



University of Victoria

Graduate Studies

# Withholding Form Thesis/Dissertation

Please select the correct collection for your withholding request:

- ETD (Electronic Theses and Dissertations) Embargoed Collection:** The thesis or dissertation will be held in this collection for 12 months. It will not be accessible to anyone, but a brief record of its existence will be available. *Students wanting this option will require their supervisor's support and permission of the Dean and have a signed Withholding Form with an expiry date. (Please note: If an extension is not requested, and the expiry date has passed, the embargo on the thesis or dissertation will be removed and the thesis or dissertation will be available in the ETD Open Access Collection.)*
- ETD (Restricted Theses UVic Campus only):** The thesis or dissertation will be accessible for viewing only from a computer on campus. The thesis or dissertation will be held in this way for 12 months. The withholding request requires permission of the student and supervisor and must be approved by the Dean. Upon expiry of the initial withholding period, **an extension of a further 12 months can be requested** of the Dean from the student and supervisor. *(Please note: If an extension is not requested, and the expiry date has passed, the thesis or dissertation will be moved to the ETD (Electronic Theses and Dissertations) Open Access Collection.)*

The period for which the document will be withheld will begin *(on or before the defense date only)* \_\_\_\_\_ for a period of one year, with an expiry date of \_\_\_\_\_.

- Renewal of Withholding** for period from \_\_\_\_\_ to \_\_\_\_\_. The withholding, if approved and unless otherwise requested, will continue in the same collection as selected for the initial withholding period. A request for renewal will require proof of pending publication or patent.

Please check appropriate box:

Thesis

Dissertation

Title: \_\_\_\_\_

Degree and Program: \_\_\_\_\_ Student/Author's email: \_\_\_\_\_

Rationale for the request to withhold *(or attach a supporting memo)*:

\_\_\_\_\_

\_\_\_\_\_

Student/Author's Name

Student's V number

Signature and Date

Supervisor's Name

Signature and Date

Head of Academic Unit's Name

Signature and Date

**Carolyn Swayze**

**Coordinator – Information, Research,  
and Communications**

Signature and Date

Received in the Dean's Office, Faculty of Graduate Studies: