Meeting times: Fall Semester 2017
Monday & Thursday; 1:00 pm - 2:20 pm
Room: Clearihue Building, D125
Instructor: Professor Daniel Bub
Office: Cornett A185
Email: dbub@uvic.ca
Office Hours: Friday 11 a.m. - 12 p.m.
Text: Selected readings per week. These will be provided in the form of pdf files that are made available to all students in the course.
Papers can be downloaded from
http://web.uvic.ca/~dbub

Objectives:
The purpose of this course is to develop the ability to think analytically about cognitive control in relation to mental processes and brain organization. To do well in the course you will need to understand a number of core principles that include: general experimental methodology, brain-behaviour relationships and theory development.
The class is a seminar format requiring active discussion and interaction.

Course requirements:
It is essential that reading assignments are accomplished diligently and on schedule. During the semester, we will cover a variety of topics, some dealing with perception others with action. Each topic will be covered in two-three seminar periods. There will also be plenty of time for classroom interaction.
Active classroom participation is crucial in this advanced seminar. In order to encourage the participation of each student, the following format will be introduced.
Some preparation is required ahead of time for each class.
The reading assignments will be announced in class and will be posted on our website. http://web.uvic.ca/~dbub/Cognition_Action/Courses.html
Most classes will consist of some discussion by me and questions to you. We will have 5 questions occurring at different points in the class. Some of these will concern background reading (in preparation for class), some will refer to the content of the lectures and discussion in class.

Each question is worth 2 points, for a total of 10 points.

There are 20 such classroom exercises (a total of 200 points). These points will count for 15% of your final grade.

To respond to classroom questions you will need an Iclicker.

These can be purchased from the bookstore. To find out more (if you need to) consult http://elearning.uvic.ca/iclicker/students

In addition to classroom exercises, there will be two written tests, each counting for 25% of the final grade. These will be held on October 5th, 2017 and November 9th, 2017.

Each quiz will be 1 hour and 15 minutes, and will consist of short answers (between 2-5 lines per question but sometimes just a word or two). Quizzes will be completed on examination booklets.

Test Protocol:

1) The usual rules of the university apply to attending examinations. No allowance can be made for busy schedules or other reasons not sanctioned by the UVic administration. For those students missing midterms for valid reasons, a score based on the completed examinations will be calculated relative to the average scored by the rest of the class. For example, suppose you obtain an average of 85% on quiz 2 but have missed quiz 1. On quiz 2, your score is 15% above the class average. The class average on quiz 1 (which you missed) is 72%. Your prorated score is 15% above that value, so you will be granted a score of 72% + 15% = 87%.

2) Students missing both quizzes for a valid reason will have to request a deferred examination from Record Services.

3) When you enter the classroom to write any of the exams, it is assumed that you are mentally and physically able to write the exam. Once you complete an exam, it is not possible to change the outcome on the basis of claims that you were not in a suitable condition to write it.

4) It is not possible to obtain additional marks in this course by asking for special dispensation privately arranged on an individual basis (for example, a request from a student to produce an essay or review for additional marks beyond the marks assigned to exams and classroom participation). In other words, your final grade is based completely and only on the criteria listed in this outline.
In addition to the classroom exercises and two in-house quizzes, a final paper, counting for 25% of the final grade, is due on the last day of class. The essay is to be no more than five double-spaced pages (12-point font). Students will be provided with a list of essay topics to choose from in the second week of the semester.

Finally, an oral presentation will be scheduled, beginning on 6th November. Topics will be chosen from a list made available on 15th September. Each presentation should be 15 minutes (12 minutes plus 3 minutes for questions) and will consist of a brief introduction to the subject of your chosen final paper. The presentation will count for 10% of your grade. **As part of their presentations, students must supply 5 multiple-choice questions ahead of time to the Instructor dealing with the content of their presentations. These five questions will be posed as Iclicker questions to the class and will be part of the 15% of the grade allocated for classroom participation.**

Policy on late submissions: Assignments that are late will be penalized 10% for each day over the deadline. Papers more than three days late will not be accepted.

Grades will be allocated according to university guidelines.

The University of Victoria is committed to promoting, providing and protecting a positive and supportive and safe learning and working environment for all its members.

Students are responsible for checking their registration status before the end of the course add period.
Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see pages 308-313 of the UVic Calendar September 2017.

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the deadlines set out in the current UVic Calendar.

Commitment to Inclusivity and Diversity

The University of Victoria is committed to promoting, providing and protecting a positive and supportive and safe learning and working environment for all its members.

In the Event of Illness, Accident or Family Affliction (See UVic Calendar, September 2017, p. 49-51)

- **What to do if you miss the final exam scheduled during the formal exam period**

  Apply at Records Services for a “Request for Academic Concession”, normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record.

  OR, you can download the Request for Academic Concession form here: [http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf](http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf)

- **What to do if you miss an exam other than one scheduled during the formal exam period**

  Do **not** apply at Records Services for a “Request for Academic Concession”. Instead submit documentation of the illness, accident or family affliction directly to your course instructor (or designated teaching assistant).

- **What to do if you require additional time to complete course requirements**

  Apply at Records Services for a “Request for Academic Concession”, normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record.

  OR, you can download the Request for Academic Concession form here: [http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf](http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf)
**Policy on Academic Integrity including Plagiarism and Cheating**

The Department of Psychology fully endorses and intends to enforce rigorously the Senate Policy on Academic integrity [http://web.uvic.ca/calendar2017-09/undergrad/info/regulations/academic-integrity.html](http://web.uvic.ca/calendar2017-09/undergrad/info/regulations/academic-integrity.html), p. 46-48, UVic Calendar September 2017). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else’s. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.

2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.

3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.

4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.

5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.

6. **Being an Accessory to Offences.** This means that helping another student to cheat (for instance, by showing or communicating to them answers to an assignment, or by allowing them to view answers on an exam) is an academic offence.

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar (on p. 47 in September 2017).

**The definitive source** for information on Academic Integrity is the University Calendar (p. 46-48 in September 2017) ([http://web.uvic.ca/calendar2017-09/undergrad/info/regulations/academic-integrity.html](http://web.uvic.ca/calendar2017-09/undergrad/info/regulations/academic-integrity.html))

**Other useful resources on Plagiarism and Cheating include:**

1. The Study Solutions Office: [https://www.uvic.ca/services/counselling/success/study/index.php](https://www.uvic.ca/services/counselling/success/study/index.php)
2. The Ombudsperson's office: [http://www.uvss.uvic.ca/ombudsperson/pubsguides/plagiarism.pdf](http://www.uvss.uvic.ca/ombudsperson/pubsguides/plagiarism.pdf)