Acceptance into a field school is the first step in the process of registering in the field school. Deadline for applying is Wednesday, March 1st. Please see the application instructions and follow the steps on the department webpage.

The below information is for Non-UVic students who want to know more about the costs and process of registering in the course. Registration is a step that happens after you have applied and been accepted in the course. This information has been put together by the UVic Anthropology office and is meant as a guideline only.

Course registration is not through our anthropology department, but through UVic’s ‘Office of the Registrar.’ Please direct questions to them about the exact tuition cost and registration requirements:
Admission questions: 1-250-721-8121
Tuition questions: 250-721-7032 or 1-800-663-5260

Note: The admission procedure can take considerably more time if you are not an UVic Student; please plan accordingly.

Categories of students
A student accepted into the course will need to register at UVic which will include being issued a student number (V00#). The department’s undergraduate advisor (Becky Wigen) will need this number to enroll you in the field school.

Visiting students
Go to the below link for the current information. To give you an idea of the different categories, we have pulled out information that is most often asked about.
http://www.uvic.ca/future-students/undergraduate/admissions/other/index.php

Fees
Tuition fees: international or domestic – the same as UVic students (see link below)
Admission fees: Domestic: $73.25, International: $119.50 (as of January 2017)
If the student is a visiting student from another university, the UVic registrar may require a letter of permission from their home university before registration can proceed. In our experience, this may take more than a month to receive.

College & University course credit transfers - please read the descriptions to ensure you are choosing the correct category for your situation.

Auditing students
http://www.uvic.ca/current-students/home/course-registration/audit/index.php
Tuition fees: international or domestic – the same as UVic students (see link below)
Admission fees: not really applicable because they are already at UVic
NON UVIC STUDENT INFORMATION
FOR ANTHROPOLOGY SUMMER FIELD SCHOOLS AND COURSES

If students only want to audit, they need to complete the audit form. Once they complete their part of the form, they need to sign and send back to us. Jindra will get the instructor’s approval and then send it over to OREG for processing.

Other categories of visiting students
http://www.uvic.ca/future-students/undergraduate/admissions/other/index.php

Discovery Studies students: this category is only offered to Canadian or permanent residents and offers a reduced domestic admission fee ($73.25) but also has some restrictions see http://www.uvic.ca/future-students/undergraduate/admissions/other/discovery/ for more detail.

Enrollment
All students must be enrolled at UVic.

Students accepted into the field school will not be able to register themselves in the field school courses as they require department permissions. UVic undergraduate advisor Becky Wigen rjwigen@uvic.ca enrolls all students in the field school courses. In order to do this, the office sends her the students’ names and V00# and she then enrolls them once they have paid their field school fees. This is also the case for courses at the Bamfield Marine Sciences Centre.

In sum, before a non-uvic student can take part in the field school they must:
• be enrolled at UVic (i.e., have a V#)
• be registered in the 2 field school courses
• have paid their field school deposit and fees
• confirmed they have an up to date tetanus shot
• And submitted their signed waiver, consent and liability forms.

Other links to explore with more information
To audit:
http://web.uvic.ca/calendar2017-01/undergrad/info/tuition/audit.html#
Regular tuition:
http://web.uvic.ca/calendar2017-01/undergrad/info/tuition/index.html
Student fees – more under the “Student fees” tab at this link:
http://www.uvic.ca/registrar/students/fees/index.php
More tuition information:
http://www.uvic.ca/future-students/undergraduate/ tuition-scholarships/index.php

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