

# PSYC 201 (A02 and A03): Research Methods in Psychology

January – April 2025

A02 (CRN 22708) MR 13:00- 14:20 in DTB A110;

A03 (CRN 22709) MR 10:00-11:20 in HHB 105

## Territorial Acknowledgement

We acknowledge and respect the Lək̓ʷəŋən (Songhees and Esquimalt) Peoples on whose territory the university stands, and the Lək̓ʷəŋən and W̱SÁNEĆ Peoples whose historical relationships with the land continue to this day.

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## Contact Details

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\* TA for A03: Lillea Hohn [lilleahohn@uvic.ca](mailto:lilleahohn@uvic.ca), office hour Monday from 3pm;

<https://us04web.zoom.us/j/74163287653?pwd=JrAQnlElL6YHRXuHgTzRRVFrMu2Bbo.1>

\* TA for A02: Bennett King-Nyberg, office hour Wednesdays from 2:30PM

<https://uvic.zoom.us/j/83916412518?pwd=zIg1DnvAr8qXSq9myvJeCQTdxDIAab.1>, Passcode: 95346

\* Senior Lab Instructor Patrick Montgomery, [pjmontgomery@uvic.ca](mailto:pjmontgomery@uvic.ca)

\* Brightspace <https://bright.uvic.ca/d2l/home/397679>

## Required Text

Morling, B. (2021). *Research methods in psychology: Evaluating a world of information* (4th ed.). New York: WW Norton. In UVic Bookstore or you can purchase temporary access to the electronic version (which costs a bit less). Whether you buy the printed or e versions, you get access to e-resources InQuizatives and Interactives. If you buy or borrow a used version of the text you can buy access to InQuizatives and Interactives for a small fee.

## Course Objectives

This course aims to help you develop skills required to (a) conduct rigorous scientific research in psychology, (b) communicate your research to others, and (c) evaluate research by other psychologists (and, more generally, think

critically about the evidence for and against claims in everyday life). Thus this course fosters methodological, analytical, and communication skills that are valuable in a wide range of everyday applications (making decisions about health care, shopping, voting, etc.) and in numerous lines of work. My hope is that this course will change the way you think. Please see the document on Learning Outcomes on the course Brightspace for more information that will be helpful to you.

## Keys to Success

This course will challenge you to master a large number of new ideas. The material is more cumulative than in most psychology courses; comprehension of concepts in week *N* requires mastery of concepts presented in week *N-1*. Keep up with the work as we go along. Do the readings and the InQuisitive in an actively engaged way BEFORE lectures. Participate in lectures. Review your notes after each lecture. Seek help from me or the TA if you are having trouble.

Regular class sessions will include lectures on topics covered in the text, but (a) text material will not simply be repeated but rather presented in different ways intended to enhance understanding of the concepts, (b) many lectures will include material not mentioned in the text or that differs from the text and that will appear on tests and/or the final, and (c) some lectures will include information related to labs. Thus attending lectures is important for success. Tests cover some material that is only in the lecture and some material that is only in the text. Attending labs is required.

## Prerequisites

To register in PSYC 201, you must have already completed PSYC 100A and PSYC 100B.

## Attending Lecture

This is a face-to-face lecture section. I do not plan to live-stream lectures, nor to record them. I will post my slides for each lecture.

## Policy on Missed Exams (Important!)

You are responsible for attending midterms as scheduled. No make-up exams will be scheduled. If you miss a midterm due to illness, accident, or family affliction, you must send me an email as soon as possible indicating that you have missed the midterm, and the reason for it. Students are not required to provide documentation to support their request for academic concession, unless it is for conflicting responsibilities. A grade for the missing midterm will be generated by proportionally weighting the performance of the other exams. Students who miss two midterms will receive a grade of "N" in the course.

The last test in the class (scheduled for April 3rd) is considered a final exam and must be written. If you are unable to attend the final test you must apply for a "[Request for Academic Concession](#)" through the Office of the Registrar, typically within 10 working days of the test date. If an academic concession is granted for the final test, an alternative date to write the make-up test MUST be arranged with the instructor. Any student who does not take the final test will receive an "N" in this course.

## Requirements/Assessment Techniques

### Tests

There will be 3 in-class tests, spaced approximately equally across the semester, on ideas presented in the text and/or in lecture: **3 February, 10 March, and 3 April**. The second test consists primarily of questions about topics covered since the first test, but it will also include some questions about material covered earlier in the course. The third test is a final exam but most of the questions will be about material covered since Test 2. A full class period will be allotted for each test.

### SIFT Assignment

SIFT is a set of recommendations to help people avoid being bamboozled by baloney in social media. You will study a webpage with info about SIFT and then complete a brief online task assessing your understanding of the technique.

## InQuizitives

Access <https://digital.wwnorton.com/researchpsych4>. The InQuizitives for an assigned chapter **must** be completed no later than the day of the test for that material (e.g., complete the How-to and the inQuizitives for Chapters 1-5 by 3 Feb).

## Labs

Each student must be registered in a PSYC 201 lab section (PSYC 201 B01-B016) and must regularly attend and participate in labs. Passing the course requires a grade greater than 50% on lab performance (attendance, participation, and assignments). The labs are coordinated by Senior Lab Instructor Patrick Montgomery, who also oversees grading of lab work: [pjmontgomery@uvic.ca](mailto:pjmontgomery@uvic.ca). **Labs start in the second week of class.**

## Grading

### Sources of Points, Percentage, and Deadlines/Dates

Source	Percentage	Deadline/Date
SIFT Assignment	05	24 January
InQuizitives	20	By date of test for associated chapters
Test 1	15	03 February
Test 2	15	10 March
Final Exam	15	03 April
Lab Marks Total	30	

Each student will receive a score for each component listed above; these will be weighted as per the percentages indicated above and then summed to determine total points, which will be converted into a letter grade as follows: 90 and up = A+; 85 to 89 = A; 80 to 84 = A-; 77 to 79 = B+; 73 to 76 = B; 70 to 72 = B-; 65 to 69 = C+; 60 to 64 = C; 50 to 59 = D; 0 to 49 = F. Marks will be rounded up from .5 (e.g., 89.499 = A, 89.50 = A+).

## Required Elements

Students who have completed the following elements will be considered to have completed the course:

- The final exam and at least one of the two earlier tests
- The final lab project report

Failure to complete either of those elements will result in a grade of “N” regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a 0.

In accordance with the University’s policy on academic concessions, “A student who completes all course requirements is not eligible for an academic concession.” Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components. Please note that deferral of Lab activities is not possible.

## Brightspace Features

University-level learning isn't about passively receiving information, it's about actively creating new ways of thinking.

**Course Announcements:** I'll use this for important course-related announcements; these will be sent to you via email at the address you have specified. Checking email daily is one of the responsibilities of being a university student.

**Student-to-Student Forum:** A place for students to talk with one another about the course. Maybe you're having trouble getting a particular concept, or maybe you made a connection between something in this course and some other course, or maybe you want to complain about aspects of the course. Please be civil.

## Course Experience Survey

I value your feedback on this course. Near the end of term, you will have an opportunity to complete an anonymous survey regarding your learning experience in this class. The CES provides vital information that I will use to improve future courses. The survey will also be used by the Department of Psychology to evaluate my performance as an instructor. I will not receive the results until after I have submitted marks for this course. Responses are anonymous unless you choose to say things in optional open-ended comments that identify you (which I do not recommend).

The more students complete the survey, the more meaningful and informative the results. Please ensure that your current email address is listed on MyPage (<http://uvic.ca/mypage>). When the class is 5/6 over, an email will be sent inviting you to complete the CES online. But please wait and complete the CES in class on Monday 31 March. I will set aside approximately 15 minutes at the beginning of class for students to complete the CES. We will do the CES in class because doing so increases the percentage of students who complete the survey compared to when students are asked to complete it on their own time. You will access the survey via a laptop, tablet, or mobile device; if you do not own such a device then please try to borrow one for that class session.

## Extra Credit for Research Participation

Up to 3 points of extra credit can be earned by participating in research projects posted on the UVic Psychology Research Participation System website <http://uvic.sona-systems.com/>. You will earn 0.5 points for each 30 minutes (or portion thereof) of participation. To earn all 3 bonus points, you must participate in at least two different studies (i.e., a single 3-hour study is not acceptable). Extra credit will be added to your final score (e.g., if you had an 83 in the course, and earned all 3 points, you would get an 86 and so get an A instead of an A-).

There is no penalty for not earning extra credit. The rationale for the extra credit policy is that participating gives you hands-on experience in psychological research. Participating also gives you contact with upper-level students engaged in research. If you sign up to participate in a study, you **MUST** keep the appointment and be on time. If you previously used the SONA system, do not create a new ID; your SONA user-ID is the first part of your UVic email (i.e., the part before “@”) and you can ask to be reminded of your password at the SONA site <http://uvic.sona-systems.com/>.

## *Article Reviews as an alternative to participation in research*

Some students face obstacles to participating in research and others may simply not wish to participate in research. As an alternative way to earn bonus points, students can write up to 3 short (2 pages double spaced) reviews of psychology journal articles reporting original research. These **MUST** be independent of readings you are doing as part of other courses. Each review will be worth 1 extra credit. You must obtain written (emailed) approval for each article before writing a review. To receive credit, you must follow these guidelines:

- Notify the TA via email no later than 15 March. The last date for submitting **proposed** articles is 22 March. Completed reviews must be submitted electronically to the TA as Word or rtf documents no later than midnight on 6 April.
- Identify title, author(s), source, and year of the article and either attach a PDF copy of the article or include a link to it.
- Clearly summarize the psychological concepts in the article, briefly describe the methods and the reported results, and discuss the implications of the results. Critically evaluate the article
- Keep a copy of your review in the unlikely event that we misplace the original.

## Other Matters

### *Disruptive Behaviour in Class*

Please respect your classmates' right to attend to and participate in class activities. If you wish to chat about other topics during class time, that is fine as long as you do it somewhere else. With the exception of class sessions used for tests, you are welcome to use electronic devices during class in ways that support your comprehension and retention of the material (e.g., to take notes, record the lecture, look things up, do calculations), but not in ways that are likely to distract you and those around you. I will ask any student engaging in disruptive behaviours in class to leave.

## ***Students with Disabilities***

I want to support the success of all students in the course, If a disability makes it difficult for you to write exams or perform other course tasks, please consult with the fine folks at the Centre for Accessible Learning, <https://www.uvic.ca/services/cal/>

## ***Questions/Problems***

I want you to come see me during office hours if you need help or just to chat about the course. Bright, motivated students come to instructors' office hours.

If you have a concern about the marking of a test, please first review your notes and the text to try to understand the marking on your own. If that doesn't avail, then please check with the TA via email or during the TA's office hours (see top of this document). If after talking with the TA you are still not satisfied, then please contact me via email or during my office hour.

If you need help understanding the material presented in the text or lecture, you can contact either the TA or me during our office hours or via email. For general help on study skills, <https://onlineacademiccommunity.uvic.ca/uvicelearn/>

If you have trouble using the research bonus point system, please contact [p100res@uvic.ca](mailto:p100res@uvic.ca).

If you have problems with email or NetLink, please contact the Computer Help Desk at [helpdesk@uvic.ca](mailto:helpdesk@uvic.ca) or call (250) 721-7687 or go to Clearihue A004.

Most students at one time or another struggle with mental health issues (anxiety, depression, insomnia, substance abuse, etc.). UVic has a wealth of resources to help students through those tough times. See [www.uvic.ca/mentalhealth](http://www.uvic.ca/mentalhealth) .

## Dates, Topics, and Readings for PSYC 201 (A02 and A03) Spring 2025

Date	Topic	Reading
Mon 06 Jan	1. Introduction, Orientation	None
Thu 09 Jan	2. Psychological Science and Critical Thinking	CH 1
Mon 13 Jan	3. Sources of Information: Finding Strong Science	Ch 2
Thu 16 Jan	4. Ethics 1	Ch 3
Mon 20 Jan	5. Presentation by Darcie Gabruck, Social Science Career Educator; Ethics 2	"
Thu 23 Jan	6. 3 Claims, 4 Validities	Ch 4
Mon 27 Jan	7. Measurement	Ch 5
Thu 30 Jan	8. Descriptive Statistics	Stats Review: Descriptive
Mon 03 Feb	Test 1	None
Thu 06 Feb	9. Visualizing Data	None
Mon 10 Feb	10. Inferential Stats 1	Stats Review: Inferential
Thu 13 Feb	11. Inferential Stats 2	"
Mon 17 Feb	Family Day - No lecture	None
Thu 20 Feb	Reading Week - No lecture	None
Mon 24 Feb	12. Surveys	Ch 6
Thu 27 Feb	13. Sampling from Populations	Ch 7
Mon 03 Mar	14. Bivariate Correlational Research	Ch 8
Thu 06 Mar	15. Multivariate Correlational Research	Ch 9
Mon 10 Mar	Test 2	None
Thu 13 Mar	16. Simple Experiments	Ch 10
Mon 17 Mar	17. Experiments and Internal Validity	Ch 11
Thu 20 Mar	18. Factorial Experiments	Ch 12
Mon 24 Mar	19. Transparency, Replication, Reproducibility	CH 14
Thu 27 Mar	20. External Validity	"
Mon 31 Mar	21. CES and Review	Review all
Thu 03 Apr	Final Examination	None

Notes: Chapter 13 is not assigned, and you will not be tested on that content. There is no InQuizitive for either of the Stats Review sections of the book.

# BE WELL



A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

## ***Social Life, Friends, & Community at UVic:***

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

## ***Counselling Services:***

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

## ***Health Services:***

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

## ***Centre for Accessible Learning:***

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations <https://www.uvic.ca/accessible-learning/index.php>. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

## ***Elders' Voices:***

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being. [www.uvic.ca/services/indigenous/students/programming/elders/](http://www.uvic.ca/services/indigenous/students/programming/elders/)

## ***Mental Health Supports and Services:***

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>

## Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting [www.uvic.ca/svp](http://www.uvic.ca/svp). If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Office of Equity and Human Rights, Sedgewick Building, Room C115

Phone: 250 721 8021

Email: [svpcordinator@uvic.ca](mailto:svpcordinator@uvic.ca)

Web: <https://www.uvic.ca/sexualizedviolence/>



# UNIVERSITY OF VICTORIA

## Department of Psychology Important Course Policy Information Spring Session 2025

### Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

### Attendance and Absences

**Attendance is important.** Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

### Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

### Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy, please contact [privacyinfo@uvic.ca](mailto:privacyinfo@uvic.ca)

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

### Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: [onlineconduct@uvic.ca](mailto:onlineconduct@uvic.ca)

## Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class<sup>1</sup>. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

## Course Experience Survey (CES)

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential course experience survey (CES) regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://ces.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

## Disclaimer

The above schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

## Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is round to 84% and 84.50% is rounded to 85%).

## Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

## Ombudsperson and Academic Concerns

From the course calendar...

*Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.*

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

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<sup>1</sup> Syllabi belong to the department through which the course is administered.

## Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

**The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work** (unless expressly endorsed by the instructor as part of an assignment).

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Spring 2025.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>  
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: [ombuddy@uvic.ca](mailto:ombuddy@uvic.ca); Web: [uvicombudsperson.ca](http://uvicombudsperson.ca).
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

### Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

### Program Requirements

For more information see the [UVic Calendar](#).

### Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

### Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**  
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the ["In-Course Extension Form"](#) and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**  
Apply at Records Services for a ["Request for Academic Concession"](#), normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**  
Apply at Records Services for a ["Request for Academic Concession"](#), normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record if the missing work has been deemed required. Note, only required course components may be deferred.

### Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

### Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

### **This classroom is a trans-inclusive space**

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

### **University of Victoria Students' Society (UVSS)**

The [UVSS](https://uvss.ca/) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at [uvss.ca](https://uvss.ca/)!

### **Academic Important Dates**

#### **Spring session – second term (January – April)**

Wednesday, January 1 <sup>st</sup>	University Closed (Winter Break)
Monday, January 6 <sup>th</sup>	Second term classes begin for all faculties
Sunday, January 19 <sup>th</sup>	Last day for 100% reduction of second term fees for standard courses. 50% of tuition fees will be assessed for courses dropped after this date.
Wednesday, January 22 <sup>nd</sup>	Last day for adding courses that begin in the second term
Friday, January 31 <sup>st</sup>	Last day for paying second term fees without penalty
Sunday, February 9 <sup>th</sup>	Last day for 50% reduction of tuition fees for standard courses
Monday, February 17 <sup>th</sup>	University Closed (Family Day)
February 17 <sup>th</sup> – 21 <sup>st</sup>	Reading Break for all faculties
Friday, February 28 <sup>th</sup>	Last day for withdrawing from second term courses without penalty of failure
Monday, March 10 <sup>th</sup>	First registration date for Summer Session 2025
Friday, April 4 <sup>th</sup>	Last day of classes for all faculties
Monday, April 7 <sup>th</sup>	Second term examinations begin for all faculties
Friday, April 18 <sup>th</sup>	University Closed (Good Friday)
Monday, April 21 <sup>st</sup>	University Closed (Easter Monday)
Friday, April 25 <sup>th</sup>	Second term examinations end for all faculties

### **Add and drop dates for standard 2024-2025 Winter Session courses**

<b>Term</b>	<b>Start Date</b>	<b>End Date</b>	<b>100% Fee Reduction</b>	<b>Add Deadline</b>	<b>50% Fee Reduction</b>	<b>Academic Drop no Fee Reduction</b>
<b>Second term</b>	Jan 6	Apr 4	Jan 19	Jan 22	Feb 9	Feb 28