

Conceptual Foundations of Psychology

Professor: David Polson, PhD

Email: <dpolson@uvic.ca> | **Office:** COR A214 | **Office Hours:** Mon & Weds, 3:30-4:15pm

Course Website: Accessible via BrightSpace <<https://bright.uvic.ca/d2l/home/367317>>

Scheduled Day, Time | Room: Tues, 2:30-4:20 pm; Fri, 2:30-3:20 pm | DTB A120

Teaching Assistant (TA): Zoë Gilson <zgilson@uvic.ca>

Course Pre- or corequisites: Completed or concurrently enrolled in all of PSYC 100A and PSYC 100B.

Course Content

In this course, we focus on the historical and conceptual foundations of modern psychology. Our interest is in the developing sequence of approaches that have defined the field over the years, as well as the times that influenced that development. The aim of this course is to enable you to recognize the relationships among ideas, theories, and research efforts of various schools of thought and to understand how the different pieces of the psychology puzzle come together to form a coherent picture. This course is also like a case study, an exploration of the people, events, and experiences that have made psychology what it is today.

Course Materials

- 1) Schultz, D. P., & Schultz, S. E. (2016). *A history of modern psychology* (11th ed.). Boston, MA: Cengage Learning. (purchase hardcopy; or [rent eTextbook](#))
- 2) Supplemental Readings (available at course website)
- 3) Skeletal PowerPoint slides (available at course website)
- 4) Narrated PowerPoint presentations (available at course website)
- 5) *THINK FAST* computer program (optional; available at course website)

Course Overview

This course contains 14 units. Each unit typically corresponds to a chapter in the textbook. We will cover one unit every 1-2 class days, with a lecture, in-class activity, and possibly a video presentation taking place in the classroom and a corresponding Unit Quiz taking place outside of the classroom.

In lectures, I will focus on addressing the answers to selected review questions for that day's required reading from the textbook (see *Review Questions* section), clarifying and sometimes expanding upon that content. Before lectures, you are encouraged to download the skeletal PowerPoint slides for that reading (available at the course website) and use them for notetaking purposes. Those "skeletal" slides contain the bare bones of that day's lecture agenda. Lectures will always be accompanied by an in-class activity (see *In-Class Activities* section) and sometimes also by a video presentation/quiz (see *Video Quizzes* section).

Outside of class, you can review most of what was covered in each day's lecture by watching a narrated PowerPoint presentation about that same material (available at the course website).

Some class days I may run out of time to finish that day's agenda. If so, as homework, you will need to watch the missing part of the lecture in the corresponding narrated PowerPoint presentation, as ALL material from the lecture agenda is testable; and/or watch the scheduled video and write the corresponding video quiz on your own, as ALL that material is testable as well.

There is an online Unit Quiz for each of the 14 units, to be written outside of class, available right after the last lecture for that unit and due by midnight on the following day (see *Unit Quizzes* section).

There are also two closed-book, invigilated exams, Exam 1 scheduled in class midway through the course (Feb 14 – note that this 1-hour Friday class is extended to 2 hours) and Exam 2 scheduled during the exam period, at a date/time and location to be announced (see *Exams* section).

Brightspace limits how I can structure the agenda for any given class day. It is very important always to be looking ahead in Brightspace to see what is required prior to the next class.

Should you have questions during the semester, first, consider posting them at the Q&A forum. Interacting with your peers is strongly encouraged, and the Q&A forum provides that opportunity; while not required, bonus points can be earned for such activity (see the *Q&A Bonus* section). Second, consider meeting with me during my office hours. Doing either of the above will get you an immediate response to your question. Emailing me should be a last resort.

Course Components

Review Questions. These can be found at the end of each chapter in our textbook. Review Questions are important because: (1) they are the focus of the lectures, (2) many of the Unit Quiz items are based on the answers to them, and (3) the essay items on the exams will be worded practically identical to them. You would be wise to use the Review Questions to direct your reading of the textbook chapters and to practice writing out the answers to them when preparing for the Unit Quizzes and the exams.

In-Class Activities. Each lecture will include an in-class activity. Typically, during the lecture I will intermittently pause and pose a question about the content under discussion. You will be asked to respond electronically via a link provided at the course website. The protocol is informal in that comparing your answers with those of other students is not only fine but encouraged. After the lecture, an answer key will be posted at the course website. Overall, this component counts **10%** toward your final grade. Your lowest three in-class activity scores will be dropped. If you miss an In-Class Activity, *FOR WHATEVER REASON*, it will count as one of those three lowest scores; there are no makeups or exemptions. If you have already missed more than three, any subsequent misses will be assigned a score of zero.

Video Quizzes. Periodically videos will be shown in class. For some videos, there is an accompanying "Video Quiz" (available at the course website) that you are to complete while watching it. If you are paying attention, then this should be an easy task. Each Video Quiz consists of a series of single statements that you are to assess as true or false. The statements are arranged in the same order that the material is discussed in the video. You will NOT be submitting the Video Quizzes for credit. However, they are important because some of the very same items (or slight derivations thereof) will

appear in the upcoming Unit Quiz. You will not find the answers to the Video Quiz items in the textbook; you must watch the video.

Unit Quizzes. For each unit, there is an online Unit Quiz, to be written outside of class, the deadline being a day after the lecture(s) for that unit. Each Unit Quiz is based on all the material comprising that unit (i.e., required reading, lecture, and sometimes a video). Each Unit quiz consists of about 20-25 multiple-choice items, and occasionally an open-ended item. There are 14 Unit Quizzes, all equally weighted. Overall, this course component counts **40%** toward your final grade. Your lowest three Unit quiz scores will be dropped. If you miss Unit Quiz, *FOR WHATEVER REASON*, it will count as one of those three lowest scores; there are no makeups or exemptions. Once you have missed three, any subsequent misses will be assigned a score of zero. Online feedback will NOT be provided for the Unit Quizzes. However, you can review your quizzes with me during my office hours.

Most students should be able to complete a Unit Quiz in 25 minutes or less. That is the amount of classroom time I would allot to writing a quiz of this sort under typical classroom conditions (i.e., invigilated, closed book). Obviously, I can't prevent you from looking at your notes and your textbook when you are on your own, but don't expect to be able to do everything all at once (e.g., read the chapter and view the PowerPoint presentation for the very first time while writing the quiz); in that case, even two hours would not be enough time to do well. The duration of each quiz is set at 50 minutes to accommodate all students, including those registered with CAL.

It will not suffice to read the textbook chapter only or to attend the lecture only. Since both activities are required for any given unit, the expectation is that you do both and study material from both before writing the quiz for that unit. For each Unit Quiz, unless otherwise noted, you are expected to know all pertinent material covered in the textbook chapter, even if some of that material is not also covered in lecture. And, you are expected to know all pertinent material covered in lecture, even if some of that material is not also covered in the corresponding textbook chapter. That said, you will not be tested on trivial details from either source (e.g., interesting, but irrelevant biographical details about a pioneer of psychology). Also, as noted earlier, the skeletal PowerPoint slides for each chapter contain the bare bones of the lecture agenda for that chapter. As noted earlier, some days I may run out of time to finish the lecture agenda. In that case, as homework, you will need to watch the missing part of the lecture in the corresponding narrated PowerPoint presentation, as ALL material from the lecture agenda is testable.

Exams. There are two closed-book, invigilated exams. Exam 1 covers Units A-G and is scheduled in class midway through the semester (Feb 14 – note that this 1-hour Friday class is extended to 2 hours); Exam 2 covers Units H-N and is scheduled during the exam period, at a date/time and location to be announced. Both exams will likely consist of both multiple-choice and essay items (TBA). Both exam will be based on all the required readings for each unit covered by that exam (i.e., the textbook chapters and supplemental readings). Any content specific to the video quizzes will NOT be assessed on the exams. Overall, this course component is worth **50%** toward your final grade, with each exam weighted equally. Students registered with CAL will write their exams at CAL with their time accommodations.

BONUS

Q&A Forum. Interacting with your fellow students in this course is encouraged, but it is not required. There is a Q&A forum at the course website set up for this purpose. As an alternative to posing your questions to me (or to your TA), you can post them to this forum, hopefully to be answered by your peers. If you make a valuable contribution to this forum, you will earn an extra **0.5%**. That might entail answering your peers' questions, or perhaps taking the initiative and posting some valuable information of your own related to the course material. You can earn up to an extra **3%** toward your total grade this way. However, you will be awarded credit for only one valuable contribution per week (even if you make more than two that week). At the end of the course, you will need to copy and paste your contributions (along with the dates) into a Word document and submit it to the course website for consideration (detailed instructions are provided at the course website). To encourage peer interaction, my contributions to this forum will be minimal, intervening only if need be.

OPTIONAL (but recommended)

THINK FAST. To think critically and express yourself intelligibly about the historical and conceptual foundations of psychology, you need to be fluent with its basic facts and terminology. *THINK FAST* is a computerized flashcard program designed to help you in this regard. It includes a deck of cards corresponding to each chapter in the textbook. In *THINK FAST*, after you select a deck, a session begins; the program presents the cards one at a time and gives you two minutes to provide the answers to as many cards as possible. Research indicates that, relative to students who are traditionally taught, students who are exposed to Precision Teaching—with an emphasis on developing fluency (high rate correct) with basic terms and facts—write more succinct and accurate essays (even though they are not specifically trained to do so), participate in more class discussions, and have better concentration and long-term retention. Students in my classes have reported that developing fluency also helped them better understand the course readings. Thus, working with *THINK FAST* should have positive benefits for you beyond merely memorizing the definitions.

All the material (facts and terms) covered in the *THINK FAST* decks comes from the required textbook readings and the lectures. Should you choose not to use *THINK FAST*, you can still access the *THINK FAST* items in a PDF document provided at the course website.

Evaluation

In-Class Activities (lowest 3 dropped)	10%
Unit Quizzes (best 11 of 14)	40%
Exam 1 (Units A-G)	25%
Exam 2 (Units H-N)	25%
TOTAL	100%
Bonus up to...	5%

The final grade is assigned as **Pass (COM)** or **Fail (F or N)**. To pass, you must achieve:

1. an overall exam score of at least 50% (weighted scores for 2 exams combined and averaged)
2. a total grade of at least 60% (scores for all course components combined—see Table above)

N grades

Students who have completed the following elements will be considered to have completed the course and will be assigned a final grade:

- 7 or more Unit Quizzes attempted
- both exams attempted

Failure to complete either or the above will result in a grade of “N” regardless of the cumulative percentage on other elements of the course. An N is a failing grade, and it factors into a student’s GPA as 0. The maximum percentage that can accompany an N on a transcript is 49. In accordance with UVic’s policy on academic concessions, “A student who completes all course requirements is not eligible for an academic concession.” So, students can only request deferrals for the completion of required course components and not for non-essential course components.

Important Statement about COM/F Courses and Scholarship Renewal

To be eligible for a scholarship renewal, students must take 12.0 units of the standard 9-Point grading scale courses during the Winter Session. Because this is a COM/F course, it will not count towards the 12.0 units of courses. Students may require an additional course to be eligible for scholarship renewal.

Notes

- In-class activities and Unit Quizzes must be completed when due as indicated in the Class Schedule. It is unfair for some students to do work later than others, or to do no work at all, and receive the same credit or an exemption.
- If you miss an in-class activity or a Unit Quiz, *FOR WHATEVER REASON*, then it will necessarily count as one of the three scores for that course component you will be dropping. There are no makeups or exemptions. So, missing either, up to three times, will not impact your final grade. Any subsequent misses will be assigned a score of zero. Keep in mind that missing more than three of either adds up to a significant amount of coursework and missing any more than that may be reason to consider dropping the course. It will be difficult to pass the exams without keeping up with the coursework.
- If you anticipate missing an exam (or miss an exam) due to extenuating circumstances (i.e., personal illness, family affliction, official university activities), then you must contact me beforehand (or ASAP afterwards) to discuss the situation and determine if a concession is warranted. Otherwise, there will be none. Accommodation will not be granted for travel plans.
- Final grades that end with a decimal point of 0.5 or above will be rounded to the next higher whole number, and grades that end with a decimal point below 0.5 will be rounded to the next lower whole number. For example, if a final percentage grade is between 49.5 and 49.9, the grade will be rounded to 50.
- Once your total grade and overall exam score are tabulated and posted, there will be no “adjustments,” no matter how close you were to the cut-off. If you did not meet the standard, then you did not pass the course. So, do everything you can during the course to maximize your grade – attend ALL classes, write ALL the Unit Quizzes, and take advantage of ALL opportunities for bonus points.

CLASS SCHEDULE

Jan 7 (T)	<ul style="list-style-type: none"> • Introduction to course format <p>UNIT A: <i>Studying History</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 1 ✓ Required supplemental reading - <i>Is Psychology a Science? / Persistent Questions in Psychology</i>
Jan 10 (F)	<p>UNIT A (continued)</p> <ul style="list-style-type: none"> ★ Write Unit A Quiz (by midnight, tomorrow)
Jan 14 (T)	<p>UNIT B: <i>Philosophical Influences</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 2 ★ Write Unit B Quiz (by midnight, tomorrow)
Jan 17 (F)	<p>UNIT C: <i>Physiological Influences</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 3
Jan 21 (T)	<p>UNIT C (continued)</p> <ul style="list-style-type: none"> ★ Write Unit C Quiz (by midnight, tomorrow) <p>UNIT D: <i>The New Psychology</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 4
Jan 24 (F)	<p>UNIT D (continued)</p> <ul style="list-style-type: none"> • Write Unit D Quiz (by midnight, tomorrow)
Jan 28 (T)	<p>UNIT E: <i>Structuralism</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 5 ★ Write Unit E Quiz (by midnight, tomorrow)
Jan 31 (F)	<p>UNIT F: <i>Functionalism—Antecedent Influences</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 6 ➤ Video/Quiz – <i>Darwin’s Revolution in Thought</i>
Feb 4 (T)	<p>UNIT F (continued)</p> <ul style="list-style-type: none"> ★ Write Unit F Quiz (by midnight, tomorrow)
Feb 7 (F)	<p>UNIT G: <i>Functionalism—Development & Founding</i></p> <ul style="list-style-type: none"> • Required textbook reading: Chapter 7 ➤ Video/Quiz – <i>Toward a School of Their Own (Parts 1-2)</i> ➤ Video/Quiz – <i>Toward a School of Their Own (Part 3)</i>

Feb 11 (T)	UNIT G (continued) ★ Write Unit G Quiz (by midnight, tomorrow)
Feb 14 (F) 2 hours	★ EXAM 1 (Units A-G) ❖ bonus MC items based on Chapter 8 (<i>Functionalism—Legacy</i>)
Feb 17-Feb 21	READING BREAK
Feb 25 (T)	UNIT H: <i>Behaviorism—Antecedent Influences</i> • Required textbook reading: Chapter 9 ★ Video/Quiz - <i>Toward a School of Their Own (Part 4)</i>
Feb 28 (F)	UNIT H (continued)
Mar 4 (T)	UNIT H (continued) ★ Write Unit H Quiz (by midnight, tomorrow) UNIT I: <i>Behaviorism—Beginnings</i> • Required textbook reading: Chapter 10
Mar 7 (F)	UNIT I (continued) ★ Write Unit I Quiz (by midnight, tomorrow)
Mar 11 (T)	UNIT J: <i>Behaviorism—After Founding (1)</i> • Required textbook reading: Chapter 11 (pp. 235-243) ★ Write Unit J Quiz (by midnight, tomorrow)
Mar 14 (F)	UNIT K: <i>Behaviorism—After Founding (2)</i> • Required textbook reading: Chapter 11 (pp. 243-261) ✓ Required supplemental reading: <i>Power of Steady Misrepresentation</i>
Mar 18 (T)	UNIT K (continued) ★ Write Unit K Quiz (by midnight, tomorrow) UNIT L: <i>Gestalt Psychology</i> • Required textbook reading: Chapter 12
Mar 21 (F)	UNIT L (continued) ★ Write Unit L Quiz (by midnight, tomorrow)
Mar 25 (T)	UNIT M: <i>Psychoanalysis—Beginnings</i> • Required textbook reading: Chapter 13 ➤ Video/Quiz – <i>Freud Under Analysis</i>

Mar 28 (F)	UNIT M (continued) ★ Write Unit M Quiz (by midnight, tomorrow)
Apr 1 (T)	UNIT N: <i>Psychoanalysis—After Founding</i> <ul style="list-style-type: none"> Required textbook reading: Chapter 14 ➤ Video/Quiz – <i>Is Mind Distinct from Body?</i>
Apr 4 (F)	UNIT N (continued) ★ Write Unit N Quiz (by midnight, tomorrow)
Apr 6 (Su)	BONUS Assignments (optional) <ul style="list-style-type: none"> ✓ submit Q & A Bonus Assignment (by midnight) ✓ submit Clever Hans Bonus assignment (by midnight)
TBA	★ EXAM 2 (Units G-N) ❖ bonus MC items based on Chapter 15 (<i>Contemporary Developments</i>)

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the Centre for Accessible Learning and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

Territory Acknowledgment

We acknowledge and respect the lək'wəḡən peoples on whose traditional territory the university stands and the Songhees, Esquimalt, and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.



BE WELL

A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

Social Life, Friends, & Community at UVic:

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

Counselling Services:

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

Health Services:

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

Centre for Accessible Learning:

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations <https://www.uvic.ca/accessible-learning/index.php>. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

Elders' Voices:

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being. www.uvic.ca/services/indigenous/students/programming/elders/

Mental Health Supports and Services:

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>

Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting www.uvic.ca/svp. If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Office of Equity and Human Rights, Sedgewick Building, Room C115

Phone: 250 721 8021

Email: svpcoordinator@uvic.ca

Web: <https://www.uvic.ca/sexualizedviolence/>

UNIVERSITY OF VICTORIA

Department of Psychology Important Course Policy Information Spring Session 2025

Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

Attendance and Absences

Attendance is important. Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy, please contact privacyinfo@uvic.ca

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: onlineconduct@uvic.ca

Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class¹. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

Ombudsperson and Academic Concerns

From the course calendar...

Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

¹ Syllabi belong to the department through which the course is administered.

Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment).

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Spring 2025.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: ombuddy@uvic.ca; Web: uvicombudsperson.ca.
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see the [UVic Calendar](#).

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the [“In-Course Extension Form”](#) and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**
Apply at Records Services for a [“Request for Academic Concession”](#), normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**
Apply at Records Services for a [“Request for Academic Concession”](#), normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record if the missing work has been deemed required. Note, only required course components may be deferred.

Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

This classroom is a trans-inclusive space

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

University of Victoria Students' Society (UVSS)

The [UVSS](http://uvss.ca) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at uvss.ca!

Academic Important Dates

Spring session – second term (January – April)

Wednesday, January 1 st	University Closed (Winter Break)
Monday, January 6 th	Second term classes begin for all faculties
Sunday, January 19 th	Last day for 100% reduction of second term fees for standard courses. 50% of tuition fees will be assessed for courses dropped after this date.
Wednesday, January 22 nd	Last day for adding courses that begin in the second term
Friday, January 31 st	Last day for paying second term fees without penalty
Sunday, February 9 th	Last day for 50% reduction of tuition fees for standard courses
Monday, February 17 th	University Closed (Family Day)
February 17 th – 21 st	Reading Break for all faculties
Friday, February 28 th	Last day for withdrawing from second term courses without penalty of failure
Monday, March 10 th	First registration date for Summer Session 2025
Friday, April 4 th	Last day of classes for all faculties
Monday, April 7 th	Second term examinations begin for all faculties
Friday, April 18 th	University Closed (Good Friday)
Monday, April 21 st	University Closed (Easter Monday)
Friday, April 25 th	Second term examinations end for all faculties

Add and drop dates for standard 2024-2025 Winter Session courses

Term	Start Date	End Date	100% Fee Reduction	Add Deadline	50% Fee Reduction	Academic Drop no Fee Reduction
Second term	Jan 6	Apr 4	Jan 19	Jan 22	Feb 9	Feb 28