

## New Student To Do list

### Clinical Students:

1. Read and follow your clinical manual, with your supervisor's help.
2. Complete the Undergraduate Competency Requirements (UCR) form (**clinical students only**) to determine if you need to take any additional courses to complete your UCRs (discuss with supervisor)
  - If you're missing any UCRs, decide with your supervisor how to complete them, preferably in your 1<sup>st</sup> year but definitely by the end of your second year.

### All students (clinical and non-clinical):

3. Meet with your supervisor:
  - Find out about office space and get keys (see receptionist in the department office).
  - Plan out your first year of courses.
  - Discuss research projects and your research apprenticeship (PSYC502).
  - Discuss plans for applying for funding for your second year (if applicable).
4. Register for courses online <http://web.uvic.ca/gradstudies/students/registration.php> for all but 502 (complete a "pro forma" – a paper form -- with your supervisor to register for 502 for 1.5 or 3.0 units, depending on your program).
  - You need 3.0 units (i.e., 2 courses) per term to maintain "full time" status.
  - You must register in both sessions (winter session: fall & spring terms; & summer session: May to August) to maintain your status as a grad student (if not taking courses or practicum in summer, register for 599/699: thesis/dissertation, or 693: candidacy exams – doctoral students only)
5. Begin thinking about committee members as your committee needs to be established by the end of the first term or at the latest, by the start of your second year
6. Plan on being very busy doing research during the summer (clinical students might also be doing practica) – graduate study is a 12 month program; you are expected to be here all year round.
  - Summer may be your best time to get research writing or data collection accomplished.
  - Grad students are allowed 2 weeks vacation each year (*in addition* to University closure days – e.g., Christmas/winter break) – be sure to consult with your supervisor regarding vacation time.

### Helpful links:

1. Information for Current Graduate Students: <http://www.uvic.ca/socialsciences/psychology/graduate/current/index.php>
2. Faculty of Graduate Studies home page: <http://web.uvic.ca/gradstudies/>
3. Graduate Calendar: <https://www.uvic.ca/calendar/future/grad/index.php#/home>
4. UCR forms: <http://www.uvic.ca/socialsciences/psychology/assets/docs/current/ClinUCR.pdf>
5. Graduate Pro Forma form: <https://www.uvic.ca/graduatestudies/assets/docs/pdfs/forms/proformaregform.pdf>
6. For those of you bound for academic careers, see Dr. Steve Lindsay's posting: "Goals for Academia-bound Grad Students in Research-oriented Psychology": <https://onlineacademiccommunity.uvic.ca/lindsaylab/wp-content/uploads/sites/4861/2020/07/Goals-for-Academia-2018.pdf>
7. Granting Agencies and Graduate Awards: <https://www.uvic.ca/graduatestudies/finances/graduate-student-funding/index.php>