Composition

Appointments are two years beginning July 1st

a) One faculty (regular or non-regular) or staff representative from each unit.
b) One graduate and one undergraduate student.

Terms of Reference

The Committee shall promote among faculty, students and staff in the Faculty of Social Sciences the development of a safe, hospitable and equitable learning and working environment and a climate of inclusivity, respect and appreciation for all differences by:

1. Organizing a forum each year for the discussion of issues, policies and practices regarding equity, diversity, inclusivity and the maintenance of a safe, respectful and appreciative learning and working environment.

2. Advising the Faculty of problems and issues which arise in this field.

3. Recommending appropriate policies or practices, particularly with regard to teaching.

4. Preparing an annual report to the Faculty.

5. Engaging in other activities which promote the above objectives.

Procedures

1. The representatives on this committee are by recommendation of the units. Each representative will normally serve a term of two years. Also, each representative will normally be the Chair of the unit’s Equity and Diversity committee and the unit’s representative on the Provost’s Equity and Diversity Steering committee.

2. The Chair of the Committee on Committees requests Chairs/Director to confirm their representative on the committee by May 1st of each year so that the composition of the committee can be presented to the Faculty for approval at its May meeting.

3. The Committee chooses its own chair for a particular academic year normally in the spring term of the previous year and notifies the Office of the Dean of Social Sciences.

4. The Chair of the Faculty of Social Sciences’ Equity and Diversity committee will forward the names and email addresses of the unit representatives to the Chair of the Provost’s Equity and Diversity Steering committee and request that these individuals be added to the distribution list for the Provost’s committee and be provided with the time and dates of the committee’s meetings.

REVISED: 26 Sep12