

## PSYC 201 (A01/A04): RESEARCH METHODS IN PSYCHOLOGY

University of Victoria (Spring 2025) CRN:22707/24013

**Instructor:** Dr. Marlise Hofer

**Call me:** Dr. Hofer

**Pronouns:** she/her

**Email:** [hofer@uvic.ca](mailto:hofer@uvic.ca)

**Office:** COR B322

**Office Hours:** Monday 2pm – 3pm

**Teaching Assistant ~~A01~~:** Stacey Voll

**Call me:** Stacey

**Pronouns:** she/her

**Email:** [svoll@uvic.ca](mailto:svoll@uvic.ca)

**Office:** COR B329

**Office Hours:** Thur 1-2

### **Course Meeting Times:**

**A01** - Room MAC A144

Mon & Thurs 8:30-9:50

**A04** - Room BWC B150

Mon & Thurs 11:30-12:50

**Teaching Assistant ~~A04~~:** Alejandra Contreras

**Call me:** Alejandra

**Pronouns:** she/her

**Email:** [acontr@uvic.ca](mailto:acontr@uvic.ca)

**Office:** COR A137

**Office Hours:** Thur 10-11

**Description:** Research Methods is a critical thinking course designed to guide students through the experimental research process from start to finish. You will explore various research designs, understanding the strengths and limitations of each. A primary goal of the course is to develop your skills as an informed consumer of research. Although many students in this course may never become researchers yourselves, the course is designed to equip you to systematically evaluate the validity of claims you encounter in psychology courses, academic articles, magazine articles, blogs, tweets, and the media.

**Prerequisites:** Introductory Psychology I & II (PSYC 100A & PSYC100B)

**Required Software:** Zoom, Brightspace, Microsoft Word, Microsoft Excel

### **Required Materials:**

- Morling, B. (2021). Research Methods in Psychology: Evaluating a World of Information (4th Edition). W.W. Norton.
- InQuizitive (comes with book purchase at the UVic bookstore or can be purchased separately via Norton if a used book was bought)

### **Course Learning Objectives:**

- Evaluate data and draw appropriate conclusions from both popular and scientific sources
- Use a framework of “Four Big Validities” (construct, internal, external, and statistical) to ask systematic questions about the evidence behind various types of claims
- Discriminate between experimental and correlational studies
- Explain why correlational studies cannot support causal claims
- Explain when and why an experiment can support a causal claim
- Describe the ethical guidelines that apply to research in psychology
- Explain the importance of replication and transparency in research

**Grading:**

100-90	89-85	84-80	79-77	76-73	72-70	69-65	64-60	59-50	49-0
A+	A	A-	B+	B	B-	C+	C	D	F

Tasks	Percentage
InQuizitives	10%
In-Class Activities (lowest 3 dropped)	4%
4 Exams (1% Syllabus Quiz, 10% Exam 1, 12% Exam 2, 12% Exam 3)	35%
3 Assignments (7% each)	21%
Lab Grade	30%
Bonus SONA Research Participation	2%

**Tasks**

**InQuizitive:** You will complete InQuizitives to master material covered in each chapter plus an introduction module. InQuizitives are due when the chapter is tested.

**In-Class Activities:** You will complete interesting hands-on activities that allow you to apply what you learned in class. This will occur in class when time allows and will be scored pass/fail. Your lowest three grades are dropped, so missing some class sessions is not a problem.

**Exams:** There will be three in-person exams, consisting of multiple-choice items. Exams will be completed in person, and you will have 80 minutes to finish. Exams will cover ideas presented in the text and/or in lecture. The second exam consists primarily of questions about topics covered since the first exam, but it will also include some questions about material covered earlier in the course. The third exam is the final, but most of the questions will be about material covered since exam 2.

**Assignments:** Assignments will allow you to apply the concepts you are learning to real academic articles. In each assignment, you'll consolidate your learning across several chapters to read, understand, and answer key questions about several empirical articles. There are three assignments. They will be completed at home and the work you turn in should be independent of others. Assignments are due by the start of class the Monday before each exam.

**Bonus SONA Research Participation:** You can earn up to 2% bonus credit by participating in psychology research through the SONA system. You will earn .50 points for each 30 minutes of participation. So, 2 hours of participation earns 2% bonus marks for this course. Visit <https://uvic.sona-systems.com/> for more information on how to sign up to earn credits.

There is no penalty for not earning extra credit. The rationale for the extra credit policy is that participating gives you hands-on experience in psychological research. Participating also gives you contact with upper-level students engaged in research. If you sign up to participate in a study, you MUST keep the appointment and be on time.

**Labs:** Each student must be registered in a PSYC 201 lab section and must regularly attend and participate in labs. Passing the course requires a grade greater than 50% on lab performance (attendance, participation, and assignments). The labs are coordinated by Patrick Montgomery: [pjmontgomery@uvic.ca](mailto:pjmontgomery@uvic.ca). **Labs start in the second week of class.**

**Required Elements:** Students who have completed the following elements will be considered to have completed the course:

- Two of the three exams
- Completion of the final lab project

Failure to complete either element will result in a grade of “N” regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a 0.

In accordance with the University’s policy on academic concessions, “A student who completes all course requirements is not eligible for an academic concession”. Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

### **Class Format**

Class will meet on Mondays and Thursdays. Before class, please read any assigned chapters from the textbook. Rather than providing comprehensive lectures on each chapter, my lectures will focus on clarifying key or challenging concepts and, at times, introduce additional material. Occasionally, I may be away due to conference travel or other commitments. When this happens, I will upload a video covering the chapter’s main points as a substitute for that day’s lecture.

In addition to lectures, we will engage in activities, which will sometimes contribute to your grade. In-Class Activities will depend on the timing of class discussions, so I will not be able to confirm when they occur in advance. Whenever possible, I’ll reserve time at the end of each chapter to allow you to complete InQuizitive assignments right after class. This approach will help reinforce and deepen your understanding of the chapter material. Attendance is recommended, as it will give you the chance to participate in activities and discussions. However, your three lowest in-class activities will be dropped, so missing some classes won’t impact your final grade.

### **Course Policies**

**Course Consultation:** When seeking help for the Assignments, your main point of contact will be the teaching assistant as she is responsible for grading the assignments. When seeking help for other aspects of this course (e.g. textbook material, exams) your main point of contact will be Dr. Hofer. That said, you may consult both Dr. Hofer and either TA about all course content. When seeking help for the Lab, you should consult with the lab instructor, Patrick Montgomery.

- **Response Time:** When contacting the TAs, or Dr. Hofer outside of office hours or class time, please permit at least 24 hours before a response can be expected (e.g., you are unlikely to receive a response the night before a due date). Emails will rarely be answered on weekends.
- **Office Hours:** Attending our office hours is the best way to reach us. However, if you are unable to make our office hours, email at least 24 hours in advance and we will be happy to schedule a private meeting (either in person or via Zoom).

- **Complex Questions:** If your question will take more than one or two sentences to reply to, please try to discuss it with us (in person or over Zoom). It is more efficient and clearer to communicate in-person versus over email.
- **Drop/Add:** The final day to add this course is January 22<sup>nd</sup> and the final day to drop without penalty of failure is February 28<sup>th</sup>.

**Late Assignment Policy:** My grading policy attempts to balance fairness among students with sensitivity to the diverse demands weighing on students' time. If you are facing exceptional circumstances or hardships, please contact Dr. Hofer as soon as possible. Note that your lowest three groupwork grades will be dropped, allowing for a couple of missed classes without penalty.

- All work is expected to be submitted on time. Keeping up with deadlines will help you succeed and avoid feeling overwhelmed.
- There is an **automatic 20% deduction per day (24-hour period) for late assignments**, including the syllabus quiz. Assignments will not be accepted more than 4 days past the deadline, to ensure fairness to students who submit their work on time.

**Academic Integrity:** You are responsible for reading the University of Victoria's policies on academic integrity. Violations of academic integrity include cheating, plagiarism, falsification, and facilitating academic dishonesty. The policy is available here:

[https://www.uvic.ca/calendar//undergrad/index.php#/policy/Sk\\_0xsM\\_V?bc=true&bcCurrent=08%20%20Policy%20on%20Academic%20Integrity&bcGroup=Undergraduate%20Academic%20Regulations&bcItemType=policies](https://www.uvic.ca/calendar//undergrad/index.php#/policy/Sk_0xsM_V?bc=true&bcCurrent=08%20%20Policy%20on%20Academic%20Integrity&bcGroup=Undergraduate%20Academic%20Regulations&bcItemType=policies)

- **Lecture Material:** Feel free to discuss lecture topics with peers—working together can often deepen understanding. If questions arise, discussing them with classmates before approaching the instructors may be beneficial, as collaborative problem-solving can enhance learning.
- **Assignments:** You may discuss assignments with peers, but the work you submit must reflect your own independent ideas and effort. This means you should not share your completed assignment with others, request to see someone else's assignment, or ask your peers for answers to specific questions. If you choose to collaborate while completing assignments, keep discussions verbal and limited to your reasoning behind specific questions—do not share or exchange your written work. Each student's assignment should be unique, and even if collaboration occurs, no two assignments should be identical. Additionally, **posting about assignments on online forums is not permitted**, as online content can be easily copied or misinterpreted. Finally, any misrepresentation of another person's work as your own is considered academic dishonesty.
- **Exams:** Exams must be completed independently. Any evidence of academic dishonesty will result in a score of zero.

**Center for Accessible Learning:** The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the Centre for Accessible Learning and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

### Course Calendar

Week	Date & Topic	Due (at the Start of Class)
1	Mon Jan 06: Introduction Thu Jan 09: CH 1 Lecture	Read Chapter 1
2	Mon Jan 13: CH 2 Lecture Thu Jan 16: CH 3 Lecture	Read Chapter 2 Read Chapter 3
3	Mon Jan 20: CH 5 Lecture Thu Jan 23: Ethical Guidelines - Guest lecture by Stacey Voll (chapter provided on Brightspace)	Read Chapter 5 Read Ethics Chapter
4	Mon Jan 27: Darcie Gabruck, Social Science Career Educator & Review Thu Jan 30: Exam 1	Assignment 1 InQuizatives (How to Use & CH 1, 2, 3, 5)
5	Mon Feb 03: CH 6 Lecture Thu Feb 06: CH 7 Lecture	Read Chapter 6 Read Chapter 7
6	Mon Feb 10: CH 8 Lecture Thu Feb 13: CH 9 Lecture	Read Chapter 8 Read Chapter 9
7	Mon Feb 24: CH 9 Lecture Thu Feb 27: Statistics - Guest lecture by Alejandra Contreras	
8	Mon March 03: Outside Speakers & Review Thu March 06: Exam 2	Assignment 2 InQuizatives (CH 6-9)
9	Mon March 10: CH 10 Lecture Thu March 13: CH 10 Lecture	Read Chapter 10

<b>10</b>	Mon March 17: CH 11 Lecture Thu March 20: CH 11 Lecture	Read Chapter 11
<b>11</b>	Mon March 24: CH 12 Lecture Thu March 27: CH 14 Lecture	Read Chapter 12 Read Chapter 14
<b>12</b>	Mon March 31: Student Experience Survey & Review Thu April 3: Exam 3	Assignment 3 InQuizatives (CH 10, 11, 12, 14)

**Disclaimer:** This syllabus and course calendar are subject to revision during the course. Major changes, such as altering due dates, will be announced in class and on Brightspace. Students will be held responsible for all changes.

**Territory Acknowledgement:** We acknowledge and respect the Ləkʷəŋən (Songhees and Esquimalt) Peoples on whose territory the university stands, and the Ləkʷəŋən and W̱SÁNEĆ Peoples whose historical relationships with the land continue to this day.



# BE WELL

A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

## ***Social Life, Friends, & Community at UVic:***

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

## ***Counselling Services:***

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

## ***Health Services:***

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

## ***Centre for Accessible Learning:***

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations <https://www.uvic.ca/accessible-learning/index.php>. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

## ***Elders' Voices:***

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being.

[www.uvic.ca/services/indigenous/students/programming/elders/](http://www.uvic.ca/services/indigenous/students/programming/elders/)

## ***Mental Health Supports and Services:***

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>

## Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting [www.uvic.ca/svp](http://www.uvic.ca/svp). If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Office of Equity and Human Rights, Sedgewick Building, Room C115

Phone: 250 721 8021

Email: [svpcoordinator@uvic.ca](mailto:svpcoordinator@uvic.ca)

Web: <https://www.uvic.ca/sexualizedviolence/>



# UNIVERSITY OF VICTORIA

## Department of Psychology Important Course Policy Information Spring Session 2025

### Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

### Attendance and Absences

**Attendance is important.** Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

### Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

### Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy, please contact [privacyinfo@uvic.ca](mailto:privacyinfo@uvic.ca)

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

### Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: [onlineconduct@uvic.ca](mailto:onlineconduct@uvic.ca)

## Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class<sup>1</sup>. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

## Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

## Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

## Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

## Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

## Ombudsperson and Academic Concerns

From the course calendar...

*Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.*

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

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<sup>1</sup> Syllabi belong to the department through which the course is administered.

## Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

**The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment).**

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Spring 2025.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>  
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: [ombuddy@uvic.ca](mailto:ombuddy@uvic.ca); Web: [uvicombudsperson.ca](http://uvicombudsperson.ca).
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

### Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

### Program Requirements

For more information see the [UVic Calendar](#).

### Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

### Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**  
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the [“In-Course Extension Form”](#) and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**  
Apply at Records Services for a [“Request for Academic Concession”](#), normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**  
Apply at Records Services for a [“Request for Academic Concession”](#), normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record if the missing work has been deemed required. Note, only required course components may be deferred.

### Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

### Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

### **This classroom is a trans-inclusive space**

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

### **University of Victoria Students' Society (UVSS)**

The [UVSS](http://uvss.ca) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at [uvss.ca](http://uvss.ca)!

### **Academic Important Dates**

#### **Spring session – second term (January – April)**

Wednesday, January 1 <sup>st</sup>	University Closed (Winter Break)
Monday, January 6 <sup>th</sup>	Second term classes begin for all faculties
Sunday, January 19 <sup>th</sup>	Last day for 100% reduction of second term fees for standard courses. 50% of tuition fees will be assessed for courses dropped after this date.
Wednesday, January 22 <sup>nd</sup>	Last day for adding courses that begin in the second term
Friday, January 31 <sup>st</sup>	Last day for paying second term fees without penalty
Sunday, February 9 <sup>th</sup>	Last day for 50% reduction of tuition fees for standard courses
Monday, February 17 <sup>th</sup>	University Closed (Family Day)
February 17 <sup>th</sup> – 21 <sup>st</sup>	Reading Break for all faculties
Friday, February 28 <sup>th</sup>	Last day for withdrawing from second term courses without penalty of failure
Monday, March 10 <sup>th</sup>	First registration date for Summer Session 2025
Friday, April 4 <sup>th</sup>	Last day of classes for all faculties
Monday, April 7 <sup>th</sup>	Second term examinations begin for all faculties
Friday, April 18 <sup>th</sup>	University Closed (Good Friday)
Monday, April 21 <sup>st</sup>	University Closed (Easter Monday)
Friday, April 25 <sup>th</sup>	Second term examinations end for all faculties

#### **Add and drop dates for standard 2024-2025 Winter Session courses**

<b>Term</b>	<b>Start Date</b>	<b>End Date</b>	<b>100% Fee Reduction</b>	<b>Add Deadline</b>	<b>50% Fee Reduction</b>	<b>Academic Drop no Fee Reduction</b>
<b>Second term</b>	Jan 6	Apr 4	Jan 19	Jan 22	Feb 9	Feb 28