

PSYC 300B (A01) – Statistical Methods in Psychology II

Summer (July-August) 2024 CRN 31323

Territorial Acknowledgment

We acknowledge and respect the ləkʷəŋən peoples on whose traditional territory the university stands and the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.

Meeting times and days

Lectures:

Dates: July 6th – August 21st, 2026

Room:

Time: Monday & Wednesday (10:30 AM -12:20), Friday (10:30 AM -11:20)

Note: Sessions in this course may be recorded and posted in Brightspace to allow students with special needs to review the material. Please note that recordings are not guaranteed, and glitches may occur that prevent recordings from being possible or diminish the quality of the recording. Students who have privacy concerns can contact me and will have the option to limit their personal information shared in the recording. If you have other questions or concerns regarding class recording, please contact privacyinfo@uvic.ca

Labs:

B01 - MACD283 Tuesday & Thursday 10:30 AM - 11:20

B02 - MACD283 Tuesday & Thursday 11:30 AM -12:20

Instructor	Teaching Assistants
Alejandra Contreras Email: acont@uvic.ca Office: Cor Office hours: Mon 12:30-1:30, other times by appointment	Erin Lowey (Class TA) Email: elowey@uvic.ca Office: Cor B308 Office hours: by appointment

*Note that office hours will be available between July 6th and August 20th. Office hours will not be available during holidays (Monday August 3rd).

Course Description and prerequisites

The only prerequisite for PSYC 300B is the completion of Psychology 300A with a minimum grade of 50%. This is non-negotiable.

Course description: This course provides a conceptual and practical understanding of statistical analyses applied to research designs with one, two, and more than two groups. Students will develop their skills to evaluate and carry out statistical analyses in psychology. Students will analyze a data set with statistical software (R) using the appropriate statistical procedures and prepare a research report.

Class structure: This is a condense course! Each week will include 3 lectures, two 100 minutes

and one 50-minute lecture, where we will focus on course content. There will also be labs, which will include guided activities for you to apply the course content by using relevant statistical software. You must attend the lab section you are registered in. You will be able to ask questions during lectures and labs. Please note that students are expected to attend lectures and labs. Lecture slides are not an adequate substitute for attending lectures and labs.

Topics covered: Measurement (independent & dependent variables); Power; Inferential analysis for research designs under the Random Sampling Model of Hypothesis Testing. Research designs include related-samples, bivariate correlation, independent samples for Analysis of Variance — ANOVA, & multi-factorial ANOVA. Other topics include multiple comparisons, options for analyzing data when assumptions are violated, and analysis of frequency data (Chi-Square).

Learning goals:

1. Explain which statistical analyses to conduct for a given study design and the logic and theory behind each analysis.
2. Calculate the appropriate statistic for the appropriate purpose.
3. Apply your understanding of statistics to answer various research questions.
4. Examine, compare, and contrast different types of study designs and analyses.
5. Organize, structure, and analyze data.
6. Use statistical software to explore and analyze a data set to answer a research question.
7. Think critically about data and analyses.
8. Design and execute a plan for conducting analyses about a novel research question.
9. Convey research ideas and research findings in written communication.
10. Communicate the results of an analysis in a clear and concise manner.

Course resources and required materials

Textbook: There is no required textbook for this course. All course content will be delivered through lectures, assignments, and discussion of course concepts.

If you are interested in having a supplemental text as a guide, I recommend the following

OPTIONAL texts:

Gravetter, F. J., & Wallnau, L. B. (2017). *Statistics for the behavioral sciences* (10th ed.). Thomson Wadsworth.

"Learning statistics with R: A tutorial for psychology students and other beginners " by Danielle Navarro. The website for this textbook can be found here (<https://learningstatisticswithr.com/>) and you can download a PDF from that site.

You will need a scientific (non-graphing) calculator for this course to be able to work on problems. It is recommended that the calculator have exponents, brackets, square root, etc., which are standard functions on a scientific calculator.

Brightspace: This course uses Brightspace as the course website. and can be found at <https://bright.uvic.ca> where all course-related information will be posted. You will need to complete the [Course Orientation, Syllabus, and Other Resources Module](#) prior to beginning the course to familiarize yourselves with the course. In general, the easiest way to find your way around the course's Brightspace page is to go to Course Home at the top left of the screen. On this page, you will find modules for all course components. By visiting the site using this method, this will ensure that you will find all relevant materials for each part of the course. Other methods of using the site may lead to missed materials.

Email: You will need to check your University of Victoria email account daily for relevant updates. These can be personal emails or class-wide announcements.

iClicker : You will need an iClicker Personal Response System for class. You can either purchase the iClicker Student app subscription or the iClicker device (new or used) at the bookstore.

iClicker device: Both the first and second-generation iClickers can be used. In order to earn participation points, you must register your iClicker using the following steps:

1. Log into the UVic portal (<http://www.uvic.ca/>)
2. Click on: My page
3. Student Services
4. Scroll down to Tools and Forms
5. Select iClicker
6. Enter your iClicker's serial number
7. Click submit

Note that iClicker serial numbers do not contain letter O's, only number 0's. For FAQ about the iClicker, see: <http://elearning.uvic.ca/iclicker/students>.

iClicker Student app: Here are the steps to acquiring the app and registering for the course:

1. Create an account (<https://student.iclicker.com/#/login>) with your campus email address and enter your correct V-number to the profile section.
2. Download the iClicker Student app iOS or Android app from your iTunes or Play Store.
3. Enter your access code (received when you purchase an iClicker Student app subscription from the store).
4. Log into your iClicker account using a web browser (access codes cannot be entered via smartphone or tablet apps). If you are using a smartphone or tablet, simply use the web browser on your device to follow the registration guidelines.

To continue onto registration: click the "Menu" icon in the upper left corner, select "Subscriptions", click "Polling", click "Enter Access Code", type in the code, and click "Submit".

Overview: This course will involve learning about and using the statistical software called R. You will use R to analyze data during Labs and for your Research Report. Note that every student is expected to conduct analyses themselves on their personal device. You will be required to get set up with the software on your own device before your R labs begin. You will also be expected to already know how to open a dataset on your device before beginning labs. Information on setting up R and practicing opening a dataset on your device can be found in the Labs Module on Brightspace.

What to bring to class to be prepared

Lecture slides will generally be posted on Brightspace before classes, and it is highly recommended to bring them to class.

Notebook/paper and writing implements, even if you bring a laptop as well. We will occasionally take time for you to work on a problem in class so we can take it up after.

Scientific (but non-graphing) calculator to be able to work on problems.

iClicker to be able to engage in in-class activities and earn participation bonus points.

Laptop with R/RStudio installed on it or tablet with posit.cloud account on it to all lab sessions.

Course communication and support

As a first step, you should always check the syllabus and the course website to find the answer to your questions. If you do have a question, there are several ways you can get help. Given that oftentimes multiple people have the same question, the professor will send out announcements to the class with answers to common questions. Below are different ways that you can find information and get support in this course:

1. Check Brightspace (i.e., syllabus, course announcements, exam instructions, lectures, etc.)
2. Students are welcome to ask questions during lectures and labs by raising their hand.
3. Students may speak to the professor during class time (i.e., before class and after class if times allows).
4. Students are welcome to attend the professor's office hours for one-on-one meetings.
5. Students can also email the TA or the professor to set up a one-on-one meeting.
6. Students are encouraged to form study groups with fellow students and/or to work with their lab groups to study together and/or ask questions.
7. For questions of a personal nature (e.g., extensions, concerns, accessibility, illness, etc.), students should email the professor and can set up a one-on-one meeting if needed.

Emails: When communicating via email please adhere to the following protocols:

- In the subject line indicate the course code, section number, and the topic of your email (e.g., PSYC300B 03 descriptive statistics question).
- **Emails should come from your UVic email account.**
- Students can expect an **email response within 48 hours not including weekends** (avoid emailing the night before an assignment is due with a question about the assignment because we might not see your email in time to send a helpful reply). If we have not answered your email in two business days, please send a follow-up email.
- Please consult the course outline, other handouts, and the course website **before** submitting inquiries by email.
- If you want to set an appointment, include a **variety of dates and times** that would work for you, and allow a few days for us to get back to you. Please do not email the night before and expect us to be available the next day.
- All communications (verbal, email) should be respectful in language and tone and constructive in nature. This includes communications with the professor, the TA, and your fellow students.

Study Groups: Working together in groups of 2 to 4 people on a regular basis (not just the day before the exam) can be helpful; in the past, students have reported benefiting from study groups. If you find this helpful, I highly encourage you to seek out other interested students (the Brightspace discussion forum or labs could be a good place to arrange this). I welcome study groups during office hours or pre-arrange appointments.

Behavioural expectations

The University of Victoria is committed to promoting, providing, and protecting a safe, positive, and supportive learning and working environment for all its members. If you have any concerns regarding activities that are intrinsic to PSYC 300B, please reach me in the first week of the term.

Respect for Diversity: It is my intention that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and

out of class, and that the diversity that students bring to this class be viewed as a resource, strength, and benefit. It is my intention to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our course deadlines conflict with your religious events, please let me know in advance so that we can make arrangements for you.

Academic integrity: The department of psychology has a zero-tolerance policy towards academic integrity violations. See policy on academic integrity below.

Course evaluation

Evaluation	Date	% of Grade
Homework	Throughout the semester at 9:00pm	10%
Post-class quizzes	Throughout the semester at 11:59pm	10%
Labs	Most weeks, during lab sessions	10%
Midterm exam #1	Friday, July 17th	15%
Midterm exam #2	Wednesday, August 5th	20%
Final exam	Friday, August 21st	20%
Research Report: Final Report	Monday, August 17th	15%
Class Survey (Bonus)	Tuesday, July 7 th at 11:59pm	1%
iClicker Participation	Throughout the semester during class time	2% max bonus mark

Course completion requirements

Students who have completed the following required course elements will be considered to have completed the course:

- Complete at least one midterm
- Complete the final exam
- Submit the research project report

Failure to complete one or more of these elements will result in a grade of “N” regardless of the cumulative percentage of all other elements of the course. N is a failing grade and factors into GPA as a value of 0.

In accordance with the University’s policy on academic concessions, “A student who completes all course requirements is not eligible for an academic concession”. Consequently, students can only request deferrals for the completion of required course components and not for non-essential course components.

Important information about labs:

Please note, **labs in PSYC 300B are mandatory, and you must get a passing grade** (50% or higher) **in the lab portion of the course**. If you do not get a passing grade in the labs, you will be ineligible to write the final exam and will receive a failing grade (F) in the course regardless of your performance on the rest of the material. Note that grades are not rounded up. Given that we drop two of the lowest lab scores (lowest Research project lab and lowest R lab), there are no make-up labs. If you are struggling with regular lab attendance, please contact the Senior Lab Instructor and the Professor as soon as possible.

Course evaluation components

Homework

The goal of the homework is to give students regular opportunities to practice applying the material covered in class. There will be up to 12 homework assignments throughout the term, worth a total of 10% of your final grade. Because I understand that students may have an off week or unexpected circumstances, the lowest three homework scores will be dropped, and only your 9 highest scores will count toward your final grade.

Homework questions will be assigned and graded automatically on Brightspace. Students can work in groups; however, each student must submit their own answers individually on Brightspace. Answer keys will be made available after each homework assignment has closed. Because the lowest two homework scores are dropped, there will be no make-up homework assignments.

Quizzes

There will be a total of 12 quizzes on Brightspace to be completed outside class time. These quizzes are worth 10% of your final grade with the bottom two marks being dropped. Quizzes are untimed, and you can attempt each quiz up to five times while they are open, with your final grade for any quiz being the average of all your attempts for that quiz. Given that we drop the lowest three quiz scores, there will be no make-up for quizzes.

Labs

To further facilitate your integration of the course material, you will participate in **mandatory and GRADED lab exercises** worth 10% of your final grade. To complete labs, you will work in groups of 3-5 students during lab sessions. Each group will hand in one lab at the end of each lab session. Each group member is expected to contribute equally to the submitted product. If a person has concerns regarding the contribution of one or more members of the group, they should speak to the lecture or lab Instructor. It is possible to request re-assignment to a different group. Students are expected to come to lab sessions prepared with a laptop, a tablet, or another web-enabled device. There will be a total of 10 labs (7 R labs and 3 Research Project labs), with the lowest R lab mark and lowest research paper lab mark being dropped. Further information is provided in the Lab Document provided on Brightspace. Please note, labs in PSYC 300B are mandatory, and you must get a passing grade (50% or higher) in the lab portion of the course. **If you do not get a passing grade in the labs, you will be ineligible to write the final exam and will receive a failing grade (F) in the course** regardless of your performance on the rest of the material. As we drop the two lowest labs, there are no make-up labs.

Exams

Exams will cover material covered in relevant lectures, labs, homework, and quizzes. Overall, the questions in the exams are designed to test students' knowledge of course material, and students' ability to apply the concepts in novel situations. The exams may be a combination of multiple choice, short answer, and long answer questions

All exams will be written in person, in class. Please note that Midterm 1 and the Final Exam will be written on Fridays and will run longer than the regular 50-minute lecture time. Students highly encouraged to mark these exam dates and times in their calendars to avoid scheduling conflicts. All grades will be posted on Brightspace following each exam. It is your responsibility to check this posting to ensure the grade is correct.

Missed Midterms Exams

You are responsible for attending exams as scheduled. **No make-up exams will be given.** If you miss a midterm due to **an unexpected or unavoidable circumstance** (e.g., illness, accident, or family affliction), you must send me an email as soon as possible indicating that you have missed the midterm, and the reason for it within your comfort level of disclosure. You do not need to provide any formal documentation if the reason is for an unexpected or unavoidable circumstance. If you are missing a midterm due to **conflicting responsibility** (e.g., representing the university at a academic, artistic, or sporting event; service in the armed forces or emergency services), then documentation is required prior to the exam or midterm. If the reason for missing the exam is deemed acceptable, then a grade for the missing midterm will be generated by **proportionally weighting** the performance on the other midterm **and** the final exam. For example, if you miss Midterm Exam 1, which is worth 15% of the final grade, then Midterm Exam 2 will be worth 28.57% of the final grade and the Final Exam will be worth 28.57% of the final grade. If you miss Midterm Exam 2, which is worth 20% of the final grade, then Midterm Exam 1 will be worth 22.5% of the final grade and the Final Exam will be worth 30% of the final grade.

Failure to contact the instructor will mean a grade of 0 will be assigned to the missing midterm. **No make-up exams will be scheduled. Students who miss both midterms will receive a grade of “N” in the course** as they will be deemed to have missed too much of the course material to have met course completion requirements.

Missed Final exam

If you are unable to attend the final exam you must apply to Records Services for a “Request for Academic Concession” (RAC), within 10 working days of the exam date. If an academic concession is granted for the final exam, an alternative date to write the make-up exam **MUST** be arranged with the instructor. **Any student who does not take the final exam will receive an “N” in this course, unless they have failed the lab portion of the course, in which case they will receive an “F”.** The final exam, unlike the other exams, will not be extrapolated and **must** be taken.

Research project

You will experience the exiting, fast-paced world of academic research. An original research report is **REQUIRED** for successful completion of this course. You will be work in groups of students (2-3) to produce an APA style research report. Students will be provided with a dataset, but will have some choice in what variables they want to analyze. Further details about the Research Report will be posted on Brightspace. The final research report will be due on August 17. **If you do not turn in the research project paper you will receive an “N” in this course.**

Bonus iClicker participation

iClickers will be used for in-class questions to increase your ongoing engagement and involvement, promote a safe environment to communicate your answers, encourage discussions and offer immediate feedback on the class’s understanding of the material. They also help identify concepts that need further clarification. To receive the full 2% bonus, students need to participate in 75% of questions posed in 75% of classes with iClicker questions. Because iClicker participation are bonus points, and maximum score only requires 75% of classes **there are no opportunities to make up iClicker Participation points.** This is designed to allow you to occasionally miss a class, skip a question at times, forget your iClicker, or run out of batteries, etc. Note: It is an academic infraction to use or bring another student’s iClicker to class, to lend your iClicker to another student, or to click in when not present in class. This will be treated similarly to other academic infractions (such as cheating on an exam) and will be subject to university disciplinary procedures.

Class Survey (Bonus)

You can earn a 1% bonus mark for completing a simple class survey through the Brightspace site. The survey asks simple demographic questions and questions on your usage of social media. We will anonymize this dataset and then use it for analysis purposes during the labs. This survey will be available starting Monday, July 6th and will close on July 7th at 11:59 pm. To earn the 1% bonus mark, you must complete the survey by Tuesday, July 7th. Given that this survey is worth a bonus point, students will not earn any points for completing the survey late. The survey will not be published anywhere and will not be shared with anyone outside this course.

Important Dates

Jul 12 – Deadline to drop the course for 100% fee reduction.

Jul 13 – Deadline to add the course.

Jul 23 – 50% fee reduction drop deadline.

Aug 5 – Last day to drop the course, no fee reduction.

Tentative Course schedule

Wk.	Day	Date	Topic	Homework/Quizzes Due
Part 1 – Hypothesis Testing with 1 – and 2- sample designs, Variability explained				
1	Mon	Jul 6	Course intro Topic 1: Variables and Measurement	
1	Wed	Jul 8	Topic 2: Hypothesis Testing - Related Sample Design	HW/Quiz Topic 1 Due Jul 9
1	Fri	Jul 10	Topic 3: Hypothesis Testing – Correlation Design	HW/Quiz Topic 2 Due Jul 10
2	Mon	Jul 13	Topic 4: Hypothesis Testing - Independent Samples Design	HW/Quiz Topic 3 Due Jul 13
2	Wed	Jul 15	Topic 4: Hypothesis Testing - Independent Samples Design Topic 5: Variability explained (r2)	HW/Quiz Topic 4 Due Jul 16 HW/Quiz Topic 5 Due Jul 20
2	Fri	Jul 17	Midterm Exam #1 (topics 1-4): 75 minutes	
Part 2 – Power and Multigroup Design (ANOVA)				
3	Mon	Jul 20	Topic 6: Power	
3	Wed	Jul 22	Topic 6: Power Topic 7: Hypothesis Testing – Multigroup Design (ANOVA)	HW/Quiz Topic 6 Due Jul 24
3	Fri	Jul 24	Topic 7: Hypothesis Testing – Multigroup Design (ANOVA)	
4	Mon	Jul 27	Topic 7: Hypothesis Testing – Multigroup Design (ANOVA)	
4	Wed	Jul 29	Topic 8: Multiple Comparisons	HW/Quiz Topic 7 Due Jul 29
4	Fri	Jul 31	Topic 8: Multiple Comparisons	
5	Mon	Aug 3	BC Day – No Class	HW/Quiz Topic 8 Due Aug 4
5	Wed	Aug 5	Midterm Exam #2 (topics 5-8): 75 minutes	
Part 3 – Multifactorial Designs and non-parametric tests				
5	Fri	Aug 7	Topic 9: Hypothesis Testing - Multi-Factorial Designs	
6	Mon	Aug 10	Topic 9: Hypothesis Testing - Multi-Factorial Designs	HW/Quiz Topic 9 Due Aug 12
6	Wed	Aug 12	Topic 10: Interactions in Factorial Designs	HW/Quiz Topic 10 Due Aug 14
6	Fri	Aug 14	Topic 11: Analysis of Frequency data	
7	Mon	Aug 17	Topic 11: Analysis of Frequency data	Research Report Due Aug 17 HW/Quiz Topic 11 Due Aug 18
7	Wed	Aug 19	Topic 12: Options when Assumptions are Violated Final review/ catch-up	HW/Quiz Topic 12 Due Aug 20
7	Fri	Aug 21	Final exam (cumulative): 100 minutes	

UNIVERSITY OF VICTORIA

Department of Psychology Important Course Policy Information Summer Session 2026

Accessible Learning

The University of Victoria is committed to creating a learning experience that is as accessible as possible. If you are registered with the [Centre for Accessible Learning](#) and anticipate or experience any barriers to learning in this course, please feel welcome to discuss your concerns with me. If you are a student with a disability or chronic health condition, you can meet with a CAL advisor to discuss access and accommodations.

Attendance and Absences

Attendance is important. Students who do not attend their classes during the first two weeks (and do not inform the instructor of valid circumstances that prevent their attendance) may be dropped from both class registration and the waitlist.

Students are expected to attend all classes in which they are enrolled. Students may be assigned a final grade of N or debarred from writing final examinations if they fail to satisfy a minimum attendance requirement set by the instructor for lectures, laboratories, online course discussions or learning activities, tutorials, or other learning activities set out in the course outline.

Medical documentation for short-term absences is **not required** (approved by Senate). Students who cannot attend due to illness are asked to notify their instructors immediately. If illness, accident, or family affliction causes a student to miss the final exam or to fail to complete any required assignment/assessment by the end of the term students are required to submit a request for academic concession (see below).

Children and Pets

If you need to bring your children or pet to class, please do not hesitate to do so. It is understood that sometimes this is necessary due to care circumstances. However, please aim to have minimal class disturbance so that student learning is not impacted.

Class Recording and Auto-Captioning Statement

The instructor may record class sessions and those recordings may be made available to all students in the class via Brightspace. If you have questions or concerns regarding class recording and privacy, please contact privacyinfo@uvic.ca

Auto-generated captioning may be enabled in this course. Auto-captioning is highly error-prone, especially for specialized terminology and proper names. Students are asked to refer to the audio feed for clarification of any errors. If you find captioning errors that are offensive, please contact your instructor and/or teaching assistant so that they are aware. If you require captions as part of an academic accommodation, please contact [CAL](#).

Commitment to Inclusivity, Diversity, and Respectful Environments in the Classroom and Online

The University of Victoria is committed to providing a positive and supportive and safe learning and working environment for all its members. All members of the university community have the right to this experience and the responsibility to help *create* such an environment. The University will not tolerate racism, sexualized violence, or any form of discrimination, bullying, or harassment.

Please be advised that, by logging into UVic's learning systems or interacting with online resources and course-related communication platforms, you are engaging in a University activity.

All interactions within this environment are subject to the university expectations and policies. Any concerns about student conduct may be reviewed and responded to in accordance with the appropriate university policy.

To report concerns about online student conduct: onlineconduct@uvic.ca

Copyright

All course content and materials are made available by instructors for educational purposes and for the exclusive use of students registered in their class¹. The material is protected under copyright law, even if not marked with ©. Any further use or distribution of materials to others requires the written permission of the instructor, except under fair dealing or another exception in the Copyright Act. Violations may result in disciplinary action under the [Resolution of Non-Academic Misconduct Allegations policy \(AC1300\)](#) or the [Academic Integrity Policy](#), whichever is more appropriate for the situation.

Student Experience of Learning (SEL) Survey

I value your feedback on this course. Toward the end of term, you will have the opportunity to complete a confidential Student Experience of Learning (SEL) survey regarding your learning experience. The survey is vital to providing feedback to the instructor regarding the course and their teaching, as well as to help the department improve the overall program for students in the future. When it is time for you to complete the survey, you will receive an email inviting you to do so. If you do not receive an email invitation, you can go directly to <http://sel.uvic.ca>. You will need to use your UVic NetLink ID to access the survey, which can be done on your laptop, tablet or mobile device. You will be reminded nearer the time, but please be thinking about this important activity, especially the following three questions, during the course.

1. What strengths did your instructor demonstrate that helped you learn in this course?
2. Please provide specific suggestions as to how the instructor could have helped you learn more effectively.
3. Please provide specific suggestions as to how this course could be improved.

Disclaimer

The schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances.

Grading

In classes that are based on a percentage grading scheme, the following [Undergraduate Grading Scale](#) is used

Grade	A+	A	A-	B+	B	B-	C+	C	D	F
Percentage	90-100	85-89	80-84	77-79	73-76	70-72	65-69	60-64	51-59	< 50
GP Value	9	8	7	6	5	4	3	2	1	0

Rounding is only applied to the final grade and is rounded up at the 0.5% level (e.g., 84.49% is rounded to 84% and 84.50% is rounded to 85%).

Medical Documentation for absences

No medical documentation for short-term absences is required (Approved by Senate).

If you are seeking a Withdrawal Extenuating Circumstances or an Aegrotat grade, medical documentation may be required if relevant.

Ombudsperson and Academic Concerns

From the course calendar...

Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the department; third, the Dean of the faculty; and finally, the Senate.

If you are having an academic concern or problem that cannot be resolved with your instructor or the Department Associate Chair, you may wish to consult with the Office of the Ombudsperson (<https://uvicombudsperson.ca>). Current contact information for the office can be found here <https://uvicombudsperson.ca/contact/>.

¹ Syllabi belong to the department through which the course is administered.

Policy on Academic Integrity including Plagiarism and Cheating

The Department of Psychology fully endorses and intends to enforce rigorously the [Senate Policy on Academic Integrity](#). It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows:

1. **Plagiarism.** You must make sure that the work you submit is your work and not someone else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures.
2. **Unauthorized Use of an Editor.** The use of an editor is prohibited unless the instructor grants explicit written authorization.
3. **Multiple Submission.** Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved.
4. **Falsifying Materials Subject to Academic Evaluation.** This includes falsification of data, use of commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc.
5. **Cheating on Assignments, Tests, and Examinations.** You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old examinations available for study purposes. Therefore, use of old exams without the express written permission of the instructor constitutes cheating by the user, and abetting of cheating by the person who provided the exam.
6. **Aiding Others to Cheat.** It is a violation to help others or attempt to help others to engage in any of the conduct described above.

The use of a generative artificial intelligence (AI) is strictly prohibited in any submitted work (unless expressly endorsed by the instructor as part of an assignment).

Instructors are expected to make every effort to prevent cheating and plagiarism. This may include the assignment of seating for examinations, asking students to move during examinations, requests to see student identification cards, and other measures as appropriate. Instructors also have available to them a variety of tools and procedures to check for Internet and electronic media-based cheating. In instances of suspected or actual plagiarism or cheating, instructors, following prescribed procedures, are authorized to take steps consistent with the degree of the offence. These measures will range from a zero on the test or assignment or a failing grade for the course, probation within a program to temporary or even permanent suspension from the University.

Rights of Appeal are described in the Policy on Academic Integrity in the University calendar Spring 2025.

The definitive source for information on Academic Integrity is the University Calendar

Other useful resources on Plagiarism and Cheating include:

1. The Ombudsperson's office: <https://uvicombudsperson.ca/academic-integrity/>
The [Office of the Ombudsperson](#) is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations. Phone: 250-721-8357; Email: ombuddy@uvic.ca; Web: uvicombudsperson.ca.
2. UVic Library Resources: <http://www.uvic.ca/library/research/citation/plagiarism/>
3. UVic Library Document on [Avoiding Plagiarism](#)

Prerequisites

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

Program Requirements

For more information see the [UVic Calendar](#).

Registration Status

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the [deadlines](#) set out in the current UVic Calendar.

Students who do not attend classes must not assume that they have been dropped from a course by an academic unit or an instructor. Courses that are not formally dropped will be given a failing grade, students may be required to withdraw and will be required to pay the tuition fee for the course.

Request for Academic Concessions

Students can apply for [academic concessions](#) if their course requirements are affected by (i) unexpected and/or unavoidable circumstances (e.g., illness, family affliction, etc.), or (ii) conflicting responsibilities (e.g., service in the armed forces or first responder, representing the university).

- **Request an in-course extension**
If you require more time to complete a course requirement or miss a test or midterm exam, then you will need to complete the [“In-Course Extension Form”](#) and submit it directly to your course instructor. All course requirements must be completed prior to the submission of final grades.
- **What to do if you miss the final exam scheduled during the formal exam period**
Apply at Records Services for a [“Request for Academic Concession”](#), normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record.
- **What to do if you require additional time to complete course requirements beyond the normal term.**
Apply at Records Services for a [“Request for Academic Concession”](#), normally within 10 working days of the end of the course. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student’s academic record if the missing work has been deemed required. Note, only required course components may be deferred.

Research Participation Opportunities with the Department of Psychology

The Department of Psychology offers multiple opportunities to participate in research studies over the year. Students are encouraged to learn more about the field of psychology by volunteering in these studies. Information about studies can often be found posted on notice boards around the Department as well as through our Participant Pool webpage at <https://www.uvic.ca/socialsciences/psychology/research/participants/>.

Student Code of Conduct

The [Student Code of Conduct](#) explains how University policies regarding student behaviour are interpreted and applied within the Faculties of Humanities, Science and Social Sciences.

Student Support Services

[Learn Anywhere](#) is the student support portal for a full range of student academic and support services. Services include: [Centre for Academic Communication](#), [Math & Stats Assistance Centre](#), [Counselling Services](#), [Health Services](#), [Library](#), [Ombudsperson](#), and [Computer Help Desk](#)

This classroom is a trans-inclusive space

Please indicate if you have a preferred name and pronoun that you'd like to be used in the classroom. Please e-mail your instructor or your TA if you would like to discuss the climate of this classroom for trans students. Gender neutral bathrooms are available at UVic.

University of Victoria Students' Society (UVSS)

The [UVSS](#) is a social justice based non-profit run by students, for students and is entirely separate from UVic. As an undergrad student, you are already a member! We work on issues affecting students such as affordability, public transit, sexualized violence, sustainability, student employment, and much more. We fund clubs and course unions, and have several advocacy groups. We also have a Food Bank and Free Store, a Peer Support Centre, and run your health and dental plan. We are here to support you, so please reach out to us at [uvss.ca](#)!

Academic Important Dates

Summer session – second term (May – August)

Wednesday, May 6 th	May-August (Term 1) courses begin for all faculties
Monday, May 11 th	May (Term 4) and May-June (Term 2) courses begin
Monday, May 18 th	University Closed (Victoria Day)
Sunday, May 31 st	Fees deadlines for summer. See undergraduate and graduate add and drop dates for standard summer courses
Wednesday, June 3 rd	May (Term 4) Courses End
Thursday, June 4 th	June (Term 5) Courses Begin
Monday, June 8 th	First registration date for Winter Session 2026/2027. Course registration important dates and deadlines
Friday, June 26 th	May-June (Term 2) and June (Term 5) Courses End
Wednesday, July 1 st	University Closed (Canada Day)
July 1 st – July 2 nd	Reading Break May-August (Term 1) sections only (except Law)
Monday, July 6 th	July (Term 6) and July-August (Term 3) courses begin
Tuesday, July 28 th	July (Term 6) courses end
Wednesday, July 29 th	August (Term 7) courses begin
Friday, July 31 st	May-August (Term 1) classes end for all faculties
Monday, August 3 rd	University Closed (British Columbia Day)
Tuesday, August 4 th	May-August (Term 1) examinations begin for all faculties
Monday, August 17 th	May-August (Term 1) examinations end for all faculties
Friday, August 21 st	July-August (Term 3) and August (Term 7) courses end

Add and drop dates for standard 2026 Summer Session courses

Term	Start Date	End Date	100% Fee Reduction	Add Deadline	50% Fee Reduction	Academic Drop no Fee Reduction
1	May 6	Jul 31	May 18	May 21	Jun 7	Jul 1
2	May 11	Jun 26	May 17	May 18	May 28	Jun 10
3	Jul 6	Aug 21	Jul 12	Jul 13	Jul 23	Aug 5
4	May 11	Jun 03	May 14	May 14	May 19	May 26
5	Jun 4	Jun 26	Jun 6	Jun 6	Jun 12	Jun 18
6	Jul 6	Jul 28	Jul 8	Jul 8	Jul 14	Jul 20
7	Jul 29	Aug 21	Aug 1	Aug 1	Aug 6	Aug 13

Sexualized Violence Prevention and Response at UVic

UVic takes sexualized violence seriously, and has raised the bar for what is considered acceptable behaviour. We encourage students to learn more about how the university defines sexualized violence and its overall approach by visiting www.uvic.ca/svp. If you or someone you know has been impacted by sexualized violence and needs information, advice, and/or support please contact the sexualized violence resource office in Equity and Human Rights (EQHR). Whether or not you have been directly impacted, if you want to take part in the important prevention work taking place on campus, you can also reach out:

Where: Office of Equity and Human Rights, Sedgewick Building, Room C133

Phone: 250 721 8021

Email: eqhr01@uvic.ca

Web: <https://www.uvic.ca/sexualizedviolence/>



BE WELL

A note to remind you to take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress. All of us benefit from support during times of struggle. You are not alone.

Social Life, Friends, & Community at UVic:

Having a social network is an extremely important foundation for positive mental health. There are lots of benefits to joining clubs, course unions, intramurals and teams on campus.

<https://www.uvic.ca/undergraduate/housing-student-life/student-life/index.php>

Counselling Services:

The Student Wellness Centre can help you make the most of your university experience. They offer free professional, confidential, inclusive support to currently registered UVic students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-counsellors>

Health Services:

The Student Wellness Centre also provides a full service primary health clinic for students. <https://www.uvic.ca/student-wellness/contacts/student-wellness-team/index.php#ipn-physicians>

Centre for Accessible Learning:

The CAL staff are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations <https://www.uvic.ca/accessible-learning/index.php>. The sooner you let us know your needs, the quicker we can assist you in achieving your learning goals in this course.

Elders' Voices:

The Office of Indigenous Academic and Community Engagement (IACE) has the privilege of assembling a group of Elders from local communities to guide students, staff, faculty and administration in Indigenous ways of knowing and being.

www.uvic.ca/services/indigenous/students/programming/elders/

Mental Health Supports and Services:

Mental health supports and services are available to students from all areas of the UVic community: <https://www.uvic.ca/student-wellness/wellness-resources/mental-health/>