PSYC 365 (A01)
Fundamentals of Clinical Psychology
Fall 2025

Instructor	Teaching Assistant
Office:	
Email:	TBD
Office Hours:	by appointment

Prerequisites: PSYC201 & PSYC260

Class Time:

Land Acknowledgement: We acknowledge and respect the Lək̓ʷəŋən (Songhees and X̌ʷsepsəm/Esquimalt) Peoples on whose traditional territory the university stands and the Lək̓ʷəŋən and W̱SÁNEĆ Peoples whose historical relationships with the land continue to this day.

Required Text Abramowitz, J.S., Prinstein, M.J. & Trull, T.J. (2023). *Clinical Psychology: A Scientific, Multicultural and Life Span Perspective. 9th Edition.* Worth Publishers.

* Students are required to have access to Achieve Learning which is bundled for purchase with the textbook at the UVic Bookstore. If purchasing a used version of the textbook, Achieve Learning must be purchased separately, so usually the better value is the bundled textbook and Achieve at the bookstore.

** Any additional readings will be available as electronic files through the UVic Library (i.e., ejournals, e-books) and posted to Brightspace. Students are expected to complete assigned readings **before** class to participate in class discussions.

Brightspace: You will find slides, assignments, and course announcements posted here. It is highly recommended that students regularly check for updates.

Achieve: The learning platform that accompanies our textbook provides interesting and instructive videos, exercises and examples. It is also a highly efficient way to memorize and recall relevant definitions, statistics and theories. As an incentive to study effectively using this platform, 10% of the overall course grade is based upon the successful completion of the assigned activities and self-quizzes on Achieve. What a deal – get easy points for studying efficiently using Achieve and your scores on the tests will likely be higher too!

Course Description and Learning Outcomes: This course will introduce you to the field of Clinical Psychology, the settings in which clinical psychologists practice, and major aspects of the profession including assessment, diagnosis, case formulation, and therapeutic intervention approaches for various populations. The scientific basis of clinical psychology will be emphasized alongside historical and current trends in clinical practice. You will also learn about the necessary requirements to obtain education and training to become a clinical psychologist. Note: completing this course *does not* give you the qualifications to become a psychologist, conduct psychological therapy or assessment, or provide diagnoses. Many years of post-graduate study and supervised practice are required to provide these health care services.

After completing this course, you will be able to:
1. Describe various mental-health professions and differentiate the role of clinical psychologists in mental health.
2. Understand the education and training needed to be recognized as a clinical psychologist.
3. Describe the scientist-practitioner model, the biopsychosocial approach to mental health and the evolution of evidence-based assessment & intervention in clinical psychology.
4. Identify appropriate assessment, intervention, and prevention approaches for various populations (child vs. adult), demographics, and referral requests.
5. Demonstrate an understanding of ethical principles/issues in research and clinical practice with special attention to empathy and unconditional positive regard.
6. Understand the importance of diversity in clinical science and practice.
7. Detail the academic and professional requirements and career trajectory of clinical psychologists (including education paths, career settings, subspecialities).
8. Evaluate which of the many mental health professions may be a good fit personally.

Learning Format: Class meets three times per week in-person synchronously. During our meetings, you can expect a mixture of lecture, videos, group discussions and activities aimed to improve your understanding of key course concepts. All of these in-class activities are designed to help you to consolidate information, apply key concepts, clarify misunderstandings and rehearse material to promote learning. You are expected to attend class and read the textbook prior to class. Lectures address some of the core textbook content but will also expand beyond the material in the textbook. We will also use class time for questions and group discussions. If you are not feeling well, you are encouraged to stay home. I will make all slides available on our Brightspace page and will try to post them shortly before class.

Grading: This course requires attendance, preparation for each class and active participation during class. Final grades will be calculated based on the following specific elements:

Evaluation	Date	% of Grade
Clinical reflections	Multiple	10%
Achieve	Assignment dates in Achieve	10%
Final Project*	Proposal due Oct 3 (9:00pm) & Final project due Nov 28 (9:00pm)	20%
Test 1*	September 26	15%
Test 2*	October 17	15%
Test 3*	November 7	15%
Test 4* (includes cumulative)	December 3	15%

*Core course assessment requirement. Failure to complete one or more of these elements will result in a grade of "N" regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a value of 0. In accordance with the University's policy on academic concessions, "A student who completes all course requirements is not eligible for an academic concession." Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

Clinical reflections (10%): These assignments require you to think critically and respond to a topic related to course material that week. You will be asked to give short reflections on Brightspace most <u>weeks due at 9:00 pm on the assigned date.</u> Late submissions will not count toward your mark. You can skip 2 reflections and still receive full marks as your lowest two scores will be dropped. Whether students have CAL accommodations or not, this allows all students to be in charge of their own scheduling, so please do not request additional late assignment dates. Credit will be given for on-time submission, thoughtful reflection on the classroom activities and a clear understanding of the assigned reading material. These clinical reflections will be assigned during random classes approximately 7 times throughout the semester. The grade for these discussions will be based on the highest 5 submitted reflections, <u>thus NO late/make-up submissions will be accepted for any reason.</u>

Achieve (10%): Regular assignments will be posted in Achieve. This is an efficient way to learn and memorize new information. Most students will earn 90% or higher in Achieve, so this is an easy way to gain points towards your overall grade. Students are welcome to complete these short assignments on or before the scheduled due dates. As there is a 72-hour grace period built into these assignments for students who have accommodations (and for students who may be away for sanctioned sporting or academic events or just choose to take a day or two off from Achieve), <u>NO late/make-up assignments will be accepted for any reason.</u>

Clinical Podcast (20%): This assignment has two parts. First, you will create a 10 to 12-minute podcast that examines one of the topics from the course in more detail. You will upload your podcast on Brightspace by <u>November 13 @ 9:00pm.</u> Second, when all the podcasts are compiled, you will then listen to two of your classmate's podcasts and write a brief 1-page reflection of what you learned from their podcasts (to be submitted by <u>November 27 @ 9:00pm.</u> See grading rubric on Brightspace for more information about the assignment. Please contact the teaching assistant if you have any concerns, questions, or limitations that might affect this assignment.

Please review in full the Department of Psychology's Important Course Policy Information on Brightspace. <u>The use of a generative artificial intelligence (AI) is strictly prohibited in any</u> submitted work. The Department reserves the right to use AI detectors.

Tests (15% each totalling 60% of overall grade): Four tests will be given that cover both the assigned readings and the lectures/class discussions. Tests will include multiple-choice questions and short written answers. The final test will include a relatively small number of cumulative questions covering the entire semester.

Missed tests and Assignments: It is your responsibility to attend class and tests as scheduled. Students who miss an in-class test or the final project assignment will receive a mark of zero unless they have a case of documented illness, accident or a family emergency.

If you miss one test due to illness, accident, or family emergency (note: it is bad form to invent illnesses suffered by a grandparent or a pet garter snake), you should notify me by email as soon as possible (generally within 24 hours of the emergency situation). Your lowest completed test score will substitute for the missed test when final grades are calculated. A substitution score will NOT be made if a student doesn't provide timely email notification as described above. Make-up tests will NOT be given. Students must complete a minimum of 3 tests to pass the course.

Failure to complete one or more of elements A, B, C, E will result in a grade of "N" regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a value of 0. In

accordance with the University's policy on academic concessions, "A student who completes all course requirements is not eligible for an academic concession". Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components. Students have the responsibility to proactively seek advice when facing unexpected and unavoidable circumstances and conflicting responsibilities interfere with their academic obligations.

Artificial Intelligence Policy
I expect that all work submitted for this course will be your own. Since writing, analytical, and critical thinking skills are part of the learning outcomes of this course, all assignments should be prepared by the student. Specifically, this course forbids the use of ChatGPT or any other generative artificial intelligence (AI) tools at all stages of the work process, including preliminary ones. Use of ChatGPT (or other similar tools or software that generate suggested text) or editing services is not allowed in this class for any part of a graded assignment, including generation of ideas, writing of text, substantive editing, or rewriting your own work. **Violations of this policy will be considered academic misconduct.** Violations could result in failure of the assignment. Different classes at UVic may implement different AI policies, and it is the student's responsibility to conform to expectations for each course.

Missed tests and Assignments: It is your responsibility to attend class and tests as scheduled. Students who miss an in-class test or the final project assignment will receive a mark of zero unless they have a case of documented illness, accident or a family emergency.

If you miss one test due to illness, accident, or family emergency (note: it is bad form to invent illnesses suffered by a grandparent or a pet garter snake), you should notify me by email as soon as possible (generally within 24 hours of the emergency situation). Your lowest completed test score will substitute for the missed test when final grades are calculated. A substitution score will NOT be made if a student doesn't provide timely email notification as described above. Make-up tests will NOT be given. Students must complete a minimum of 3 tests to pass the course.

What do I expect of you?

To develop a good understanding of the terminologies, concepts, neural systems and theories that we will cover in this class, I recommend that you complete the assigned weekly materials, attend and engage in class sessions, attend office hours with your questions when needed, and **spend between 8-10 hours each week** (including class time) towards mastering the course materials.

For each week of the course, you are expected to complete the following:
1. Complete the assigned reading prior to class.
2. Attend classes and take notes.
3. Complete the homework assignments on time

If you have a question, here is where/ how to get an answer:
- o For technical question (e.g. related to Brightspace, Zoom, or Netlink login), please contact the computer help desk (helpdesk@uvic.ca ; 250-721-7687).
- o For questions regarding Achieve access or technical issues, read the FAQs and/or contact the publisher directly at: https://mhe.my.site.com/macmillanlearning/s/article/Achieve-Access-Code-FAQ
- o For questions regarding the textbook, the lectures or course accommodations, please contact me at @uvic.ca. **I kindly ask that you consult the syllabus for assessment timelines prior to emailing me.**

- o To review your tests, please contact our class TA – See page 1
- o If you have questions related to the *content* of the textbook and/or lectures OR if you have an something to share, please:
  - o Bring them up during our scheduled **class times**
  - o Visit **my office hours**: See page 1.
  - o Post them in the **discussion board** in Brightspace for anyone to answer.
  - o **Email me – BUT this should really be the last resort.** It is to everyone's advantage to give all learners a chance to hear and answer material related questions. Also, I have hundreds of students across multiple different courses each term and there's only one of me! At some point in the term, things can get a little hectic for me. *If you do not hear back from me within 72 business hours, then feel free to send me a reminder email – I appreciate your kindness and patience.*

What can you expect of me?

- - I am committed to creating a positive and inclusive learning environment.
- - I support approved student accommodations and offer students with accommodations the opportunity to grow their confidence.
- - I will do my best to answer "curiosity" questions related to the course content during class.
- - I am available during my office hours if you have "complicated" questions related to the course, to psychology in general or to psychology as a profession. If my scheduled office hour does not work for you, email me to request an alternative time to meet, suggesting three possible dates/times that would work for you.
- - I will upload course materials and announcements on Brightspace.
- - I will be prepared for our classes.
- - I strive to make our class interactive, engaging and relevant to our lives & our world.
- - I expect much from students in my courses, including academic integrity. In return, students can expect much from me, including integrity and fairness in grading.
- - I value constructive criticism and am open to receiving feedback from students.
- - **If anything on our website (including documents) presents any accessibility issues, please let me know, and I will send you the information in plain PDF format.

The university of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the Centre for Accessible Learning and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

Course Schedule: This schedule should be considered tentative as the pace of the course and content covered each class may vary throughout the semester. The examination dates will remain fixed. All assigned readings are to be completed before the class that they are attached to. Any changes to this schedule will be announced in class and on Brightspace. Please regularly check the course Brightspace for updates and announcements.

Week	Date	Topic	Chapter(s)
1	Sept 3	Clinical Psychology in Context	1
	Sept 5	(continued)	
2	Sept 9	Who is a Clinical Psychologist?	2
	Sept 10	(continued)	

	Sept 12	Ethics in Clinical Psychology	3 & CPA Ethics Code*
3	Sept 16	(continued)	
	Sept 17	(continued)	
	Sept 19	Psychological Assessment	4 & Sayegh, P. (2023)**
4	Sept 23	(continued)	
	Sept 24	(continued)	
	Sept 26	Test 1 (15%)	Chapters 1, 2, 3 & 4
5	Sept 30	Truth & Reconciliation	No class
	Oct 1	Clinical Interview	5
	Oct 3	(continued) Project Proposal Due @ 9:00pm (5%)	
6	Oct 7	(continued)	
	Oct 8	Personality Assessment	6
	Oct 10	(continued)	
7	Oct 14	Behavioural Assessment	7
	Oct 15	(continued)	
	Oct 17	Test 2 (15%)	Chapters 5, 6 & 7
8	Oct 21	Assessment of Intelligence	8
	Oct 22	(continued)	
	Oct 24	Diagnosis, Case Formulation & Treatment Planning	9
9	Oct 28	(continued)	
	Oct 29	Treatment: Science and Practice	10
	Oct 31	(continued)	
10	Nov 4	Behavioural Interventions	11
	Nov 5	(continued)	
	Nov 7	Test 3 (15%)	Chapters 8, 9, 10 & 11
11	Nov 11	Reading Week	No Class
	Nov 12	Reading Week	No Class
11	Nov 14	CBT	12
12	Nov 18	(continued)	
	Nov 19	ACT and DBT	13
	Nov 21	(continued)	
13	Nov 25	(continued)	
	Nov 26	Group, Family & Couple	15
	Nov 28	Clinical Psychology & Law Project Due (15%)	17

| 14 | Dec 2 | (continued) | |
| | Dec 3 | Test 4 (15%) | Chapters 12, 13, 15, & 17 plus some cumulative |

* https://cpa.ca/docs/File/Ethics/CPA_Code_2017_4thEd.pdf - please browse this document

** Sayegh, P., Vivian, D., Heller, M. B., Kirk, S., & Kelly, K. (2023). Racial, cultural, and social injustice in psychological assessment: A brief review, call to action, and resources to help reduce inequities and harm. *Training and Education in Professional Psychology*, *17*(4), 366–374. https://doi.org/10.1037/tep0000451 (can be found on the UVic Library web search):

BE WELL

A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

Social Life, Friends, & Community at UVic:
Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus. https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php

Counselling Services:
The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors

Health Services:
The Student Wellness Centre also provides a full service primary health clinic for students. https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians

Centre for Accessible Learning:
The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations www.uvic.ca/services/cal/. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

Elders' Voices:
The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being. www.uvic.ca/services/indigenous/students/programming/elders/

Mental Health Supports and Services:
Mental health supports and services are available to students from all areas of the UVic community: https://www.uvic.ca/student-wellness/wellness-resources/mental-health/

Sexualized Violence Prevention and Response at UVic
UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting www.uvic.ca/svp. If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Office of Equity and Human Rights, Sedgewick Building, Room C115
Phone: 250 721 8021 | Email: svpcoordinator@uvic.ca Web: https://www.uvic.ca/sexualizedviolence/

UNIVERSITY OF VICTORIA

Department of Psychology

Important Course Policy Information

Fall Session 2025

Accessible Learning:

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you have a disability or chronic health condition, or think you may have a disability, you may also want to meet with an advisor at the **Centre for Accessible Learning** (CAL).

Attendance and Absences:

 Attendance is important. Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors by email immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy please contact **privacyinfo@uvic.ca**

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact **CAL**.

Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: **onlineconduct@uvic.ca**

Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class[1]. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the **Resolution of Non-Academic Misconduct Allegations policy (AC1300)** or the **Academic Integrity Policy**, whichever is more appropriate for the situation.

Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to **http://ces.uvic.ca**. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

Grading

In classes that are based on a percentage grading scheme, the following **Undergraduate Grading Scale** is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

Ombudsperson and Academic Concerns

From the course calendar…
Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (**https://uvicombudsperson.ca**). Current contact information for the office can be found here **https://uvicombudsperson.ca/contact/**.

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[1] Syllabi belong to the department through which the course is administered.

University of Victoria | Psychology

Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the **Senate Policy on Academic Integrity**. It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism**. You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.

2. **Unauthorized Use of an Editor**. The use of an editor is prohibited unless the instructor grants explicit written authorization.

3. **Multiple Submission**. Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.

4. **Falsifying Materials Subject to Academic Evaluation**. This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.

5. **Cheating on Assignments, Tests, and Examinations**. You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.

6. **Aiding Others to Cheat**. It is a violation to help others or attempt to help others to engage in any of the conduct described above.

The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment). The Department reserves the right to use AI detectors.

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Fall 2023.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: **https://uvicombudsperson.ca/academic-integrity/** The **Office of the Ombudsperson** is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: **ombuddy@uvic.ca**; Web: **uvicombudsperson.ca**.
2. UVic Library Resources: **http://www.uvic.ca/library/research/citation/plagiarism/**

3. UVic Library Document on **Avoiding Plagiarism**

Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see the **UVic Calendar**.

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the **deadlines** set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

Request for Academic Concessions

Students can apply for **academic concessions** if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**
  If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the "**In-Course Extension Form**" and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.

- **What to do if you miss the final exam scheduled during the formal exam period**
  Apply at Records Services for a "**Request for Academic Concession**", normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record.

- **What to do if you require additional time to complete course requirements beyond the normal term.**
  Apply at Records Services for a "**Request for Academic Concession**", normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record if the missing work has been deemed required. Note, only required course components may be deferred.

Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at **https://www.uvic.ca/socialsciences/psychology/research/participants/**.

Student Support Services

Learn Anywhere is the student support portal for a full range of student academic and support services. Services include: **Centre for Academic Communication**, **Math & Stats Assistance Centre**, **Counselling Services**, **Health Services**, **Library**, **Ombudsperson**, and **Computer Help Desk**

This classroom is a trans-inclusive space

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

University of Victoria Students' Society (UVSS)

The **UVSS** is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at uvss.ca!

Academic Important Dates Fall session – first term (September – December)

Wed, September 3rd	First term classes begin for all faculties
Tuesday, September 16th	Last day for 100% reduction of second term fees for standard courses 50% of tuition fees will be assessed for courses dropped after this date.
Friday, September 19th	Last day for adding courses that begin in the first term
Monday, September 30th	Last day for paying first term fees without penalty
Tuesday, September 30th	University Closed for National Day for Truth and Reconciliation
Tuesday, October 7th	Last day for 50% reduction of tuition fees for standard courses
Monday, October 13th	University Closed (Thanksgiving Day)
Friday, October 31st	Last day for withdrawing from first term courses without penalty of failure
Monday, November 11th	University Closed (Remembrance Day, Nov 11th)
November 10th - 12th	University Closed (Reading Break for all faculties)
Wednesday, Dec 3rd	Last day of classes in first term for all faculties
Wednesday, Dec 4:3rd	National Day of Remembrance and Action on Violence Against Women - (Classes and tests cancelled from 11:30am - 12:30pm)
Saturday, December 6th	First-term begin for all faculties
Friday, December 20th	First term examinations end for all faculties
December 25th – Jan 1st	University Closed (Winter Break)

Add and drop dates for standard 2025 Winter Session courses

Term	Start Date	End Date	100% Fee Reduction	Add Deadline	50% Fee Reduction	Academic Drop no Fee Reduction
First term	Sep 3	Dec 3	Sep 16	Sep 19	Oct 7	Oct 31