CRITERIA AND GUIDELINES FOR SUBMISSION
Not all criteria in a given category need to be met to receive an award, although it is advantageous.

Teaching Excellence Award and Early Career Teaching Excellence Award

Criteria
• Inspires students to engage and learn
• Is regarded as an effective teacher by students and peers
• Is committed to innovations that enhance student learning in courses
• Mentors or supervises students beyond the classroom
• Demonstrates pedagogical leadership through research and/or participation in departmental and university initiatives to improve student learning
• Early career nominees must be within 10 years of receiving their doctoral degree.

Submission
1. Nomination letter (max. 2 pages) that includes an evaluation of teaching for the previous four-year period.
2. Nominee’s statement of teaching philosophy. (1 page)
3. Nominee’s university CV.
4. Proven supporting evidence of teaching excellence for the previous four-year period. Such evidence may include (but is not limited to):
   • Student evaluations. Comments from students are not required but if they are submitted, all comments must be submitted from each course where they are available. Nominees may not submit selected comments. If providing numerical student ratings, a maximum one-page summary/interpretation of those ratings is required
   • Peer review(s), within the last four years, of classroom teaching
   • Documentation of support from present and/or former students and colleagues
   • Any other evidence (e.g., course development and teaching innovations, scholarship on teaching, commitment to diversity and inclusivity in the classroom)

Research Excellence Award

Criteria
• Has made significant contributions to the advancement of knowledge in their field
• Is regarded as an eminent researcher by peers
• Has made an impact beyond academia
• Mentors (e.g., undergraduate, graduate, post-docs and early-career researchers)

Submission
1. Nominating letter (max. 2 pages) that includes an evaluation of the nominee’s research highlighting his/her prominence, impact and contribution within the research area for the previous five-year period.
2. Researcher’s statement of research accomplishment and impact for the previous five-year period. (1 page)
3. Nominee’s university CV.
4. Additional supporting evidence of research excellence for the previous five-year period. Such evidence may include (but is not limited to):
   • Information concerning the quality of the nominee’s research (e.g., letters of support or evaluation, within the last five years, from individuals at arm’s length, book reviews of nominee’s work, citations, evidence of public impact).
Faculty of Social Sciences
Annual Awards and Recognitions
Early Career Research Excellence Award

Criteria
• Is making significant contributions to the advancement of knowledge in their field
• Is regarded as a promising researcher by peers
• Mentors (e.g., undergraduate and graduate researchers)
• Is within 10 years of receiving their doctoral degree

Submission
1. Nominating letter (max. 2 pages) that includes an evaluation of the nominee’s research highlighting his/her prominence, impact and contribution within the research area for the previous five-year period.
2. Researcher’s statement of research accomplishment and impact for the previous five-year period. (1 page)
3. Nominee’s university CV.
4. Additional supporting evidence of research excellence for the previous five-year period. Such evidence may include (but is not limited to):
   • Information concerning the quality of the nominee’s research (e.g., letters of support or evaluation, within the last five years, from individuals at arm’s length, book reviews of nominee’s work, citations evidence of public input).

Recognition of Outstanding Community Outreach

Criteria
• Has a strong record of collaboration with the community in research and/or teaching
• Meaningfully involves community members in the research process and/or academic programming and course delivery and/or knowledge of mobilization
• Has made a positive impact supporting community initiatives
• Is regarded as an outstanding community partner by the community

Submission
1. Nomination letter (max. 2 pages) that includes a description and an evaluation of the nominee’s community research, teaching, and/or participation.
2. Nominee’s statement of community engaged activities and their impact. (1 page)
3. Nominee’s university CV
4. Letter of support from a community member/partner
5. Additional supporting evidence may include (but is not limited to):
   • Knowledge Mobilization activities and outputs that directly benefit the community (e.g., guide books, manuals, and other educational material including video and web documentation, public speaking, blogging, media engagement, community organising)
   • Grant writing with or for community
   • Additional letters of support