



We acknowledge and respect the ləkʷəŋən peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSANEC peoples whose historical relationships with the land continue to this day.



PSYC 231 (A01): Introduction to Social Psychology

Fall 2022 | CRN 13023

Class: Mondays 16:00 to 18:50

Location: FRA 159

Instructor: Dr. Nigel Mantou Lou (he/him)

Email: nigellou@uvic.ca (please follow the below email etiquette¹)

Office hours: Thursdays 3-5 pm; attend in person or online

In-person (Office): Cornett A240

Online (Zoom): <https://uvic.zoom.us/j/81130576861>

You need to enter the passcode (772255) to join my office hours. If you are in a waiting room, it means that I am meeting a student. I will admit students one by one in the order of the waiting room.

Teaching Assistant:

Kingsley Ivande
(he/him)

Email:

kingsleyivande@uvic.ca

Welcome to the Fall PSYC 231 2022!

Welcome to this 2022 fall in-person social Psychology course! I am thrilled that you are joining me for 231, and I am excited to learn with you this semester. We will meet every week on Mondays for 3 hours (don't worry, we'll have 2 to 3 breaks in each lecture). To succeed in this course, you may create weekly schedules, attend classes, plan to spend around 6 hours (excluding attending classes) on this course every week, and keep up with the assigned readings and assignments. It is extremely important to me that you all understand the concepts covered in class clearly, so please don't hesitate to attend office hours and reach out to me. Whenever you ask questions, you give me an opportunity to do my job. You can also come in to talk about the course, study skills, your background, your career goals, advice for future courses etc. All students are welcome.

I take a special interest in students improving their skills and my office hours are always open to discuss this.



What's in this syllabus?

Welcome Message	1
Course Description	2
Course Materials	3
How will you be evaluated?	4
Weekly schedule and activities	8
Important considerations	9
Take care of yourself.....	10
Department of psychology policy	11

¹ **Email etiquette:** You should always include “PSYC231” in the subject line of your email, and include your name and student number at the end of your email. I will try my best to respond to all students’ emails within 48 hours. However, if you email me the night before the assignment is due, you may not get a prompt response. I can answer brief questions regarding material via email. If your question is somewhat intricate or have many questions, please see me during office hours or after class.



Course Description and Learning Objectives

What is this course about?

We are all social animals; our thinking, behaviour, and emotion are largely influenced by other people and situations that we are in. Social psychology is an exploration of the theories and empirical studies of how social contexts influence the way we think, feel, and act. The course will explore various topics, including social thinking (e.g., self, social beliefs and judgement, attitudes), social influence (e.g., conformity, persuasion, group influence), and social relations (e.g., altruism, aggression, attraction and intimacy, prejudice), with an emphasis on theories and empirical studies. At the end of the term, you should be more aware of the influence of social situations, and in better shape to make the world, including your own personal world, a better place. To achieve that, by the end of the course, you will achieve the following learning outcomes.

Intended Learning Outcomes.

Upon completion of this course, you will be able to:

1. describe key concepts, principles, and theories in social psychology correctly, including those centering the experiences of marginalized groups.
2. analyze historical and contemporary events, social issues, media and popular culture, and everyday contexts using relevant social psychological theories.
3. utilize social psychological theories and concepts properly to facilitate effective communication and collaboration with classmates from diverse abilities, backgrounds, identities and cultural perspectives.
4. interpret graphical representations of social psychology research and statistical outcomes accurately.
5. assess strengths and limitations of different methods in social psychological research critically.

Course prerequisites:

The prerequisites for this course are PSYC 100A & 100B. Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Important dates and registration status:

You are responsible for verifying their registration status by the drop deadline (September 20) to ensure they are registered only in courses they have been attending. The last day to add courses is September 23. Course adds after this date will require an Undergraduate Course Change form and are subject to the approval of the Director of the Academic Advising Centre. Course adds and drops will not be processed after the deadlines set out in [UVic Calendar](#).



Course Materials – What do you need for this course?

Required Text: Myers, Twenge, Jordan, & Smith, *Social Psychology*, 8th Canadian Edition. McGraw-Hill.

- You can purchase this edition of the textbook through the UVic Bookstore (<https://www.uvicbookstore.ca/text/>). Try ordering your textbook as soon as possible because it may take some time for you to receive it (even the ebook).
- Students often asked if they could use a different version of the text. If you choose to do so, note that you are responsible for the content in the 8th Canadian edition. All exams and lectures are based on the 8th Canadian edition. It is up to you to decide how to proceed on the basis of this information.

Course website:

The PSYC 231 website is accessible through the UVic Brightspace system (<https://bright.uvic.ca>). This site includes all course material, assignments, and quizzes.

Course format (what do we do in class?):

This is a lecture-based course. The purpose of the lectures is not to repeat all of the material covered in the textbook during class, but to supplement the material by elaborating upon and clarifying material within the text. During lectures, I will also introduce concepts, research not necessarily covered in the text, and real-life applications using class activities, video clips, and demonstrations. Lecture time is limited, so you will be responsible for the learning materials presented in the textbook on your own. All of the materials covered in the class, as well as the materials covered in the text and assignments, are eligible to be covered on the exams. Many students will find it helpful to complete the readings from the text before or right after attending the lecture (see class schedule).

Required Technology:

The University of Victoria has established minimum technical requirements for students to participate in learning environments – see <https://www.uvic.ca/systems/status/features/min-tech-requirements.php> for more information on the requirements.

Contact UVic's computer help desk (see their website for various contact options and hours of operation for any technology questions/issues:

<https://www.uvic.ca/systems/services/helpsupport/computerhelpdesk/>



How will you be evaluated?

The assessments for this course are designed to encourage you to use active learning strategies which will allow you to engage much more effectively with the content and to retain the information for longer periods of time. Simply reading the textbook and/or listening to lectures are not enough and generally not an effective way to learn – you forget the information after a while.

Active learning involves asking questions, analyzing studies, summarizing content, proposing new studies/ ideas based on your analysis of a paper, relating concepts to other knowledge you already know, applying concepts to specific situations and assessing your own grasp of the material. Using these strategies allows you to process this course's content at a deeper level. Indeed, *many questions on your tests and exams will be application based.*

You are expected to complete ALL course requirements. Note that you **must complete both tests and the final exam** to receive credit for this course. Failure to complete one or more of these elements will result in a grade of “N” regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a value of 0. In accordance with the [University’s policy on academic concessions](#), “A student who completes all course requirements is not eligible for an academic concession.” Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

Your final grade in this course will be based on the following criteria:

Assessment	Worth	Date(s)/ Notes
Online Quizzes	10% (1 x 10)	Every class, starting on Sept 12 (see course syllabus) The quizzes are due on the Sundays after each week’s lecture.
Assignment 1	6%	Sep 21 (Individual assignment)
Assignment 2	7%	Nov 25 (Group assignment)
Assignment 3	7%	Dec 5 (Individual assignment)
Test 1 (course requirement)	20%	Oct 17 (Covers Ch. 1, 2, 3, 4)
Test 2 (course requirement)	20%	Nov 14 (Covers Ch. 11, 6, 5 + special topic)
Final exam (course requirement)	30%	TBA (Covers all materials)





Mini Assignments (20%)

There are three mini-assignments in this course – each worth 6% to 7% of your final grade for a total of 20%. You will find detailed instructions for the assignments on Brightspace. It is your responsibility to ensure that your assignment has been submitted on time for grading. The purpose of these assignments is to apply social psychological concepts learned in class to real-world phenomena. Accordingly,

For the first assignment, you will read an assigned news story about social psychological research and evaluate it (learning objective 5).

For the second assignment, you will work together with your classmate (3 students a group) to watch a movie and to identify 5 social psychological concepts learned in class that are depicted or exemplified in the movie (learning objectives 1, 2, 3).

For the third assignment, you will pick a discussion question from a list of 4 questions and reflect on how it affects your/others' life (learning objectives 1, 2).

Any assignment not submitted by the deadline will receive a grade of zero. I do understand that emergency situations happen, and I will handle those on a case-by-case basis.

Online Quizzes (10%)

Why quizzes: The goal of the low-stakes online quizzes is to help students study the materials weekly. These quizzes are meant to give you opportunities to practice for the exam. Previous research shows that having weekly quizzes can increase students' performance in exams and reduce achievement gaps (Butler & Roediger, 2007; Hattikudur & Postle, 2011; Pennebaker et al., 2013). Most students also find the quizzes beneficial because they help to motivate and structure their studying.

How: The quizzes will be available on Brightspaces on Tuesday morning (the day after Mondays' class) and are due on Sundays at 11:59 pm after each week's lecture (i.e., you will have 6 days to complete each quiz). You will get full points only if you get all the questions right. However, you can take the quizzes up to 10 times *before the deadline*. If you don't get full point the first attempt, you can re-take the quiz (up to 10 times) to correct your answer and then receive full points. There will be 11 quizzes in total throughout the semester (see course schedule), but only the top 10 highest scores will be counted toward the final grade. You are strongly advised to complete the quiz at least one day before the due date. That way, you will have time to re-do the quiz. Late submissions will not be accepted.



What if I miss an online quiz? - You will have 11 quiz opportunities during the semester, but only your best 10 will count toward your grade. If you miss one, it can simply be considered as your “freebie.” This is designed to give you flexibility. If you choose to discard your flexibility early in the semester and then something comes up later, you will unfortunately have no other option than to accept a low (or zero) mark on a quiz. Because you can miss 1 quiz and still obtain fullmarks for the quiz component, there are no additional opportunities to complete make-up quizzes.

Technical issues or problems completing the quiz? Brightspace will close the quizzes automatically at the designed due dates and times on the schedule. Please make sure you have completed the quiz by this time – due date extensions will not be permitted. I strongly suggest you attempt the quizzes at least one day prior to the due date to allow you time to reach out for assistance if you encounter any issues.

- If you have a technical problem completing a quiz: check with the Computer Help Desk (helpdesk@uvic.ca; 250-721-7687). Please indicate whether you are having a NetLink or Brightspace problem.
- Contact me if (and only if) the Computer Help Desk is not able to assist you.

Tests and Exams (70%)

There will be **two in-class tests and one final exam** (see class schedule). All course materials are testable (lectures, textbook chapters, assignments, and quizzes). All tests and the final exam will take place during the scheduled class period and final exam period. Be sure not to schedule any trips that overlap with test/exam dates and notify your family not to schedule any trips for you that overlap with the exam period. You are responsible for attending tests and the exam as scheduled, for writing your own tests and exam, and for respective the academic integrity expectations of the University.

Miss tests or exam: If completing an exam at the specified time is not possible or feasible for you, please get in touch with me well in advance of the exam date. Make-up exams will only be offered to students who have made arrangements with me at least 1 full day prior to the exam date, or in the case of urgent, unforeseen emergencies. In the case of such an emergency, you will need to contact me within 3 days of the missed exam to schedule a make-up examination. If you miss an exam and fail to contact me as described, you will receive an “N” mark (failure due to not completing a course requirement) for the course.

If you require special arrangements for exams due to a disability – you must be officially registered with the Centre for Accessible Learning – please see <https://www.uvic.ca/services/cal/onlineservices/register/index.php> for more information. I will automatically be informed of your registration with them and the accommodations you need.





Cut- off Points for Final Grades

A+	A	A-	B+	B	B-	C+	C	D	F
90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	50-59	0-49

The final letter grade in the course will be based on a total rounded percent score. For example, 89.5 to 89.9 is rounded up to 90% (A+), whereas 89.4 is rounded down to 89%(A).

Final grades are final. An error in calculating the final grade is the only reason that a grade will be adjusted. I feel the pain of all students who earn a final percentage that comes “so close” to the next rung on the grade ladder, but that pain is not a good reason for me to adjust your mark. I am firm on this policy: I will not increase your grade at the end of the term just because it is close to a cutoff, nor will I help you mine for marks in previously graded material.



Weekly schedule and activities (*tentative – subject to minor changes):

There will be a 3-hour lecture (2-3 short breaks in between) each week. Lecture slides will be posted on the course website, but the slides posted online provide only an outline of what is discussed in class. If you miss a lecture, you are strongly encouraged to *contact another student* to review the notes and catch up on material not covered in the slides. The following is a *tentative* schedule of the topics covered during each lecture and the associated readings, as well as the dates of tests. The instructor reserves the right to make changes to this schedule as the course progresses.

Week	Date	Topics	Readings/ Reminders
1	Sep 12	Introduction to Social Psychology	Chap 1 + quiz1
		Social Psychology Method	
2	Sep 19	National day of mourning (no class).	<i>Assignment 1 due (Sep 21)</i>
3	Sep 26	The Self in Social World	Chap 2 + quiz2
		Culture and Self	
4	Oct 3	Social Beliefs and Judgments	Chap 3 + quiz3
5	Oct 10	Thanksgiving – no class	Study for test 1
6	Oct 17	Test 1 (4:00 to 5:20 pm)	Test content: Week 1, 3, and 4
		Special topic – Social Mindset (5:40 to 6:50)	quiz4
7	Oct 24	Behaviour and Attitudes	Chap 4 + quiz5
8	Oct 31	Stereotype & Prejudice	Chap 11 + quiz6
9	Nov 7	Conformity	Chap 6 + quiz7 Students will receive a link the movie for <i>assignment 2</i> .
10	Nov 14	Test 2 (4:00 to 5:20 pm)	Test content: Week 6 to week 9
		Group Influence (5:40 to 6:50)	Chap 7 (p.225 to 255) + quiz8
11	Nov 21	Persuasion	Chap 5 + quiz9 <i>Assignment 2 due (Nov 25)</i>
12	Nov 28	Anger & Aggression	Chap 9 + quiz10
13	Dec 5	Altruism	Chap 8 (p.267-290) + Chap 10 + quiz11 <i>Assignment 3 due (Dec 5)</i>
		Attraction and Intimacy	
Exam period	TBA (Students must verify the exam date.)	Final Exam (Cumulative: Week 1 to 4 – 20%; Week 6 to 9 – 20%; Week 10 to 13 – 60%)	

*You are expected to complete ALL course requirements. You **must complete both tests and the final exam** to receive credit for this course. Students who do not complete all 3 exams will receive an “N” (Failing) grade.

In accordance with the [University’s policy on academic concessions](#), “A student who completes all course requirements is not eligible for an academic concession”. Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

Important considerations

Respect for Diversity: It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socio-economic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve effective learning and respectful conduct. In addition, if any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.

Attendance and absences: To succeed in this course, you should attend every class because I will present a great deal of material not covered in your textbook and expand on important points in the text. But extenuating circumstances may arise that can make this difficult to attend every class. If you cannot attend a class, I would encourage you to ask your classmate to share their notes with you, and I also encourage everyone in this class to help each other out when your classmates ask for your help. Policies regarding undergraduate student academic concessions and deferrals are also detailed in the Undergraduate Records Students must submit a Request for Academic Concession.

Child Care and Child-Friendly Policy: It is my belief that if we want diversity in academia, that we should also expect children to be present in some form. Currently, the university does not have a formal policy on children in the classroom. While I maintain the same high expectations for all students in my classes regardless of parenting status, I am happy to problem solve with you in a way that makes you feel supported as you strive for a school-parenting balance. Come talk to me about how I can make you feel supported. In all cases where babies and children come to class, I ask that you sit close to the door so that if your little one needs special attention and is disrupting learning for other students, you may step outside until their need has been met. Non-parents in the class, please reserve seats near the door for your parenting classmates.

Class recording: Be aware that sessions in this course may be recorded to allow students who are not able to attend to watch later. The recording will be posted in Brightspace. Students who have privacy concerns can contact me and will have the option to limit their personal information shared in the recording. If you have other questions or concerns regarding class recording and privacy, please contact privacyinfo@uvic.ca.

Copyright Statement: All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class. The material is protected under copyrightlaw, even if not marked with a ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the Resolution of Non-Academic Misconduct Allegations policy (AC 1300).



Take care of yourself!



Being a student can be stressful! Please take care of yourself – eat well, exercise, get enough sleep, take sometime to relax, and talk to someone if you’re feeling overwhelmed. This will help you achieve your goals and cope with stress. You are not alone – all of us benefit from support during times of struggle.

Social Life, Friends, & Community at UVic: Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

Counselling Services: The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

Health Services: The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

Centre for Accessible Learning: The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations www.uvic.ca/services/cal/. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

Elders' Voices: The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being. www.uvic.ca/services/indigenous/students/programming/elders/

Mental Health Supports and Services: Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>

Sexualized Violence Prevention and Response at UVic: UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting www.uvic.ca/svp. If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out: Office of Equity and Human Rights, Sedgewick Building, Room C115
Phone: 250 721 8021 Email: svpcordinator@uvic.ca Web: <https://www.uvic.ca/sexualizedviolence/>



UNIVERSITY OF VICTORIA
Department of Psychology

Important Course Policy Information
FALL 2022

Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you have a disability or chronic health condition, or think you may have a disability, you may also want to meet with an advisor at the [Centre for Accessible Learning](#) (CAL).

Attendance and Absences

Attendance is important. Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy please contact privacyinfo@uvic.ca. Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment. Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: onlineconduct@uvic.ca

Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class². The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

Ombudsperson and Academic Concerns

From the course calendar...

Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.

² Syllabi belong to the department through which the course is administered.

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University. Rights of Appeal are described in the Policy on Academic Integrity in the University calendar September 2022.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on



an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: ombuddy@uvic.ca; Web: uvicombudsperson.ca.

2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on **Avoiding Plagiarism**

Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see the [UVic Calendar](#).

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

Request for Academic Concessions: In the Event of Illness, Accident or Family Affliction

Request for Academic Concession form: <http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf>

- **What to do if you miss the final exam scheduled during the formal exam period**
Apply at Records Services for a “Request for Academic Concession”, normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record.
- **What to do if you miss an exam other than one scheduled during the formal exam period**
Do not apply at Records Services for a “Request for Academic Concession”. Instead, contact your course instructor (or designated teaching assistant) to let them know why you missed the exam. Medical documentation is not required.
- **What to do if you require additional time to complete course requirements**
Apply at Records Services for a “Request for Academic Concession”, normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record if the missing work has been deemed required. Note, only required course components may be deferred.

Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

This classroom is a trans-inclusive space

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available.

University of Victoria Students' Society (UVSS)

The [UVSS](#) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at uvss.ca!

Academic Important Dates

Winter session - first term (September – December)

Wednesday, Sept 7 th	First term classes begin for all faculties
Monday, Sept 19 th	Day of Mourning - Queen Elizabeth II (No Classes)
Tuesday, Sept 20 th	Last day for 100% reduction of tuition fees for standard first term and full year courses 50% of tuition fees will be assessed for courses dropped after this date.
Tuesday, Sept 23 rd	Last day for adding courses that begin in the first term
Friday, Sept 30 th	National Day for Truth and Reconciliation (No Classes)
Monday, Oct 10 th	Thanksgiving Day (No Classes)
Tuesday, Oct 11 th	Last day for 50% reduction of tuition fees for standard courses 100% of tuition fees will be assessed for courses dropped after this date.
Monday, Oct 31 st	Last day for withdrawing from first term courses without penalty of failure
Nov 9 th - Nov 11 th	Reading Break for all faculties
Tuesday, Dec 6 th	National Day of Remembrance and Action on Violence Against Women Classes and exams cancelled from 11:30 am - 12:30 pm
Tuesday, Dec 6 th	(Friday course schedule) Last day of classes in first term for all faculties
Dec 8 th - Dec 21 st	First-term formal examination period

Winter session - second term (January – April)

Monday, Jan 9 th	Second term classes begin for all faculties
Sunday, Jan 22 nd	Last day for 100% reduction of second term fees for standard courses 50% of tuition fees will be assessed for courses dropped after this date.
Wednesday, Jan 25 th	Last day for adding courses that begin in the second term
Sunday, Feb 12 th	Last day for 50% reduction of tuition fees for standard courses 100% of tuition fees will be assessed for courses dropped after this date.
Feb 20 th - Feb 24 th	Reading Break for all faculties
Tuesday, Feb 28 th	Last day for withdrawing from full year and second term courses without penalty of failure
Thursday, Apr 6 th	Last day of classes in second term for all faculties
Apr 11 th - Apr 26 th	Second-term formal examination period

