Senior Policy Analyst

This position provides complex strategic research and policy analysis work related to aboriginal relations and First Nations matters in accordance with direction provided to the department’s Aboriginal Relations program by Metro Vancouver management, committee(s) and Board of Directors.

Duties

Develops and makes recommendations on strategies and policy proposals including but not limited to plans, processes, and properties; presents and defends policy research, analysis and proposals to senior management.

Researches, assembles, analyzes and interprets information including monitoring treaty table activities and other Aboriginal issues of relevance to the regional district and its member governments.

Prepares reports, briefing materials, correspondence and presentations on a variety of topics related to the work.

Arranges for consultation with local governments, provincial ministries and federal departments and other stakeholders to both gather input on and to share information about Metro Vancouver policies, plans and projects.

Establishes and maintains effective working relationships with staff, consultants, commercial enterprises and associations, municipal and other orders of government and non-governmental organizations.

Participates in or chairs committees, task forces and working groups involving the general public or other stakeholders; makes presentations to various internal and external groups; provides technical advice to a superior and/or political committees; provides technical assistance, direction and information to various stakeholders and staff.

Requirements
Thorough knowledge of provincial, regional and corporate programs, policies, techniques, methods and procedures applicable to current and emerging treaty and Aboriginal issues and interests in British Columbia.