



Standards Review Document - Smart Phones

Deviation from Smart Phone Standards - Justification Document

The purpose of this document is to justify a deviation from an information technology standard as per University Policy AD2515. In the box below, please explain how job requirements cannot be achieved by using standard information technology devices, or how standard information technology devices do not meet the user's needs. Completed forms may be submitted in-person to the Technology Solutions Centre (Clearihue C143) or by email by forwarding a scanned copy of the completed and signed form to tsc@uvic.ca with the subject line: **Deviation from Standard – Justification document** - <CLIENT NAME>

Type of smart phone requested

iPhone Android Other _____

Please provide the make and model number requested

Your Contact Information

Name _____
Department _____
Phone Number _____
Email Address _____

Select where the requested phone will primarily be used

Home
Work (UVic)
Both
Other

PLEASE NOTE: As Per University Policy AD:2515, 7.02, the Director responsible for the Technology Solutions Centre will review the justification document and either permit and record the deviation or escalate the requested deviation to the Chief Information Officer.

Printed Name and Signature of Associate Vice-President,
Dean or Executive Director (or Delegate)

Date