

Dean's Conference Support Fund
Faculty of Social Sciences
University of Victoria

The Dean's Conference Fund has been established to provide support for faculty members, undergraduate students, graduate students, and/or postdoctoral fellows in the Faculty of Social Sciences who are organizing a research-oriented professional conference, symposium, or workshop to be held in the greater Victoria area. All applications must be submitted or sponsored by a SOSC regular faculty member. The maximum amount of an award will be \$1,200. The typical range of awards is \$300 to \$1200, depending on the number of successful applications in a given year.

The deadlines for applications are:

- October 1 (for events occurring after October 15 but no later than 12 months after the deadline)
- February 15 (for events occurring after February 28 but no later than 12 months after the deadline)¹.

Funding will be awarded on a competitive basis with priority given to events that (a) reach a broad audience, particularly at the national or even international level, and (b) include student participation, particularly involving presentation of their research. Only events scheduled to occur at UVic or in the greater Victoria area will be considered. Funding decisions normally will be sent to applicants no more than two weeks after the relevant application deadline.

Applications should include the following information:

1. Name, rank, and unit of the organizer(s) (in the case of a co-organizer, please indicate the university if not UVic), and the name, rank, and unit of the sponsoring faculty member if required.
2. Proposed date(s), venue, expected number of participants, and a brief description of who the participants will be (e.g., faculty, graduate students).
3. Description of the conference/symposium/workshop
 - a. Theme and Sub-theme(s)
 - b. Expected outcomes and/or outputs (e.g., increased interest in the subject area, stronger relationships between researchers, creation of a research network, better community engagement, publications, etc).

¹ In both cases, the deadline falls before a quarterly deadline for the SSHRC Connection Grant program, which is often used to support conferences, symposia and other knowledge mobilization activities and requires that applicants secure matching funds. Organizers are encouraged to apply for the Fall competition as there will be more funds from SOSC available; the Spring competition will have less funds and will also give priority to events organized by graduate students and postdoctoral fellows.

4. Role(s) of students
5. Budget
 - a. Overall anticipated costs (i.e. administration, travel, food/refreshments, publication, facilities)
 - b. Overall expected revenues (i.e. conference fees, sponsorships) and contributions (list sources, amounts and indicate whether each one is confirmed or anticipated).
 - c. Amount requested from the Dean's Conference Support Fund.
6. Amount requested from the Dean's Conference Support Fund (maximum \$1,200).

Please submit applications to Research & Scholarship Coordinator Holland Gidney, soscrsc@uvic.ca.

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