



Application Deadline 4:00 pm September 21st, 2018

All third and fourth year students are welcome to apply

General Information

The Clayoquot Sound Field School is a semester-long field school based in Tofino within the world-famous Clayoquot Sound UNESCO Biosphere Reserve. This field school is comprised of six intensive, experiential, field-based courses that run from January 4 to April 12, 2019. Students must enroll in all six courses (with no exceptions). Additionally, student accommodation is at our on-site field station (with no exceptions). Students share rooms with one, two, or three others and have access to a common kitchen and living area. Students are responsible for their meals plus transportation to and from Tofino.

All course requirements are designed to ensure that students remain focused and engaged in the learning experience at all times. While rewarding and exciting, students should be aware that field schools are also a rigorous academic experience. One course (the term-long Community-engaged Conservation) consists of a mandatory internship experience in which students provide service to local not-for-profits, Indigenous Nations, businesses, townships, Parks Canada, etc.

We expect many more applicants than the 20 positions available. Accordingly, we list the following eligibility information.

- Students must have at least third or fourth year standing;
- This field school is designed primarily as a capstone experience for senior students, but the selection committee will consider other applicants based on a variety of factors, including course, life, and work experience;
- This field school will involve outdoor activities that will at times be physically demanding, such as hiking over rough or steep terrain. Applicants must mention if they have any accessibility needs that may affect their ability to participate in these activities;
- Note that multiple positions in this field school are being allocated to interested students from beyond UVic, and in particular those from Tla-o-qui-aht, Ucluelet, and Ahousaht Territories in which the field school experience occurs;
- Finally, we ask applicants to answer several questions, which allows us to assess the fit of each applicant and what s/he could contribute to the learning and community-engaged experience.

If you have any further questions after reading the information in this package, please email geoinfo@uvic.ca.

Courses

Students must register in **all six** of the classes below - most courses are 10 to 14 days each. Each course is worth 1.5 credits for a total of 9 credits. Successful applicants will be registered in these courses through special registration by the Department of Geography (*students will not register themselves*). **Applications for individual courses will not be accepted – this field school is a semester-long commitment.**

1. Geography 388 - Clayoquot Sound and Nuu-chah-nulth Geographies. Instructor: TBD
2. Geog 391 A04 - Coastal Meteorology. Instructor: Shannon Fargey
3. Geography 424 - Field Studies in Coastal Geomorphology. Instructor: Eva Kwoil

Application for Clayoquot Sound Field School 2019
University of Victoria Department of Geography & Raincoast Education Society of Tofino

4. Geog 487 - Advanced Landscape Ecology: Rainforest ecology and management. Co-instructors: Andy MacKinnon and Gisele Martin
5. Geog 391 A05 - Coastal Planning. Instructor: Rosaline Canessa
6. Geography 453 - Coastal and Marine Resources: Community Engaged Conservation Instructor: Dan Harrison

Application Requirements

Application deadline: 4:00 pm on September 21st, 2018

Applications must include the following:

1. Completed **application and waiver package** (please check that you have signed the waiver)
2. Current **resume** (2 pages maximum)
3. 500 word **personal statement** (answer the questions outlined in the **Personal Statement and Goals** section)
4. **Unofficial transcripts**
5. Signed and completed **Community Living Agreement and Roommate Questionnaire**
6. **\$1000 deposit fee** (see the following information)

A **\$1000 deposit fee** is due **at the time of application** (those not accepted to the field school will have their deposit refunded). The deposit fee can be paid by **cheque, money order, counter cheque, or cash ONLY**. Cheques can be made payable to the University of Victoria. Payment can be dropped off at the Geography main office, David Turpin Building room B203 (or mailed if it is in cheque form). See the Fees and Financial Support section for information about paying the remainder of the field school fees.

To be considered, please submit your application by the deadline using one of the following methods:

- by email to geoginfo@uvic.ca. Emailed applications should contain "Clayoquot Sound Field School" and your name in the subject line (i.e., "Clayoquot Sound Field School – Jane Smith"). All attachments should be in PDF format only, and in **one single file**.
- OR in person to the Geography main office, room B203 in the David Turpin building,
- OR by mail to Clayoquot Sound Field School, Department of Geography, PO Box 3060 Stn CSC, Victoria, BC V8W 3R4.

Students will be notified of acceptance by email by **4:30 pm on September 28th, 2018**

Students must accept the offer by email or in person by **4:00 pm on October 5th, 2018**.

Personal Statement and Goals

We carefully assess each application. Keep this in mind as you complete the following. On a separate page, please briefly answer each question in relation to the field school and its courses (maximum 500 words):

1. What is your motivation to take a field course generally, and these ones in particular?
2. Why should we consider accepting your application? What will you contribute to this experience?
3. What do you see as your greatest strength in participating in this field school? What do you think your largest personal challenge will be?

Application for Clayoquot Sound Field School 2019
University of Victoria Department of Geography & Raincoast Education Society of Tofino

4. What class dynamic (i.e., interaction among students and with instructors) would you want to experience?
5. Briefly mention related courses from Geography or other departments and schools and/or personal experiences which have prepared you to undertake this field school.

Fees and Financial Support

For field schools, students pay regular UVic tuition in addition to field school fees.

Field school fees can be paid by **cheque, money order, counter cheque, or cash ONLY**. Cheques can be made payable to the University of Victoria. Payment can be dropped off at the Geography main office, David Turpin Building room B203 (or mailed if it is in cheque form).

Field School Fees

- **\$1000 deposit** paid at time of application
- **\$2500** paid by **November 1st, 2018**
- **\$2500** paid by **January 3rd, 2019**

Field school fees include:

- \$3000 for accommodation from January 3 to April 15, 2018
- \$3000 for field course fees (\$500 per course)
 - Assistance with your community work
 - Boat charters
 - Teaching- and research-related equipment and materials
 - Compensation for guest lecturers and knowledge holders
 - Activities to build relationships with community leaders
 - Other field course expenses

Field school fees do not include:

- Tuition
- Transportation to and from Tofino
- Meals
- Other expenses such as any personal gear (e.g. hiking shoes) required for the course.

Financial Support

For financial support, you can apply to the [Social Sciences Field Course Support Fund](#). These funds are distributed according to demonstrated financial need and the fit of the field course(s) to your career development. These funds can help pay for the field course fees (but not tuition). To learn more about eligibility, email soscel@uvic.ca for more details.

Tuition and field course fees are available in full for at least three successful applicants from Tla-o-qui-aht, Ucluelet, and Ahousat First Nations who apply before the September 21st, 2018 application deadline.

Application for Clayoquot Sound Field School 2019
University of Victoria Department of Geography & Raincoast Education Society of Tofino

Personal Information

First name	
Last name	
Email address	
Phone number	
Date of birth	

Emergency Contact

First name	
Last name	
Relationship to you	
Email address	
Phone number	

Educational Information

Currently attending	(Name of University or College)
UVic student number	
Program of study	
Current degree type	
Current year of study	

Medical Information

Family doctor/ Medical clinic (name and phone)	
Personal health number	
Do you have an up-to-date tetanus shot?	Yes No
Medical conditions/ Prescriptions	

Application for Clayoquot Sound Field School 2019

University of Victoria Department of Geography & Raincoast Education Society of Tofino

How would you rate your physical ability outdoors? This field school involves sometimes demanding outdoor activities.	
Allergies	
Dietary requirements/ Restrictions	

Refund Policy for Field School

Please read this section carefully and complete the information on the next page.

Note that the **refund policy** applies equally to:

- Students who have accepted a place in the Field School and decide not to go
- students who begin participation in the Field School and decide to return home early

Deposit: Field School applications must be accompanied by a \$1000 deposit.

- If an applicant is not accepted into the Field School, the deposit will be returned in its entirety. If an applicant is offered a place in the Field School and declines the offer, the deposit will be returned in its entirety.

Otherwise, the deposit is not refundable.

Extenuating circumstances would allow for a refund of field course fees. These extenuating circumstances:

- **Do include:** proof of a personal, family, or medical emergency submitted with a written request for the refund including supporting documentation from appropriate professionals (such as doctors and counselors).
- **Do not include:** inability to raise sufficient funds by the payment deadline, or early return due to culture shock, homesickness, legal or academic discipline, criminal activity, or external events in the outside community that are beyond the control of the UVic Field School.
- Once additional payments have been made, and before the Field School participants depart, these payments (over and above the deposit) will be returned upon withdrawal for valid reasons. These payments will be returned less any costs that have been paid for accommodation or other expenses for the Field School.

Field school cancelation would result in a full refund.

_____ (applicant initial here)

General Consent/ Permission

I _____ (name of applicant) understand that the Clayoquot Sound Field School (GEOG: 453, 391 A04, 391 A05, 424, 487, and 388) program offered by the Department of Geography at the University of Victoria may expose participants to elements of risk. I also acknowledge that accidents may occur while participating in the program and can be a result of the nature of the activity and can occur without fault on either the part of the participant or the University of Victoria. I am aware that the Geography Department will take necessary and appropriate safety precautions and will attempt to minimize any associated risks. Accidents, however, may cause loss of personal property, injury or even death. As a registered participant, I accept the risk of an accident occurring.

Application for Clayoquot Sound Field School 2019
University of Victoria Department of Geography & Raincoast Education Society of Tofino

Examples of the types of hazards to which I may be exposed while participating include, but are not limited to:

- **TERRAIN:** any manner of injury resulting from falls on or from steep, slippery, or uneven terrains. Injury or death may be caused by, but not limited to, making contact with rocks, trees, obstructions and other participants, visible or non-visible.
- **WEATHER:** injury or illness resulting from exposure to heat, sunlight, or winds.
- **ANIMALS:** Injury resulting from interaction with wildlife: bears, wolves, cougars, snakes, bees, etc.
- **HEALTH RISKS:** [It is highly recommended that you ensure you have current tetanus vaccination]. I am responsible for ensuring that I take serious precautions to avoid health problems. For instance, I will ensure that I am adequately hydrated with safe water. In case I need to consult a doctor and/or dentist, I understand that I may have to pay the fees associated with such a visit i.e., boat and vehicle transportation.
- **HAZARDS OF TRAVEL:** injury resulting from boat transport, hiking over unstable logs and rocks, etc.
- **OTHER HAZARDS:** those not explicitly identified above. For instance, sexual harassment and other forms of harassment will not be tolerated.

_____ (*applicant initial here*)

Declaration

I wish to participate in the Clayoquot Sound Field School at UVic. I have read and signed or initialled all of the required sections of the above sections and the following waiver, and I have completed and signed the Community Living Agreement and Roommate Questionnaire. Additionally, I provide permission for any photographs of me in the field school experience to be used by UVic (following consultation with me about specific candidate photographs).

Participant name (print clearly)	Date:
Participant Signature	
Witness name (print clearly)	Date:
Witness Signature	

Application for Clayoquot Sound Field School 2019
University of Victoria Department of Geography & Raincoast Education Society of Tofino

Field School Waiver Form

University of Victoria – Department of Geography

RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT

WARNING: BY SIGNING THIS DOCUMENT (THE “WAIVER”) YOU WILL ASSUME CERTAIN PHYSICAL OR LEGAL RISKS. YOU WILL ALSO WAIVE SPECIFIC LEGAL RIGHTS, INCLUDING WITHOUT LIMITATION THE RIGHT TO SUE THE UNIVERSITY OF VICTORIA AND EACH OF ITS GOVERNORS, OFFICERS, AGENTS, EMPLOYEES, STUDENTS, CONTRACTORS, SUBCONTRACTORS, REPRESENTATIVES, SUCCESSORS AND ASSIGNS (COLLECTIVELY REFERRED TO AS THE “RELEASEES”), EVEN WHERE ONE OR MORE OF THOSE INDIVIDUALS IS NEGLIGENT. PLEASE READ ALL PAGES CAREFULLY!

Name of Participant: _____

Address of Participant: _____

Preamble

The University of Victoria’s Field Schools are an exceptional opportunity, but they are not without certain risks, dangers and hazards to all Participants. These include, but are not limited to: delay or inconvenience, program cancellation or curtailment, increased risk to health, the loss of personal property, injury and even death.

All persons taking part in the Program are required to accept these and other risks as a condition of their participation. The University of Victoria will not accept any liability for injury, loss, damage or expense sustained as a result of any person's participation in the Program.

The Statement of Risks set forth below is intended to enable Participants to better understand and accept the various risks involved in the Program. All Program applicants will be required to sign the Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement set forth below, which will release the University of Victoria and each of its governors, officers, agents, employees, students, contractors, subcontractors, representatives, successors and assigns (collectively referred to as the “Releasees”), from any claims which might arise as a result of the applicant's participation in the Program.

Statement of Risks

The Program involves the risks inherent in travel, international or otherwise. These include, but are not limited to: poor road and transportation systems, limited or poor access to health care professionals or facilities, exposure to wildlife, and standards of criminal justice which vary from Canadian standards, all of which may result in increased risks to the Participant’s health, damage to or loss of the Participant’s property, injury of the Participant or even death.

Participants in the Program may be using the services of independent travel agents and airlines. The Releasees do not accept responsibility for the conduct of these independent agencies. It is always possible that the Program may not be completed or individual activities may be curtailed or cancelled. Reasons for curtailment or cancellation may include, but are not limited to: weather, illness, political

Application for Clayoquot Sound Field School 2019

University of Victoria Department of Geography & Raincoast Education Society of Tofino

disturbances, civil unrest, war, transportation problems, failure to perform on the part of travel agents or airlines, problems relating to customs, natural disaster, or other circumstances beyond the control of the Releasees.

It is the responsibility of each Participant in the Program to learn as much as possible about the risks of the venture, to weigh those risks against the advantages, and to decide whether or not to participate.

The Releasees accept no responsibility and assume no liability with respect to any academic, vocational, medical, or financial advice received by a Participant concerning the field school.

_____ (*initial here*)

I, _____ (*print name*), am aware that the Program involves many risks, dangers and hazards including, but not limited to those referred to in the Preamble and the Statement of Risks set forth above. I am also aware that my participation in the Program is voluntary. I freely accept and fully assume all such risks, dangers and hazards, and the possibility of delay or inconvenience, Program cancellation or curtailment, the loss of, or damage to, personal property, injury to my health, bodily injury and even death.

Release of Liability, Waiver of Claims and Indemnity Agreement

IN CONSIDERATION of the Releasees allowing me to participate in the Program, and as a condition of my participation in the Program, and for other good and valuable consideration (the receipt and sufficiency of which I acknowledge):

1. I WAIVE AND RELINQUISH ANY AND ALL CLAIMS, CAUSES OF ACTION, COSTS, DAMAGES, DEMANDS AND OBLIGATIONS of any kind or nature whatsoever, known or unknown, that I have or may in the future have against the Releasees resulting from my participation in the Program and arising from any cause whatsoever, including negligence, breach of contract, or breach or any statutory duty or other duty of care on the part of the Releasees.
2. I RELEASE AND FOREVER DISCHARGE the Releasees from and against any and all liability for any loss, expense, property damage, bodily injury or death that I may suffer as a result of my participation in the Program, or in any manner connected with, related to or as a consequence of my participation in the Program, due to any cause whatsoever, including any negligence, breach of contract, or breach of any statutory or other duty of care on the part of the Releasees.
3. I AGREE TO HOLD HARMLESS AND INDEMNIFY the Releasees from any and all liability for (a) any damage to the property of, or bodily injury to, any third party, resulting from my negligent or intentional act or omission while participating in the Program; and (b) from any and all non-scheduled or emergency expenses related to first aid or medical treatment or evacuation of myself in the event of an accident, injury or illness. I acknowledge that all expenses associated with non-scheduled or emergency evacuation, rescue or first aid will be my responsibility and not paid by the Releasees.

Application for Clayoquot Sound Field School 2019

University of Victoria Department of Geography & Raincoast Education Society of Tofino

4. I agree to abide by all local laws and regulations while participating in the Program, and to take responsibility for my own conduct, should I become liable to any person for any loss or damage which I have caused.

5. I agree that this Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement shall be effective and binding upon my successors, assigns, heirs, next of kin, executors, administrators and personal representatives.

6. I agree that this Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia. Any action or dispute arising out of my participation in the Program shall be instituted or brought in the Courts of the Province of British Columbia, and by signing and delivering this Agreement, I irrevocably accept and submit to the exclusive jurisdiction of such courts, and to all proceedings in such courts.

7. I represent, warrant and agree that, in executing and delivering this Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement, I am not relying, and have not relied, upon any representation, promise or statement made by the Releasees which is not recited or embodied in this Agreement.

8. I HAVE READ AND UNDERSTOOD THIS AGREEMENT PRIOR TO SIGNING IT, AND I AM AWARE THAT BY SIGNING THIS AGREEMENT I AM WAIVING CERTAIN LEGAL RIGHTS WHICH I OR MY HEIRS, NEXT OF KIN, EXECUTORS, ADMINISTRATORS, PERSONAL REPRESENTATIVES AND ASSIGNS MAY HAVE AGAINST THE RELEASEES. IT HAS BEEN EXPLAINED TO ME THAT THE RELEASEES WILL NOT PERMIT MY PARTICIPATION IN THE PROGRAM UNLESS I SIGN AND AGREE TO THIS RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT.

9. I HAVE BEEN GIVEN THE OPPORTUNITY AND HAVE BEEN ENCOURAGED TO SEEK INDEPENDENT LEGAL ADVICE PRIOR TO SIGNING THIS AGREEMENT.

10. (IF THE PARTICIPANT IN THE PROGRAM IS LESS THAN 19 YEARS OF AGE, THE PARTICIPANT'S GUARDIAN MUST SIGN ON THE PARTICIPANT'S BEHALF.)

ACKNOWLEDGEMENT OF A GUARDIAN OR PARENT: I am the parent or guardian of the participant named above (the "Child"). I acknowledge that both the Child and I have read this Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement. The Child and I understand, appreciate, freely accept and fully assume the risks, dangers and hazards referred to in this Agreement. On my own behalf and on behalf of the Child, I covenant and agree not to sue or commence any legal proceedings against the Releasees is in law responsible in respect of any loss, damage, injury or expense resulting from the said risks, dangers and hazards. I hereby waive and any claims that I may now or in the future have against the Releasees or any one for whom the Releasees is in law responsible. I hereby release the Releasees from any and all liability, for any loss, damage or expense that the Child or I may sustain as a direct or indirect result of the Child's participation in the Program. I agree to indemnify and save the Releasees harmless from any all liability for any property damage of, personal injury to, or death of the Child in the Program.

Application for Clayoquot Sound Field School 2019
University of Victoria Department of Geography & Raincoast Education Society of Tofino

Signed this _____ day of _____, 20__

Signature of Participant (or Guardian)

Printed Name of Participant (or Guardian)

Witness Signature

Printed Name of Witness (aged 19 or older)

This Agreement must be completed in full, signed, dated, and witnessed and must be initialed where indicated before the Participant may begin the Program.