

## Application Requirements

If you have any issues completing these application requirements, please email [geoginfo@uvic.ca](mailto:geoginfo@uvic.ca).

**APPLICATION DEADLINE: 2:00pm on January 10<sup>th</sup>, 2020**

We will continue to accept applications after the deadline only if space is available.

**To apply for this field school, please submit the following:**

1. This completed **Application Form**
2. A signed **Field School Waiver Form**
3. Your **Statement of Goals and Rationale** (see below – 500 words maximum)
4. Your **Statement of Travel Experience** (see below)
5. Your **Current Résumé** (2 pages maximum)
6. The **Deposit Fee\***

\* A **\$500 deposit fee is due at the time of application** (those not accepted into the field school will have their deposit refunded). The deposit fee can be paid via **cheque, money order, counter cheque, or cash ONLY**. Cheques should be made payable to the University of Victoria. Payment can be dropped off at the Geography main office (David Turpin Building, room B203), or mailed (cheque only). **DO NOT MAIL CASH**. See the Fees and Financial Support section of the Information Sheet for information about paying the remainder of the field school fees.

**Ways to submit your application:**

- By email to [geoginfo@uvic.ca](mailto:geoginfo@uvic.ca). Emailed applications should contain “Tanzania Field School” and your name in the subject line (e.g. “Tanzania Field School – Jane Smith”). All attachments should be in **PDF format only**.
- OR in person to the Geography main office, room B203 in the David Turpin Building,
- OR by mail to: Tanzania Field School, Department of Geography, PO Box 3060 Stn CSC, Victoria, BC V8W 3R4.

Students will be notified of acceptance by email. Students must accept the offer by email or in person.

## Statements

***We carefully assess each application. Keep this in mind as you complete the following.***

### **STATEMENT OF GOALS AND RATIONALE:**

On a separate page, briefly outline your goals for participating in this field school and explain why you feel you are a good fit for this field program (250-500 words).

### **STATEMENT OF TRAVEL EXPERIENCE:**

On a separate page, please briefly discuss your travel experience, including the countries that you have visited and the length of the trip(s).

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**University of Victoria Department of Geography & The Kesho Trust**

<b>Personal Information</b>	
First name: (student record)	
Last name:	
Preferred first name:	
Email address:	
Phone number:	
Date of birth:	
Citizenship: (list all, if applicable)	
If you are not a citizen of Canada, do you have Permanent Residency?	

<b>Educational Information</b>	
UVic student number:	
Program of study:	
Current degree type: (BA / BSc)	
Current year of study:	

<b>Emergency Contact</b>	
First name:	
Last name:	
Relationship to you:	
Email address:	
Phone number:	

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<b>Medical Information</b>	
Family doctor/ Medical clinic (name and phone):	
Personal health number:	
Have you received a tetanus shot within the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Medical conditions/ prescriptions:	
How would you rate your physical fitness? This field school involves <b>extensive walking in a generally hot environment.</b>	
Allergies:	
Dietary requirements/ restrictions:	

### Refund Policy for Field Schools

Note that the **refund policy** applies equally to:

- Students who have accepted a place in the Field School and decide not to go
- Students who begin participation in the Field School and decide to return home early

**Deposit:** Field school applications must be accompanied by a \$500 deposit.

- If an applicant is not accepted into the Field School, the deposit will be returned in its entirety. If an applicant is offered a place in the Field School and declines the offer, the deposit will be returned in its entirety.

**Otherwise, the deposit is not refundable.**

**Extenuating circumstances** would allow for a refund of field course fees. These extenuating circumstances:

- **Do include:** proof of a personal, family, or medical emergency submitted with a written request for the refund including supporting documentation from appropriate professionals (such as doctors and/or counselors).
- **Do not include:** inability to raise sufficient funds by the payment deadline, or early return due to culture shock, homesickness, legal or academic discipline, criminal activity, or other external events in the outside community that are beyond the control of the UVic Field School.

Once additional payments have been made, and before the Field School participants depart, these payments (over and above the deposit) will be returned upon withdrawal for valid reasons. Payments will be returned less any costs that have been paid for accommodation or other expenses for the Field School. **Field school cancellation would result in a full refund.**

\_\_\_\_\_ (applicant initial here)

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**Photographic Permissions**

I understand that while I am on this field school, photographs may be taken of me (group and/or individual). These photos may be used by the University of Victoria and/or the Department of Geography and/or The Kesho Trust as promotional material. I understand that if I do not wish photographs of myself to be used in this manner, it is my responsibility to let the Field School Instructor know.

\_\_\_\_\_ (applicant initial here)

**General Consent/ Permission**

I, \_\_\_\_\_ (name of applicant), understand that the Tanzania Field School (GEOG: 388, 391, and 391) program offered by the Department of Geography at the University of Victoria may expose participants to elements of risk. I also acknowledge that accidents may occur while participating in the program and can be a result of the nature of the activity and can occur without fault on either the part of the participant or the University of Victoria. I am aware that the Geography Department will take necessary and appropriate safety precautions and will attempt to minimize any associated risks. Accidents, however, may cause loss of personal property, injury or even death. As a registered participant, I accept the risk of an accident occurring.

Examples of the types of hazards to which I may be exposed while participating include, but are not limited to:

- TERRAIN: any manner of injury resulting from falls on or from steep, slippery, or uneven terrains. Injury or death may be caused by, but not limited to, making contact with rocks, trees, obstructions and other participants, visible or non-visible.
- WEATHER: injury or illness resulting from exposure to heat, sunlight, or winds.
- ANIMALS: Injury resulting from interaction with wildlife.
- HEALTH RISKS: I will follow all health recommendations made by the course instructors. I am responsible for ensuring that I take serious precautions to avoid health problems. For instance, I will ensure that I am adequately hydrated with safe water. In case I need to consult a doctor and/or dentist, I understand that I may have to pay the fees associated with such a visit i.e., boat and vehicle transportation.
- HAZARDS OF TRAVEL: injury resulting from boat transport, hiking over unstable logs and rocks, etc.
- OTHER HAZARDS: those not explicitly identified above. For instance, sexual harassment and other forms of harassment will not be tolerated.

\_\_\_\_\_ (applicant initial here)

**Declaration**

I wish to participate in the Tanzania Field School at UVic. I have read and signed or initialled all of the required sections of the above sections and the accompanying waiver. I understand that I must have a passport that is valid until six months after my departure date, and I will obtain medical and travel insurance prior to departure.

Participant name (print clearly):	Date:
Participant Signature:	
Witness name (print clearly):	Date:
Witness Signature:	