

UVIC Psychology																																				
Department of Psychology Teaching Assistant Positions - 2026W																																				
IMPORTANT: It is very difficult to estimate course enrolments in advance of the commencement of classes. Therefore in order to be prepared, it is assumed that all courses will attain registration levels that make them eligible for a teaching assistant. As registration proceeds, the number of TA hours assigned per course may be increased where enrolments are higher than anticipated. At the same time, courses that do not attain a set minimum enrolment may become ineligible for TA support, the number of TA hours may be reduced, or on very rare occasions the course may be cancelled altogether.																																				
Term	Course Code/ Position	Section(s)	Course Title	Total Hours	Average hours per week	Course Capacity	Days	Begin	End	Instructor/ Coordinator	Skills, experience, additional duties and comments	Knowledge Level	Available to attend class	Attend supervising instructor's lectures	Conduct Lab Activities	Deliver lectures in Instructor's absence	Establish Grading Criteria	Grade Papers/Lab Assignments	Hold Office Hours	Invigilate during Formal Exams	Maintain Records	Mark Midterms and/or Final Exam	Prepare Lab/Studio Materials	Prepare Teaching Materials	Supervise Midterms/ Finals	Attend Orientation/ Info/Training Session										
Fall 2026 Spring 2027 Summer 2027	Teaching Assistant Consutant	N/A	N/A	110	2.8	N/A	Flexible hours	Flexible hours	Flexible hours	Chim, Louise	Previous work experience as a TA; Demonstrated interest in supporting student learning; Able to work wide range of persons in a professional and respectful manner; Able to work respectfully with diverse groups; Highly developed interpersonal skills; Duties: Do professional development workshops; Conduct teaching observations of new TAs and provide feedback; Conduct regular one-on-one consultations TAs; Share relevant resources and items of interest; Share common solutions to frequently asked TA questions.	Strongly Important	N/A								✓					✓										
Fall 2026 Spring 2027	Make-Up Exam Coordinator	N/A	N/A	140	10.8	N/A	Flexible hours	Flexible hours	Flexible hours	Chim, Louise	Offer make-up exam sessions on specific dates to be determined. Skills, experience, duties, and additional requirements: Organize a schedule of exams for the term, Working with front office staff to book regularly scheduled classrooms for exam invigilation. Communication with instructors: students that need to write a make-up exam, receiving exams from instructors, returning exams to instructors. Communication with students: Invigilating make-up exams and ensuring the distraction reduced guidelines and time accommodations are met.	Important	N/A							✓						✓										
Fall 2026	100A - #1 (Record keeper)	A01-A03	INTRODUCTORY PSYCHOLOGY: I	120	9.2	317	TWF	1030	1320	Mugon, Jhotisha (A03 taught by Chim, Louise)	The following skills are expected from the candidate: Familiar with APA 7th edition formatting; Ability to track exams, assignments, grades, student email queries and concerns; Be familiar with grading, assignment, rubric, gradebook components of Brightspace; Ability to manage class section TA progress and hold TA check-ins if needed (i.e., grading meetings; grading deadlines); Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Combined across 3 sections, we will have over 900 students in PSYC 100A. To effectively manage, track, and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and TA manual. In addition to your weekly office hours, you'll need to hold a make-up exam session 1 week after each of the 3 exams and you may need to hold an extra office hour during exam review weeks (after the first 2 exams). Use MS Teams as a way to communicate with course instructor and access files. As lead TA, keep track of grading progress, questions and concerns of class section TAs. Be available for all scheduled office hours (2 office hours per week; one may be online). Be available from 9:00am - 2:30pm on ALL exam days (3 days in total; exam days will be on Fridays). Learn Crowdmark system for exam grading (instructors will demonstrate and support you with this). Regularly check assigned PSYC 100 inbox and respond to emails within a 24-48 hour period; manage email inbox (move messages to proper TA folder; make sure class section TAs are keeping up with answering emails in a timely fashion). Keep track of all OREM exams, CAL exams, and make-up exams. Host make-up exam sessions. Keep track of iClicker participation grades. Upload grades to Brightspace. Good time management, interpersonal and communication skills.	Important	Occasionally					✓	✓		✓	✓				✓										
Fall 2026	100A - #2	A01-A03	INTRODUCTORY PSYCHOLOGY: I	100	7.7	317	TWF	1030	1320	Mugon, Jhotisha (A03 taught by Chim, Louise)	The following skills are expected from the candidate: Familiar with APA 7th edition formatting; Ability to track assignments, grades, and to respond to student email queries and concerns; Familiarity with grading, assignment, rubric, gradebook components of Brightspace and Crowdmark; Organized and responsible around meetings times, responding to emails, and grading deadline; Ability to grade rapidly is essential – the bulk of the hours will be allocated to grading written assignments throughout the semester; Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Combined across 3 sections, we will have -over 900 students in PSYC 100A. To effectively manage and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual. Use MS Teams to communicate with course instructor and to access files. Be available for all scheduled office hours. Be available from 10:00am - 2:30pm on ALL exam days (3 days in total). If you aren't available for the 3 exam days, it is your responsibility to find a replacement for you and to put them in touch with the instructors at least 2 weeks prior to the scheduled exam. Regularly check assigned the PSYC 100 email and respond to emails within a 24-48 hour period. Manage time effectively to meet grading deadlines (typically 7 days after assignment due date). Assignment due dates and grading deadlines will be provided during our initial meeting at the beginning of term. Maintain communication with course instructor and record keeper re grading issues and deadlines Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have -over 900 students in PSYC 100A. To effectively manage and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual.	Important	Occasionally					✓	✓		✓			✓												

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Fall 2026	100A - #3	A01-A03	INTRODUCTORY PSYCHOLOGY: I	100	7.7	317	TWF	1030	1320	Mugon, Jhotisha (A03 taught by Chim, Louise)	The following skills are expected from the candidate: Familiar with APA 7th edition formatting; Ability to track assignments, grades, and to respond to student email queries and concerns; Familiarity with grading, assignment, rubric, gradebook components of Brightspace and Crowdmark; Organized and responsible around meetings times, responding to emails, and grading deadline; Ability to grade rapidly is essential – the bulk of the hours will be allocated to grading written assignments throughout the semester; Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Combined across 3 sections, we will have -over 900 students in PSYC 100A. To effectively manage and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual. Use MS Teams to communicate with course instructor and to access files. Be available for all scheduled office hours. Be available from 10:00am - 2:30pm on ALL exam days (3 days in total). If you aren't available for the 3 exam days, it is your responsibility to find a replacement for you and to put them in touch with the instructors at least 2 weeks prior to the scheduled exam. Regularly check assigned the PSYC 100 email and respond to emails within a 24-48 hour period. Manage time effectively to meet grading deadlines (typically 7 days after assignment due date). Assignment due dates and grading deadlines will be provided during our initial meeting at the beginning of term. Maintain communication with course instructor and record keeper re grading issues and deadlines Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have -over 900 students in PSYC 100A. To effectively manage and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual.	Important	Occasionally							✓	✓		✓								✓	
Fall 2026	100A - #4	A01-A03	INTRODUCTORY PSYCHOLOGY: I	100	7.7	317	TWF	1030	1320	Mugon, Jhotisha (A03 taught by Chim, Louise)	The following skills are expected from the candidate: Familiar with APA 7th edition formatting; Ability to track assignments, grades, and to respond to student email queries and concerns; Familiarity with grading, assignment, rubric, gradebook components of Brightspace and Crowdmark; Organized and responsible around meetings times, responding to emails, and grading deadline; Ability to grade rapidly is essential – the bulk of the hours will be allocated to grading written assignments throughout the semester; Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Combined across 3 sections, we will have -over 900 students in PSYC 100A. To effectively manage and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual. Use MS Teams to communicate with course instructor and to access files. Be available for all scheduled office hours. Be available from 10:00am - 2:30pm on ALL exam days (3 days in total). If you aren't available for the 3 exam days, it is your responsibility to find a replacement for you and to put them in touch with the instructors at least 2 weeks prior to the scheduled exam. Regularly check assigned the PSYC 100 email and respond to emails within a 24-48 hour period. Manage time effectively to meet grading deadlines (typically 7 days after assignment due date). Assignment due dates and grading deadlines will be provided during our initial meeting at the beginning of term. Maintain communication with course instructor and record keeper re grading issues and deadlines Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have -over 900 students in PSYC 100A. To effectively manage and care for all students, the course syllabus as well as a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual.	Important	Occasionally								✓	✓		✓							✓	
Fall 2026	100A	A04	INTRODUCTORY PSYCHOLOGY: I	80	6.2	250	MW	1800	1920	Tonks, Randy	TBD	Slightly Important					✓	✓	✓	✓	✓	✓			✓	✓						
Fall 2026	100B	A01	INTRODUCTORY PSYCHOLOGY: II	80	6.2	250	MR	1630	1750	Rourke, Jessica	Must be organized and responsible around meeting times, responding to emails, and grading deadlines; ability to grade rapidly is essential - the bulk of the hours will be allocated to grading written assignments throughout the semester; previous experience with Brightspace (e.g., releasing quizzes) and Crowdmark grading is an asset (but I'm happy to help you learn these things if you aren't very familiar with them); patience and flexibility when dealing with students is necessary (many of them are first year and just learning the ropes of university and being on their own with new independence and responsibilities). In addition to your weekly office hour, you'll need to hold a make-up exam session 1 week after each of the 3 exams and you may need to hold an extra office hour during exam review weeks (after the first 2 exams); if you're interested in teaching a class, or part of a class, I'm happy to work with you to support that (there's no expectation you do this)	Important	Occasionally							✓	✓		✓	✓				✓	✓			
Fall 2026	201	A01	RESEARCH METHODS:PSYC	120	9.2	200	MR	1000	1120	Lindsay, Steve	Most important tasks are (a) helpful and effective office hours that support students' learning of basic stats and methods and (b) grading of students' final lab project. Good communication and rapport skills and ability to apply a marking rubric in a fair, consistent, efficient way. I like the TAs to come to the very first class. If you are not going to be available for that, don't sign up. I also need at least one TA to come to each of three midterms. No final during final exam period.	Strongly Important	Occasionally	✓				✓	✓		✓			✓								
Fall 2026	201	A02	RESEARCH METHODS:PSYC	120	9.2	200	MR	1300	1420	Lindsay, Steve	Most important tasks are (a) helpful and effective office hours that support students' learning of basic stats and methods and (b) grading of students' final lab project. Good communication and rapport skills and ability to apply a marking rubric in a fair, consistent, efficient way. I like the TAs to come to the very first class. If you are not going to be available for that, don't sign up. I also need at least one TA to come to each of three midterms. No final during final exam period.	Strongly Important	Occasionally	✓				✓	✓		✓			✓								

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Fall 2026	300A	A01	STATISTICAL METHODS	90	6.9	100	MR	1130	1250	Williams, Chad	Strong content knowledge in statistics is required, along with a willingness to learn unfamiliar concepts as needed. Responsibilities include adding weekly assignments to Brightspace, reviewing assignments & exams, and marking conceptual & computational exams. Marking exams may require computations to provide part marks when needed. Preference for those that have TA'd 300A/B previously but not required. Preference for those that are interested in TAing 300B with the same professor in Spring 2027 but not required.	Strongly Important	Never					✓	✓	✓							
Fall 2026	300A	A02	STATISTICAL METHODS	90	6.9	100	MR	1130	1250	Medler, David	Strong statistical knowledge is important for this course. TA should be familiar R, and be available to invigilate midterms and final exams.	Strongly Important	Occasionally	✓					✓	✓		✓			✓	✓	
Fall 2026	300A	A03	STATISTICAL METHODS	90	6.9	100	MR	1300	1420	Iankilevitch, Maria	Strong skills in statistics, familiarity with Brightspace, quick and precise grading, strong communication skills. Other duties: meetings with professor and with students, a few minutes to update course website, attend 15 mins of 1st lecture, answer emails. Preferably previously TA'd for PSYC300A and/or PSYC300B.	Strongly Important	Occasionally	✓					✓	✓	✓	✓		✓			
Fall 2026	300A	A04	STATISTICAL METHODS	90	6.9	100	MR	1300	1420	Williams, Chad	Strong content knowledge in statistics is required, along with a willingness to learn unfamiliar concepts as needed. Responsibilities include adding weekly assignments to Brightspace, reviewing assignments & exams, and marking conceptual & computational exams. Marking exams may require computations to provide part marks when needed. Preference for those that have TA'd 300A/B previously but not required. Preference for those that are interested in TAing 300B with the same professor in Spring 2027 but not required.	Strongly Important	Never					✓	✓	✓		✓					
Fall 2026	300A Lab TA #1	Four lab sections from B01 - B12 at the time slots listed (to be determined in consultation with the senior lab instructor)	STATISTICAL METHODS	100	7.7	35 each	T T T W W W W R R R	1430 1530 1630 1800 0930 1030 1430 1530 1630 1720 1430 1530 1630 1800	1520 1620 1720 1850 1020 1120 1520 1620 1720 1850	Montgomery, Patrick	Strong skills in statistics, strong R programming skills (including troubleshooting), strong ability to and interest in teaching statistical concepts, quick at grading, strong communication skills, familiarity with Brightspace. Other duties: meetings with senior lab instructor and/or course instructor, answer emails. Preferably previously TA'd for PSYC300A or PSYC300B. *Note: Precise lab sections will be determined in consultation with the senior lab instructor. Applicants are recommended to have more than 4 time slots that work in their schedule when applying as it may not be possible to accommodate specific time slots.	Important	N/A		✓			✓		✓							
Fall 2026	300A Lab TA #2	Four lab sections from B01 - B12 at the time slots listed (to be determined in consultation with the senior lab instructor)	STATISTICAL METHODS	100	7.7	35 each	T T T W W W W R R R	1430 1530 1630 1800 0930 1030 1430 1530 1630 1720 1430 1530 1630 1800	1520 1620 1720 1850 1020 1120 1520 1620 1720 1850	Montgomery, Patrick	Strong skills in statistics, strong R programming skills (including troubleshooting), strong ability to and interest in teaching statistical concepts, quick at grading, strong communication skills, familiarity with Brightspace. Other duties: meetings with senior lab instructor and/or course instructor, answer emails. Preferably previously TA'd for PSYC300A or PSYC300B. *Note: Precise lab sections will be determined in consultation with the senior lab instructor. Applicants are recommended to have more than 4 time slots that work in their schedule when applying as it may not be possible to accommodate specific time slots.	Important	N/A		✓			✓		✓							
Fall 2026	330	A01	PERSONALITY	75	5.8	100	MR	0830	950	Harris, Kelci	This class has a decent amount of grading. Each student will write three short papers in response to writing prompts. Rubrics are included, and I'm open to any suggestions about how to revise them for more clarity for you grading. It helps to have some knowledge about personality psychology (or at least the concepts being addresses by the writing prompts) for grading. There are also short (less than one page) worksheets to grade from in-class group work. Finally, there are three tests to grade over Crowdmark. I'm requesting that you attend class on the test days and activity days. If you would like to guest lecture or develop an activity day, I'm more than happy to facilitate that for you! Let me know before the semester starts, and we can talk about what topic might be the best option for you to cover.	Important	Occasionally	✓			✓	✓	✓		✓	✓				✓	
Fall 2026	332	A01	HEALTH PSYCHOLOGY	75	5.8	100	TWF	0930	1020	Kettner, Todd	TBD	Important															
Fall 2026	335	A01	INFANT+CHILD DEVELOPMENT	75	5.8	100	TR	1630	1750	Tan, Enda	Able to answer student questions about course content and requirements, and respond to instructor emails in a timely manner (within 24 hours).	Important	Occasionally			✓	✓	✓	✓	✓	✓			✓	✓		
Fall 2026	336	A01	ADOLESCENT DEVELOPMENT	75	5.8	100	TWF	1330	1420	Cieslik, Violet	Should have a good understanding of research and theory in developmental psychology. Must be able to attend class occasionally TWF 1:30-2:30 as required. Duties will primarily include marking of exams and assignments. TA must also be available for office hours.	Important	Occasionally					✓	✓	✓	✓			✓	✓		
Fall 2026	338	A01	BEHAV INTERVENTN CHILD & ADULT	75	5.8	100	MW	1630	1750	Polson, David	Proficiency using exam scanning/grading software (Remark and/or Crowdmark). Proficiency using BrightSpace in role as TA. Grade quizzes.	Important	Never							✓	✓	✓			✓	✓	
Fall 2026	339	A01	ADULT DEVELOPMENT + AGING	75	5.8	100	W	1630	1920	Amer, Tarek	TBD	Important															
Fall 2026	345A	A01	DRUGS AND BEHAVIOUR	75	5.8	100	TR	1630	1750	Clay, James	The ideal TA will have prior teaching experience in psychology or a related discipline, with demonstrated experience grading written assignments and providing constructive feedback to undergraduate students. Previous experience with PSYC 345A (e.g., having previously TA'd or completed the course) or strong familiarity with psychopharmacology and substance use research is highly desirable.	Important	Occasionally					✓	✓	✓		✓		✓	✓		

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Spring 2027	100B - #1 (Record keeper)	A01-A03	INTRODUCTORY PSYCHOLOGY: II	120	9.2	317	TWF	1030 1230	1120 1420	Rourke, Jessica (A01 taught by Chim, Louise)	Familiar with APA 7th edition formatting; Ability to track exams, assignments, grades, student email queries and concerns; Familiar with grading, assignment, rubric, gradebook components of Brightspace (happy to give you a refresher if needed!); Ability to manage class section TA progress and hold TA check-ins if needed (i.e., grading meetings; grading deadlines); Patience and flexibility when dealing with students is necessary (many are in their first year and just learning the ropes of university and being on their own, with new independence and responsibilities). Regularly use MS Teams to communicate with course instructor and access files; As lead TA, keep track of grading progress, questions, and concerns of class section TAs; Be available for all scheduled office hours (2 per week; one may be online); Be available from 9:00am - 2:30pm on ALL exam days (3 days in total; exam days are typically on Fridays); Learn Crowdmark system for exam grading (instructors will demonstrate and support you with this); Regularly check assigned PSYC 100 inbox and respond to emails within a 24-48 hour period; manage email inbox (move messages to proper TA folder; make sure class section TAs are keeping up with answering emails in a timely fashion); Keep track of all OREM exams, CAL exams, and make-up exams; Host make-up exam sessions; Keep track of iClicker participation grades; Upload grades to Brightspace; Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have over 900 students in PSYC 100B. To effectively manage, track, and care for all students, the course syllabus and a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and TA manual. In addition to your weekly office hours, you'll need to hold a make-up exam session 1 week after each of the 3 exams and you may need to hold an extra office hour during exam review weeks (after the first 2 exams).	Important	Occasionally											✓	✓		✓					✓	
Spring 2027	100B - #2	A01-A03	INTRODUCTORY PSYCHOLOGY: II	100	7.7	317	TWF	1030 1230	1120 1420	Rourke, Jessica (A01 taught by Chim, Louise)	Familiar with APA 7th edition formatting ; Ability to track assignments, grades, and to respond to student email queries and concerns; Familiarity with grading, assignment, rubric, gradebook components of Brightspace and Crowdmark (happy to give you a refresher if needed!); Organized and responsible around meetings times, responding to emails, and grading deadlines; Ability to grade rapidly is essential – the bulk of the hours will be allocated to grading written assignments throughout the semester; Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Regularly use MS Teams to communicate with course instructor and to access files; Be available for all scheduled office hours; Be available from 10:00am - 2:30pm on ALL exam days (3 days in total – exams are typically on Fridays) - if you aren’t available for the 3 exam days, it is your responsibility to find a replacement for you and to put them in touch with the instructors at least 2 weeks prior to the scheduled exam; Regularly check assigned the PSYC 100 email and respond to emails within a 24-48 hour period; Manage time effectively to meet grading deadlines (typically 7 days after assignment due date). Assignment due dates and grading deadlines will be provided during our initial meeting at the beginning of term; Maintain an open line of communication with course instructor and Record Keeper with regards to grading issues and deadlines; Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have over 900 students in PSYC 100B. To effectively manage and care for all students, the course syllabus and a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual.	Important	Occasionally											✓	✓		✓					✓	
Spring 2027	100B - #3	A01-A03	INTRODUCTORY PSYCHOLOGY: II	100	7.7	317	TWF	1030 1230	1120 1420	Rourke, Jessica (A01 taught by Chim, Louise)	Familiar with APA 7th edition formatting ; Ability to track assignments, grades, and to respond to student email queries and concerns; Familiarity with grading, assignment, rubric, gradebook components of Brightspace and Crowdmark (happy to give you a refresher if needed!); Organized and responsible around meetings times, responding to emails, and grading deadlines; Ability to grade rapidly is essential – the bulk of the hours will be allocated to grading written assignments throughout the semester; Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Regularly use MS Teams to communicate with course instructor and to access files; Be available for all scheduled office hours; Be available from 10:00am - 2:30pm on ALL exam days (3 days in total – exams are typically on Fridays) - if you aren’t available for the 3 exam days, it is your responsibility to find a replacement for you and to put them in touch with the instructors at least 2 weeks prior to the scheduled exam; Regularly check assigned the PSYC 100 email and respond to emails within a 24-48 hour period; Manage time effectively to meet grading deadlines (typically 7 days after assignment due date). Assignment due dates and grading deadlines will be provided during our initial meeting at the beginning of term; Maintain an open line of communication with course instructor and Record Keeper with regards to grading issues and deadlines; Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have over 900 students in PSYC 100B. To effectively manage and care for all students, the course syllabus and a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual.	Important	Occasionally											✓	✓		✓					✓	

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Spring 2027	100B - #4	A01-A03	INTRODUCTORY PSYCHOLOGY: II	100	7.7	317	TWF	1030 1230	1120 1420	Rourke, Jessica (A01 taught by Chim, Louise)	Familiar with APA 7th edition formatting ; Ability to track assignments, grades, and to respond to student email queries and concerns; Familiarity with grading, assignment, rubric, gradebook components of Brightspace and Crowdmark (happy to give you a refresher if needed!); Organized and responsible around meetings times, responding to emails, and grading deadlines; Ability to grade rapidly is essential – the bulk of the hours will be allocated to grading written assignments throughout the semester; Patience and flexibility when dealing with students is necessary (many are in first year and learning the ropes of university and being on their own, with new independence and responsibilities). Regularly use MS Teams to communicate with course instructor and to access files; Be available for all scheduled office hours; Be available from 10:00am - 2:30pm on ALL exam days (3 days in total – exams are typically on Fridays) - if you aren't available for the 3 exam days, it is your responsibility to find a replacement for you and to put them in touch with the instructors at least 2 weeks prior to the scheduled exam; Regularly check assigned the PSYC 100 email and respond to emails within a 24-48 hour period; Manage time effectively to meet grading deadlines (typically 7 days after assignment due date). Assignment due dates and grading deadlines will be provided during our initial meeting at the beginning of term; Maintain an open line of communication with course instructor and Record Keeper with regards to grading issues and deadlines; Good time management, interpersonal, and communication skills. Combined across 3 sections, we will have over 900 students in PSYC 100B. To effectively manage and care for all students, the course syllabus and a TA manual will be provided at the beginning of the term. TAs are expected to familiarize themselves with the syllabus and the TA manual.	Important	Occasionally						✓	✓							✓				✓	
Spring 2027	100B	A04	INTRODUCTORY PSYCHOLOGY: II	80	6.2	250	MW	1800	1920	Tonks, Randy	TBD	Slightly Important					✓	✓	✓	✓	✓	✓				✓	✓					
Spring 2027	201 - #1	A01	RESEARCH METHODS:PSYC	90	6.9	284	MR	1300	1420	Lindsay, Steve	Most important tasks are (a) helpful and effective office hours that support students' learning of basic stats and methods and (b) grading of students' final lab project. Good communication and rapport skills and ability to apply a marking rubric in a fair, consistent, efficient way. I like the TAs to come to the very first class. If you are not going to be available for that, don't sign up. I also need at least one TA to come to each of three midterms. No final during final exam period.	Strongly Important	Occasionally	✓					✓	✓			✓			✓	✓					
Spring 2027	201 - #2	A01	RESEARCH METHODS:PSYC	90	6.9	284	MR	1300	1420	Lindsay, Steve	Most important tasks are (a) helpful and effective office hours that support students' learning of basic stats and methods and (b) grading of students' final lab project. Good communication and rapport skills and ability to apply a marking rubric in a fair, consistent, efficient way. I like the TAs to come to the very first class. If you are not going to be available for that, don't sign up. I also need at least one TA to come to each of three midterms. No final during final exam period.	Strongly Important	Occasionally	✓					✓	✓			✓			✓	✓					
Spring 2027	201 Lab TA	Four lab sections from B01 - B07 & B09 at the time slots listed (to be determined in consultation with the senior lab instructor)	RESEARCH METHODS:PSYC	100	7.7	35 each	T T T T W W W R	0830 1030 1230 1630 1030 1230 1530 1130	0920 1120 1320 1720 1120 1320 1620 1220	Montgomery, Patrick	Comfort leading lab sessions of 35 students each. Take attendance and evaluate student understanding of concepts. Strong interest and knowledge of research methods preferred. *Note: Precise lab sections will be determined in consultation with the senior lab instructor. Applicants are recommended to have more than 4 time slots that work in their schedule when applying as it may not be possible to accommodate specific time slots.	Important	N/A		✓			✓	✓		✓											
Spring 2027	205 - #1	A01	PSYCHOLOGY OF DIVERSITY	85	6.5	200	R	1430	1720	Chim, Louise	This is a team-taught course and therefore the TAs for this course need to be available to participate in group training a few days before the start of term (we will discuss the overall model for the course, facilitation/ communication skills, etc.). Duties include weekly in-class facilitation of small groups (N=40) and marking 4 assignments in the term. Past experience with group facilitation is an asset. Past experience with diversity is also a strong asset. Ability to attend and facilitate each class on Thursdays from 2:30-5:20pm is required. The TAs for this class should be experienced at interacting with undergraduate students. It is also important to have skills and desire to work collaboratively as part of a team.	Important	Regularly	✓	✓				✓	✓		✓			✓	✓		✓	✓	✓		
Spring 2027	205 - #2	A01	PSYCHOLOGY OF DIVERSITY	85	6.5	200	R	1430	1720	Chim, Louise	This is a team-taught course and therefore the TAs for this course need to be available to participate in group training a few days before the start of term (we will discuss the overall model for the course, facilitation/ communication skills, etc.). Duties include weekly in-class facilitation of small groups (N=40) and marking 4 assignments in the term. Past experience with group facilitation is an asset. Past experience with diversity is also a strong asset. Ability to attend and facilitate each class on Thursdays from 2:30-5:20pm is required. The TAs for this class should be experienced at interacting with undergraduate students. It is also important to have skills and desire to work collaboratively as part of a team.	Important	Regularly	✓	✓				✓	✓		✓			✓	✓		✓	✓	✓		
Spring 2027	205 - #3	A01	PSYCHOLOGY OF DIVERSITY	85	6.5	200	R	1430	1720	Chim, Louise	This is a team-taught course and therefore the TAs for this course need to be available to participate in group training a few days before the start of term (we will discuss the overall model for the course, facilitation/ communication skills, etc.). Duties include weekly in-class facilitation of small groups (N=40) and marking 4 assignments in the term. Past experience with group facilitation is an asset. Past experience with diversity is also a strong asset. Ability to attend and facilitate each class on Thursdays from 2:30-5:20pm is required. The TAs for this class should be experienced at interacting with undergraduate students. It is also important to have skills and desire to work collaboratively as part of a team.	Important	Regularly	✓	✓				✓	✓		✓			✓	✓		✓	✓	✓		

[illegible]

Term	Course Code/ Position	Section(s)	Course Title	Total Hours	Average hours per week	Course Capacity	Days	Begin	End	Instructor/ Coordinator	Skills, experience, additional duties and comments	Knowledge Level	Available to attend class	Attend supervising instructor's lectures	Conduct Lab Activities	Deliver lectures in Instructor's absence	Establish Grading Criteria	Grade Papers/Lab Assignments	Hold Office Hours	Invigilate during Formal Exams	Maintain Records	Mark Midterms and/or Final Exam	Prepare Lab/Studio Materials	Prepare Teaching Materials	Supervise Midterms/ Finals	Attend Orientation/ Info/Training Session
Spring 2027	365	A01	FUNDAMENTAL CLINICAL PSYC	75	5.8	100	TWF	0930	1020	Kettner, Todd	TBD	Important														
Spring 2027	366	A01	PSYC DISORDER: CHILD+ADOL	75	5.8	100	MWR	1430	1520	TBD	TBD	Important														
Spring 2027	375	A01	INTERPERSONAL RELATIONSHIPS	75	5.8	100	TWF	0930	1020	Stinson, Danu	Knowledge of research concerning adult romantic relationships is an asset, though broader knowledge of theories concerning close relationships in general is also acceptable. Training will be provided for marking term papers and short answer responses on exams. TA will need to know how to or learn how to mark exams in Crowdmark.	Important	Occasionally					✓	✓	✓	✓	✓			✓	✓
Spring 2027	385	A01	MOTIVATION, EMOTION+WELL-BEING	75	5.8	100	MW	1630	1750	Grouzet, Frederick	Requires excellent knowledge of Motivation, Emotion and Well-Being as demonstrated by previous TA experience for this course, completion of 500-level course in this area, and/or other equivalent experiences (please consult with instructor before applying); experience in marking literature reviews and projects, and managing discussion groups; reliable, good organization and time management skills; must be available for each class.	Strongly Important	Regularly	✓	✓			✓								✓
Spring 2027	387	A01	STEREOTYPE, PREJUDICE, DISCRIM	75	5.8	100	TR	1630	1750	Iankilevitch, Maria	Knowledge in content area needed, quick and precise grading of written and creative work, strong communication skills, familiar with Brightspace, previously TA'd PSYC387 preferred. Must be available to attend all Interventions Fair days (i.e., the last few classes in person). If you have not previously TA'd the course: regularly sitting in on the lectures in person.	Strongly Important	Occasionally	✓				✓	✓		✓					
Spring 2027	391	A01	SPECIAL TOPICS IN PSYC: FAMILY PSYCHOLOGY	75	5.8	100	MR	1630	1750	Zhou, Zexi	Invigilate three in-class exams throughout the semester	Moderately Important	Occasionally					✓	✓		✓					✓
Spring 2027	493	A02	TOPICS IN COMMUNITY ENGAGEMENT	20	1.5	25	M	1630	1920	Iankilevitch, Maria	Quick and precise grading of written and creative work, strong communication skills, high attention to detail, familiar with Brightspace. May need to occasionally attend class (Mondays 4:30-7:20pm).	Moderately Important	Occasionally	✓		✓		✓	✓		✓					