Faculty of Social Sciences  
Annual Awards and Recognitions

CRITERIA AND GUIDELINES FOR SUBMISSIONS
Not all criteria in a given category need to be met to receive an award, although it is advantageous.

Teaching Excellence Award and Early Career Teaching Excellence Award

Criteria
• Early career nominees must be within 10 years of receiving their doctoral degree.
• Inspires students to engage and learn.
• Is regarded as an effective teacher by students and peers.
• Is committed to innovations that enhance student learning.
• Mentors or supervises students beyond the classroom.
• Demonstrates pedagogical leadership through research and/or participation in departmental and university initiatives to improve student learning.

Submission
1. Nomination letter that includes an evaluation of teaching for the previous four-year period. (max. 2 pages)
2. Short citation summarizing why the nominee is deserving of the award. (~ 200 words)
3. Nominee's statement of teaching philosophy. (1 page)
4. Nominee's university CV.
5. Proven supporting evidence of teaching excellence for the previous four-year period. Such evidence may include (but is not limited to):
   • Student evaluations. Comments from students are not required but if they are submitted, nominees may not select which comments to submit; all comments from each course where they are available must be submitted. If providing numerical student ratings, a maximum one-page summary/interpretation of those ratings is required. In accordance with the Collective Agreement, only frequencies of CES scores can be used for the evaluation purposes; means and medians cannot be used.
   • Peer review(s), from within the last four years, of classroom teaching.
   • Documentation of support from present and/or former students and colleagues.
   • Any other evidence (e.g., course development and teaching innovations, scholarship on teaching, commitment to diversity and inclusivity in the classroom).

Research Excellence Award

Criteria
• Has made significant contributions to the advancement of knowledge in their field.
• Is regarded as an eminent researcher by peers.
• Has made an impact beyond academia.
• Is regarded as a strong mentor, for example, of undergraduate and graduate students, post-docs and early-career researchers.

Submission
1. Nominating letter that includes an evaluation of the nominee's research highlighting his/her prominence, impact and contribution within the research area for the previous five-year period. (max. 2 pages)
2. Short citation summarizing why the nominee is deserving of the award. (~ 200 words)

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3. Researcher’s statement of research accomplishment and impact for the previous five-year period. (1 page)
4. Nominee’s university CV.
5. Additional supporting evidence of research excellence for the previous five-year period. Such evidence may include (but is not limited to):
   - Information concerning the quality of the nominee’s research (e.g., letters of support or evaluation, within the last five years, from individuals at arm’s length, book reviews of nominee’s work, citations, evidence of public impact).

Early Career Research Excellence Award

Criteria
- Is within 10 years of receiving their doctoral degree.
- Is making significant contributions to the advancement of knowledge in their field.
- Is regarded as a promising researcher by peers.
- Is regarded as a strong mentor, for example, of undergraduate and graduate students, post-docs and early-career researchers.

Submission
1. Nomination letter that includes an evaluation of the nominee’s research highlighting their prominence, impact and contribution within the research area for the previous five-year period. (max. 2 pages)
2. Short citation summarizing why the nominee is deserving of the award. (~ 200 words)
3. Researcher’s statement of research accomplishment and impact for the previous five-year period. (1 page)
4. Nominee’s university CV.
5. Additional supporting evidence of research excellence for the previous five-year period. Such evidence may include (but is not limited to):
   - Information concerning the quality of the nominee’s research (e.g., letters of support or evaluation, within the last five years, from individuals at arm’s length, book reviews of nominee’s work, citations, evidence of public impact).

Recognition of Outstanding Community Outreach

Criteria
- Has a strong record of collaboration with the community in research and/or teaching.
- Meaningfully involves community members in the research process and/or academic programming and course delivery and/or knowledge of mobilization.
- Has made a positive impact supporting community initiatives.
- Is regarded as an outstanding community partner by the community.

Submission
1. Nomination letter that includes a description and an evaluation of the nominee’s community research, teaching, and/or participation. (max. 2 pages)
2. Short citation summarizing why the nominee is deserving of the award. (~ 200 words)
3. Nominee’s statement of community engaged activities and their impact. (1 page)
4. Nominee’s university CV.
5. Letter of support from a community member/partner.
6. Additional supporting evidence may include (but is not limited to):
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- Knowledge Mobilization activities and outputs that directly benefit the community (e.g., guide books, manuals, and other educational material including video and web documentation, public speaking, blogging, media engagement, community organizing)
- Grant writing with or for community
- Additional letters of support