Faculty of Social Sciences
Awards and Recognition Committee
Terms of Reference

Composition
a) One member from each unit.
b) Faculty members of committee to serve two-year staggered terms beginning July 1st.
c) The Dean or his/her designate as Chair of the committee.
d) Student representatives (one each from UVSS and GSS) to serve one-year terms.

Function
To honour excellence in teaching and research in the Faculty of Social Sciences, to recognize outstanding community outreach, and to celebrate contributions of staff to our Faculty.

a) Select recipients of the Research Excellence Award, Early Career Research Excellence Award, Teaching Excellence Award, and Early Career Teaching Excellence Award annually.
b) Select recipients of awards in recognition for outstanding work in community outreach (research or participation), and for meritorious contributions of a staff member (or team) annually.
c) To recommend to the Faculty new or revised undergraduate and graduate student awards and the terms and conditions for those awards.
d) To make recommendations to the Senate Committee on Awards regarding recipients of Faculty student awards.

Procedures
a) Annually, in April, the Committee on Committee requests the appropriate units to nominate a member to the committee by May 1st to replace one whose term finishes in June. The Committee on Committees recommends this composition for approval by the Faculty of Social Sciences at its May meeting.
b) The Dean’s office seeks nominations of a student representative from the GSS and the UVSS to serve one-year terms.

Approved: 02Oct14
Revised: 05May18