate in the post-secondary market; offer competitive scholarship and bursary programs aligned with our SEM goals; and ensure that key university supports and services are responsive to students' needs.

The investments and actions we have taken this year in our pivot to online learning will further advance student success and student experience, both as we continue to navigate the current pandemic and beyond.



University
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SUBMISSION TO THE UVIC BOARD OF GOVERNORS

FOR INFORMATION

November 6, 2020

To: Operations and Facilities Committee

From: Valerie S. Kuehne, Vice-President Academic and Provost *Valerie S. Kuehne*

Meeting Date: November 23, 2020

Subject: Report on Student Financial Aid 2019/20

Basis for Jurisdiction: Strategic Framework, Strategies 1.1 and 4.3

Strategic Relevance:

The Report on Student Financial Aid 2019-20 provides information on UVic's longstanding priority of recruiting and retaining outstanding students from diverse backgrounds and removing barriers to admission, retention and success.

The report supports the following Strategic Framework strategies:

Strategy 1.1 - Attract, support and develop a diverse community of talented students, faculty and staff through enhanced resources and programs—including scholarships, academic chairs, professional support programs and workplace practices that recognize excellence and promote wellness.

Strategy 4.3 - Increase the number and success of Indigenous students, faculty, staff and leaders at UVic by developing priority recruitment strategies across the university, along with programs to support success.

Summary:

The annual report provides an overview of the types and levels of financial assistance available to undergraduate students and need-based funding received by graduate students during the May 1, 2019 to April 30, 2020 academic year. This includes scholarships, bursaries, awards and work study funding. It is important to note that this timeframe concludes before the impacts of the global COVID-19 pandemic were realized and does not include the COVID-19 Emergency Bursary.

In 2019/20, undergraduate and graduate students received more than \$16 million in financial aid from a variety of sources, including operating budget, carry-over (i.e. unspent funds from prior years), annual donor funds and endowed sources of funding. UVic awarded almost \$9.2 million in scholarships to 3,100 full-time undergraduate students. Additionally, 2,219 undergraduate students received bursaries and awards valued at more than \$5.2 million, and 201 graduate students received bursaries and awards valued at more than \$638K. The work study program provided part-time employment opportunities to 522 undergraduate and graduate students who earned more than \$906K from September 2019 to April 2020.

From 2014/15 to 2019/20, the annual total value of all forms of student financial aid received by undergraduate students and bursaries, awards and work study funding received by graduate students has increased by \$859K or 6%.

The university's gross expenditures (including expenditures from the specific purpose and sponsored research funds) for scholarships and bursaries for all students has increased by more than \$4.9 million or 14%—from \$36 million in 2013/14 to almost \$41 million in 2019/20.

Planned Further Action: None

Attachment: Report on Student Financial Aid 2019/20

Report on Student Financial Aid

2019/20



University
of Victoria



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Summary of student financial aid funding

This report details funding for undergraduate scholarships, undergraduate and graduate bursaries and awards and the work study program administered by the Office of Student Awards and Financial Aid (SAFA)¹. Merit-based awards for graduate students are administered by the Faculty of Graduate Studies and are not included in this report.

Over the past six years, the commitment of additional funding from various sources (base budget, carry-over, annual donor funds and endowed sources) has made it possible to increase both the value and number of undergraduate scholarships and undergraduate and graduate bursaries. While there has been slight fluctuations year-to-year due to planned use of carry-over funds, the overall trend has been robust support for all forms of financial aid.

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Scholarships	\$ 9,849,772	\$ 8,863,835	\$ 8,424,656	\$ 8,111,205	\$ 8,888,680	\$ 9,186,152
Bursaries and Awards	\$ 4,585,880	\$ 4,110,174	\$ 3,967,071	\$ 4,708,338	\$ 4,147,739	\$ 5,908,296
Work Study	\$ 714,538	\$ 661,929	\$ 652,027	\$ 640,990	\$ 747,967	\$ 906,128
Total	\$ 15,150,190	\$ 13,635,938	\$ 13,043,754	\$ 13,460,533	\$ 13,784,386	\$ 16,000,576

The following table from UVic's audited financial statements includes all types of student financial aid received by undergraduate and graduate students expended from general operating, specific purpose, and sponsored research funds.

All gross expenditures for scholarships, fellowships & bursaries

2013-14	\$35,925,000
2014-15	\$37,440,000
2015-16	\$37,157,000
2016-17	\$35,873,000
2017-18	\$36,358,000
2018-19	\$36,092,000
2019-20	\$40,908,000

Undergraduate scholarship program

UVic offers one-time and renewable entrance and in-course scholarships in support of the recruitment and retention of high achieving students.

In 2019/20, 3,100 undergraduate students received 3,883 entrance and in-course scholarships totalling more than \$9.1 million from base budget, carry-over, annual donor and endowed

¹SAFA administers bursaries and work-study for both undergraduate and graduate students and the dollar values for these types of aid include funding awarded to graduate students.

sources of funding. This represents a 3% increase in the total dollar value of scholarships awarded in the previous year; reasons for this increase are outlined later in this report.

Scholarships are awarded to undergraduate students in two categories: entrance and in-course. The majority of entrance scholarships are offered based on the admission average of the applicant. There is also a category of entrance scholarships awarded with consideration given to admission average, volunteer commitment, athleticism, leadership, or other criteria specified in the terms of reference for each award.

The majority of in-course scholarships are adjudicated based on grades in a minimum of 12 units of UVic courses in the previous two terms of study while others are awarded based on departmental nomination. There are also in-course scholarships awarded on the basis of specific criteria, as well as grades.

The following table compares all undergraduate scholarships awarded in 2018/19 and 2019/20:

Summary of Entrance Scholarships			
	May 2018 - Apr 2019	May 2019 - Apr 2020	Change from 2018-19 to 2019-20
Number of scholarships	1,926	2,083	↑ 157
Number of recipients	1,564	1,862	↑ 298
Value of scholarships	\$4,847,866	\$5,129,924	↑ \$282,058
Average award per recipient	\$3,100	\$2,755	↓ -\$345
Summary of In-Course Scholarships			
	May 2018 - Apr 2019	May 2019 - Apr 2020	Change from 2018-19 to 2019-20
Number of scholarships	1,812	1,800	↓ -12
Number of recipients	1,403	1,238	↓ -165
Value of scholarships	\$4,040,814	\$4,056,228	↑ \$15,414
Average award per recipient	\$2,880	\$3,276	↑ \$396

Entrance scholarships

The largest category of entrance scholarships is automatic scholarships awarded based on admission average only. To be considered for this scholarship category in 2019/20, prospective students were required to self-report their grade 12 marks by March 31, 2019.

Students entering with a self-reported admission average of 85% or higher were offered entrance scholarships with values ranging from \$2,000 to \$6,500. The scholarship offer letter advised that the award would be granted upon confirmation of final grades in August and registration in a full course load in the 2019/20 winter session. The number and total value of offers made each year varies depending on the admission average of each student in the entering class.

The following table details a comparison of all automatic entrance scholarships offered and accepted in 2018/19 and 2019/20:

Admission average required to qualify	Value	2018-19 # Offered	2018-19 # Accepted	2018-19 \$ Awarded	2019-20 # Offered	2019-20 # Accepted	2019-20 \$ Awarded	Change in # accepted from 2018-19 to 2019-20	Change in \$ awarded from 2018-19 to 2019-20
Renewable									
98.00 - 100%	\$6,500	79	30	\$ 195,000	72	28	\$ 182,000	- ↓ 2	\$ ↓ 13,000
96.00 - 97.99%	\$5,000	207	89	\$ 445,000	264	108	\$ 540,000	↑ 19	\$ ↑ 95,000
Total Renewable		286	119	\$ 640,000	336	136	\$ 722,000	↑ 17	\$ ↑ 82,000
Non-Renewable									
94.00 - 95.99%	\$3,000	443	113	\$ 339,000	540	139	\$ 417,000	↑ 26	\$ ↑ 78,000
90.00 - 93.99%	\$2,500	1,491	494	\$ 1,235,000	1,519	442	\$ 1,105,000	- ↓ 52	\$ ↓ 130,000
85.00 - 89.99%	\$2,000	2,227	694	\$ 1,388,000	2,277	737	\$ 1,474,000	↑ 43	\$ ↑ 86,000
85.00 - 89.99% Deferred from 2017-18 + 2019-20	\$1,500	3	3	\$ 4,500	2	2	\$ 3,000		
Total Non-Renewable		4,164	1,304	\$ 2,966,500	4,338	1,320	\$ 2,999,000	↑ 16	\$ ↑ 32,500
Totals		4,450	1,423	\$ 3,606,500	4,674	1,456	\$ 3,721,000	↑ 33	\$ ↑ 114,500

Automatic entrance scholarships:

- In 2019/20, 1,456 automatic renewable and non-renewable entrance scholarships were accepted, with a total value of \$3,721,000.
- There was a 2% increase in the total number of scholarship recipients.
- The average value of entrance scholarships was \$2,556.

Automatic renewable entrance scholarships:

- There were 336 offers of renewable entrance scholarships made to eligible applicants in 2019/20 and 136 of those were accepted.
- The entering averages required to qualify for the \$20,000 and \$26,000 renewable entrance scholarships were:
 - 98.00–100% \$26,000 payable at \$6,500 per year for four years
 - 96.00–97.99% \$20,000 payable at \$5,000 per year for four years

In-course scholarships

Undergraduate students who attend UVic in the regular Winter Session are eligible for a number of awards made available through contributions from corporate and individual donors as well as from the university operating budget. The comparison of these in-course scholarships includes the following:

- In 2019/20, 1,238 students who demonstrated academic excellence in their previous year of study at UVic received in-course scholarships with a total value of more than \$4 million.
- This is a 12% decrease in the number of in-course scholarship recipients compared to the previous year.
- There was a \$15,414 decrease in the total value from the previous year.

- The summary of in-course scholarships includes renewals of entrance scholarships for 269 students with a total value of more than \$1.5 million.
- This represents a 5% increase in both the number of scholarship renewals and the total value of renewals.
- In 2018/19, the average in-course scholarship value was \$2,880 and increased to \$3,276 for 2019/20, representing a 14% increase from the previous year.

Competitiveness of UVic's entrance scholarship program

With 77% of UVic students coming from outside the south Vancouver Island region, our position as a destination university results in high costs for students who relocate here to study.

In 2012, our scholarship strategy was reviewed to better ensure our competitiveness in recruiting high quality students, to meet our past Strategic Plan goal of being in the top 20% of Canadian universities in terms of expenditures on student financial assistance, and to support our domestic recruitment targets.

The following chart shows UVic's competitive position in 2019/20:

Automatic Entrance Scholarship Comparators 2019 - 2020			
School		Amount	Admission Average
UVic	UVic Excellence	\$6500 x 4 years	98% - 100% (IB 40+)
	UVic Excellence	\$5000 x 4 years	96% - 97.99% (IB 38-39)
	President's Entrance	\$3,000	94% - 95.99% (IB 32-37)
	UVic Entrance	\$2,500	90% - 93.99%
	UVic Entrance	\$2,000	85% - 89.99%
Guelph	University of Guelph Entrance Scholarship	\$3,000	90.0%+
	University of Guelph Entrance Scholarship	\$2,000	85.0% - 89.9%
Queen's	Senator Frank Carrel Merit Scholarship	\$5000 x 4 years	94% + (IB 38 +)
	Principal's Scholarship	\$4,000	95% + (IB 39+)
	Excellence Scholarship	\$1,500	90% 94.99% (IB 36-38)
SFU	International Summit Transfer Entrance Scholarship	\$3,500	3.70/4.0
	Ken Caple College Transfer Entrance Scholarship	\$3,500	3.70/4.0
	University Transfer Entrance Scholarship	\$3,000	Awarded to the top five applicants admitted directly to any faculty.
U of Calgary	President's Admission Scholarships	\$5,000	95%+
	University of Calgary International Baccalaureate Diploma Entrance Scholarship	\$2,000	IB 35+
UBC	Automatic Entrance Scholarships	\$0	None offered

There were no changes in UVic's automatic entrance scholarship values from 2018/19 to 2019/20.

In September 2019, SAFA reviewed the entrance scholarship program and proposed enhancements and new initiatives in support of Goal 1 of UVic's recently launched Strategic Enrolment Management (SEM) Plan:

Goal 1: By 2024, strengthen the entering domestic undergraduate class by:

- increasing the % of first-time enrolling students who have an entering average of 80% or higher from 79% to 89%;*
- increasing the % of admitted students with an entering average of at least 90% who choose to register at UVic from 37% to 45%; and*

- c. *enhancing and developing initiatives that increase the representation of under-represented populations, including but not limited to students with lived experience in care and low socio-economic status.*

Strategy 2: Re-align and enhance our entrance scholarship and needs-based financial aid programs to provide incentives for students in targeted groups a, b and/or c above.

Tactic 2: Increase the number of entering students with admission averages of 90% or higher by enhancing the competitiveness of our entrance scholarship program in support of Goal 1 b.

That proposal was adopted and, commencing with the incoming class of 2020, applicants with an entering average of 90% or higher were offered scholarships with higher values. In addition, new scholarships have been created to increase the participation of under-represented groups of students in the Faculty of Engineering and advance our diversity goals.

The impact of the following enhanced scholarship values and new scholarships for students in engineering and computer science will be included in the 2020/21 Student Financial Aid report.

Entrance scholarships 2020/21

Increases in the values of renewable and non-renewable scholarships are as follows:

Entrance scholarships based on admission average

Renewable Entrance Scholarships:

98.00 to 100% \$7,000 x 4 = \$28,000 (previous value \$6500)

96.00 to 97.99% \$6,000 x 4 = \$24,000 (previous value \$5000)

Non-Renewable Entrance Scholarships:

94.00 to 95.99% \$3,500 (previous value \$3,000)

90.00 to 93.99% \$3,000 (previous value \$2,500)

85.00 to 89.99% \$2,000 (no change)

University/College Transfer Scholarships:

GPA 7.5 to 9.0 \$2,500 (no change)

Creation of scholarship program for Indigenous students in engineering (2020-24)

Scholarships for Indigenous Students Entering the Faculty of Engineering			
Admission average	Value	Acceptance estimate	Cost estimate
98.00 - 100%	\$ 6,000	0	\$ -
96.00 - 97.99%	\$ 5,500	1	\$ 5,500
94.00 - 95.99%	\$ 5,000	1	\$ 5,000
90.00 - 93.99%	\$ 4,500	1	\$ 4,500
85.00 - 89.99%	\$ 4,000	2	\$ 8,000
Totals		5	\$ 23,000
The projection above is based on the number of Indigenous students offered admission to the Faculty of Engineering in 2019-2020.			

Creation of scholarship program for women in engineering (2020-24)

Scholarships for Women Entering the Faculty of Engineering			
Admission average	Value	Acceptance estimate	Cost estimate
98.00 - 100%	\$ 3,000	2	\$ 6,000
96.00 - 97.99%	\$ 2,500	8	\$ 20,000
94.00 - 95.99%	\$ 2,000	9	\$ 18,000
90.00 - 93.99%	\$ 1,500	43	\$ 64,500
85.00 - 89.99%	\$ 1,000	30	\$ 30,000
Totals		92	\$ 138,500
The projection above is based on the number of women offered admission to the Faculty of Engineering in 2019-2020.			

Bursary program

UVic's bursary program helps remove financial barriers and supports the retention and success of a diverse student population. As one of the major funding tools in the university's financial assistance strategy, bursaries reduce the gap between total financial need and available resources when primary resources are insufficient. Students are required to demonstrate financial need in order to qualify for bursaries.

Students who have applied and qualify for government student assistance, and whose financial need exceeds the maximum government aid available, are eligible to apply for bursary funding. While the majority of bursary funds require applicants to be in receipt of government student assistance, there are need-based awards that do not. For example, bursaries for international students, students with lived experience in care, and students in the LE, NONET program do not require recipients to be receiving government student assistance.

Students submit bursary applications that are assessed to determine eligibility. Basic educational expenses recognized by the provincial student assistance authority are included in the assessment of financial need. These costs include tuition and mandatory fees, books and supplies, accommodation, food, transportation, personal expenses and childcare costs, if applicable. The costs not covered by other sources, or unmet need, are calculated by deducting student, parental or spousal contributions and government aid from the allowable costs detailed above. Bursaries are made available to cover a percentage of the applicant's unmet need.

Students who do not qualify for government student assistance due to extenuating circumstances or who experience an unforeseen financial crisis are also eligible to apply for bursary funding. These students meet with a Financial Aid Officer to discuss their financial situation, and bursary funding may be approved on a discretionary basis. Using the principles adopted with the allocation of international bursaries, SAFA will continue to work with students to explore all options available, including bursaries, to assist with financial need.

In 2019/20:

- 2,219 undergraduate students received bursaries and awards valued at \$5.2 million.
- 201 graduate students received bursaries and awards valued at \$638K.

- Included in the totals above, 201 undergraduate and graduate international students received bursaries valued at \$359K.

Bursaries are awarded throughout the academic year. See [Appendix A](#) and [Appendix B](#) for a breakdown of bursaries and awards allocated to undergraduate and graduate students, respectively.

The allocation formula used to distribute bursary funding ensures a greater level of support for students with the most significant financial barriers. The pool of applicants with the highest financial need is primarily composed of students with dependents. For 2019/20, the bursary program was able to meet 99% of the total assessed need of undergraduate and graduate recipients compared to a range of 70% to 100% in 2018/19.

The following table provides the total value of bursaries awarded to domestic and international undergraduate and graduate students from 2013/14 to 2019/20:

Year	Number of Bursary Recipients	\$ Value of Bursaries Awarded
2019-20	2420	\$ 5,908,296
2018-19	1480	\$ 4,147,739
2017-18	1468	\$ 4,708,338
2016-17	1503	\$ 3,697,071
2015-16	1394	\$ 4,110,175
2014-15	1414	\$ 4,585,880
2013-14	1587	\$ 4,189,456

Work study program

The work study program creates valuable experiential learning opportunities for students to engage in research and other activities as part of their program. The program, which runs during the Winter Session only, provides work experience for currently registered undergraduate and graduate students (both domestic and international) who require financial assistance.

Students are not required to be in receipt of government student assistance to participate in the work study program but must demonstrate financial need according to a standardized needs assessment.

In 2019/20:

- The program had a budget of \$695,000 plus an additional one-time budget of \$200K to support an increase in the participation of international students.
- The hourly rate of pay was a minimum of \$14.50 per hour (up from \$13.50 in 2018/19).
- 1,196 students were eligible to participate in the program.
- 522 students (428 domestic and 94 international) were hired into 403 positions.
- Participants earned \$906,128 for an average of \$1,736 per student.

Funding for Indigenous students

UVic is committed to increasing the recruitment, retention and success of Indigenous students across all faculties.

The following table shows the types of funding received by undergraduate scholarship recipients—as well as undergraduate and graduate bursary, award and work study funding recipients—who have self-identified as Indigenous.

Funding Received by Indigenous Students				
	2018-19		2019-20	
	# of Recipients	\$ Value	# of Recipients	\$ Value
Scholarships (Undergraduate only)	96	\$ 305,024	120	\$ 333,199
Bursaries	93	\$ 274,381	109	\$ 223,831
Awards	11	\$ 19,706	14	\$ 18,884
Work Study	30	\$ 43,639	28	\$ 50,994
Total funding awarded		\$ 642,750		\$ 626,908

Funding for students with lived experience in care

In 2014/15, UVic created the University of Victoria Youth in Care Award. Originally the award covered up to eight terms of funding or completion of a first degree, whichever came first, of actual tuition costs excluding mandatory fees. Entering, in-course, and transfer students who met the eligibility criteria and who were registered in their first undergraduate degree were eligible to apply.

In 2017/18, the terms of reference for the award were amended to complement the new BC Provincial Tuition Waiver Program announced by the BC Ministry of Advanced Education, Skills and Training in September of that year. The UVic award now covers the actual tuition costs and mandatory fees for all terms of study required for completion of a first undergraduate degree for students previously in care in BC for at least one year but who do not meet the Provincial Tuition Waiver age or number of years in care criterion. In addition, donor-provided funds, including those from the Sisters of St. Ann, provide support to assist with book costs and living expenses.

Additional information about support for former youth in care in BC:

- UVic's Youth in Care Award has no age limit and the minimum amount of time in care to qualify for the award is 12 months. Time in care must have been in the province of BC.
- The BC Provincial Tuition Waiver Program is available to students 19-26 years of age and who have been in care in BC for a minimum of 24 months.
- In 2019/20, 46 students received the UVic award (compared to 45 recipients in 2018/19), totaling \$163,039. Of these students, 30 also qualified for the BC waiver.

Government student assistance

In 2019/20, 5,339 undergraduate and graduate students at UVic received \$55.6 million in funding through all Canadian federal and provincial/territorial student assistance programs. More than \$10.5 million of that total was awarded as non-repayable grant funding. Federal grant programs continue to play a significant role in meeting the financial needs of students.

In addition to Canadian government student assistance, 79 students received Direct Loans from the US Department of Education totalling almost \$875K USD.

Economic changes have an impact on participation in post-secondary studies, applications for government assistance, and the demand on the UVic bursary program. Trends in government student assistance and the impact on demand for UVic programs will continue to be reviewed. We will, where possible and as they align with our enrolment goals, adjust our financial aid programs to meet the needs of students.

Plan for further action

The SEM Plan includes initiatives designed to ensure that UVic is well positioned to meet our provincially funded enrolment targets as well as our internal objectives regarding academic quality and entering averages, and our commitment to supporting student success. The university has made significant short-term investments in student financial aid over the last six years, and future budget priorities will continue to reflect our ongoing goal of enhancing quality at the undergraduate level and increasing support for under-represented groups of students.

Appendix A: Undergraduate bursary program

Undergraduate Bursary Program May 2019 - April 2020							
Range of Awards	Number of Recipients	Total Assessed Need of applicants	Average Assessed Need	Total Bursary Awarded	Average Bursary Awarded	Average Remaining Unmet Need	Total Remaining Unmet Need
Over \$10,000	51	\$ 683,641	\$ 13,405	\$ 681,732	\$ 13,367	\$ 37	\$ 1,909
\$9,001-10,000	29	\$ 274,294	\$ 9,458	\$ 272,068	\$ 9,382	\$ 77	\$ 2,226
\$8,001- 9,000	20	\$ 170,212	\$ 8,511	\$ 168,940	\$ 8,447	\$ 64	\$ 1,272
\$7,001-8,000	26	\$ 192,610	\$ 7,408	\$ 191,704	\$ 7,373	\$ 35	\$ 906
\$6,001-7,000	45	\$ 289,953	\$ 6,443	\$ 287,873	\$ 6,397	\$ 46	\$ 2,080
\$5,001-6,000	63	\$ 352,779	\$ 5,600	\$ 350,342	\$ 5,561	\$ 39	\$ 2,437
\$4,001-5,000	91	\$ 419,885	\$ 4,614	\$ 419,696	\$ 4,612	\$ 35	\$ 3,189
\$3,001-4,000	108	\$ 384,129	\$ 3,557	\$ 377,554	\$ 3,496	\$ 61	\$ 6,574
\$2,001-3,000	109	\$ 285,132	\$ 2,616	\$ 277,987	\$ 2,550	\$ 66	\$ 7,145
\$1,001-2,000	195	\$ 307,669	\$ 1,578	\$ 305,593	\$ 1,567	\$ 11	\$ 2,076
\$401-1,000	636	\$ 563,352	\$ 886	\$ 562,449	\$ 884	\$ 1	\$ 903
\$0 - \$400	183	\$ 79,770	\$ 436	\$ 79,769	\$ 436	\$ -	\$ -
Totals	1,556	\$ 4,003,425		\$ 3,975,707			\$ 30,717

Undergraduate Awards May 2019 - April 2020			
	Number of Recipients	Total Funding Awarded	Average Award
Totals	663	\$ 1,294,122	\$ 1,952

Appendix B: Graduate bursary program

Graduate Bursary Program May 2019 - April 2020							
Range of Awards	Number of Recipients	Total Assessed Need of applicants	Average Assessed Need	Total Bursary Awarded	Average Bursary Awarded	Average Remaining Unmet Need	Total Remaining Unmet Need
Over \$10,000	14	\$ 198,408	\$ 14,172	\$ 197,583	\$ 14,113	\$ 59	\$ 825
\$9,001-10,000	3	\$ 29,251	\$ 9,750	\$ 28,828	\$ 9,609	\$ 141	\$ 423
\$8,001- 9,000	4	\$ 33,702	\$ 8,426	\$ 33,138	\$ 8,285	\$ 141	\$ 564
\$7,001-8,000	8	\$ 60,722	\$ 7,590	\$ 59,868	\$ 7,484	\$ 107	\$ 854
\$6,001-7,000	2	\$ 13,077	\$ 6,539	\$ 13,077	\$ 6,539	\$ -	\$ -
\$5,001-6,000	8	\$ 45,207	\$ 5,651	\$ 44,123	\$ 5,515	\$ 136	\$ 1,084
\$4,001-5,000	14	\$ 61,388	\$ 4,385	\$ 60,097	\$ 4,293	\$ 92	\$ 1,291
\$3,001-4,000	15	\$ 51,879	\$ 3,459	\$ 50,665	\$ 3,378	\$ 81	\$ 1,214
\$2,001-3,000	13	\$ 32,932	\$ 2,533	\$ 32,037	\$ 2,464	\$ 69	\$ 895
\$1,001-2,000	33	\$ 49,603	\$ 1,503	\$ 49,354	\$ 1,496	\$ 8	\$ 249
\$401-1,000	65	\$ 57,967	\$ 892	\$ 57,067	\$ 878	\$ 138	\$ 9,000
\$1-400	7	\$ 2,400	\$ 343	\$ 2,400	\$ 343	\$ -	\$ -
Totals	186	\$ 636,536		\$ 628,237			\$ 16,399

Graduate Awards May 2019 - April 2020			
	Number of Recipients	Total Funding Awarded	Average Award
Totals	15	\$ 10,230	\$ 682