Meeting Times: Friday 3:00 PM - 4:30 PM
Place: COR A228
Course website: http://www.uvic.ca/socialsciences/psychology/graduate/brain-sciences/cabssem/
Instructor: Dr. Clay Holroyd
Email: holroyd@uvic.ca
Phone: 853-3910
Office: COR A272

Overview: This seminar aims to promote the development and well being of UVic graduate students and faculty interested in cognitive psychology and cognitive neuroscience. A student or faculty member hosts each weekly seminar meeting, with the host being responsible for setting the general content material for that meeting. Often, this consists of the host giving a talk about his or her research (ranging from informal descriptions of tentative research ideas to polished 1-hour talks reporting research programs), but it is also appropriate for the host to use the meeting in other ways (e.g., provide seminar participants with access to a publication and lead a discussion of that publication; provide an overview of a new research or statistical method; lead a discussion of ideas for further enhancing the Cognitive Program at UVic). The schedule for the seminar is posted on the course website; to request to host a meeting, please email holroyd@uvic.ca specifying the desired date and topic.

Evaluation: Performance will be recorded as pass (COM) or fail (N). To earn a passing grade, students must (a) attend all meetings (save for cases of academic concession); (b) regularly actively participate in seminars (e.g., asking questions, volunteering ideas, suggesting ideas for future seminar meetings, etc.); and (c) host at least one seminar meeting over the course of the year. Although it is hoped that students will develop skills through participation in the seminar, formal evaluation will be based on evidence of effort rather than on quality of performance (i.e., you cannot fail the course by giving a poor talk or asking silly questions).

Academic Concession: Absences will not be excused unless one of the following is documented in writing: personal illness or accident; family affliction; or absence due to official University activity.

Commitment to Inclusiveness and Diversity: The University of Victoria is committed to promoting, providing, and protecting a positive, supportive, and safe learning and working environment for all of its members.
UNIVERSITY OF VICTORIA
Department of Psychology

Important Course Policy Information
Winter 2018/19

Commitment to Inclusivity and Diversity

The University of Victoria is committed to promoting, providing and protecting a positive and supportive and safe learning and working environment for all its members.

Policy on Academic Integrity including Plagiarism and Cheating
The Department of Psychology fully endorses and intends to enforce rigorously the Senate Policy on Academic integrity [https://web.uvic.ca/calendar2018-09/grad/academic-regulations/academic-integrity.html#](https://web.uvic.ca/calendar2018-09/grad/academic-regulations/academic-integrity.html#), p.39-41 UVic Calendar September 2018). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else’s. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.

2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.

3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.

4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.

5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.

6. **Being an Accessory to Offences.** This means that helping another student to cheat (for instance, by showing or communicating to them answers to an assignment, or by allowing them to view answers on an exam) is an academic offence.
Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar (on p. 40 in September 2018).

The definitive source for information on Academic Integrity is the University Calendar (p. 39-41 in September 2018) (https://web.uvic.ca/calendar2018-09/grad/academic-regulations/academic-integrity.html#)

Other useful resources on Plagiarism and Cheating include:
1. The Study Solutions Office: https://www.uvic.ca/services/counselling/success/study/index.php
2. The Ombudsperson’s office: http://www.uvss.uvic.ca/ombudsperson/pubsguides/plagiarism.pdf
3. UVic Library Resources: http://www.uvic.ca/library/research/citation/plagiarism/
A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

**Discovering Victoria, UVic and your Community:**
Grad school can involve a lot of time studying and researching on your own – but it does not have to be an isolating experience. There are a lot of other grad students out there like you who are looking to connect outside of academics.
[www.uvic.ca/mentalhealth/graduate/connect/index.php](http://www.uvic.ca/mentalhealth/graduate/connect/index.php)

**Counselling Services:**
Counselling Services can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. [www.uvic.ca/services/counselling/](http://www.uvic.ca/services/counselling/)

**Health Services:**
University Health Services (UHS) provides a full service primary health clinic for students, and coordinates healthy student and campus initiatives.
[www.uvic.ca/services/health/](http://www.uvic.ca/services/health/)

**Centre for Accessible Learning:**
The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations [www.uvic.ca/services/cal/](http://www.uvic.ca/services/cal/). The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

**Elders' Voices:**
The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being.
[www.uvic.ca/services/indigenous/students/programming/elders/](http://www.uvic.ca/services/indigenous/students/programming/elders/)

**Mental Health Supports and Services:**
Mental health supports and services are available to students from all areas of the UVic community: [www.uvic.ca/mentalhealth/graduate/](http://www.uvic.ca/mentalhealth/graduate/)