The Estevan Art Gallery and Museum is made up of individuals who are deeply committed to and passionate about advancing, disseminating, and engaging people with contemporary Canadian art and contemporary/historic Indigenous and North West Mounted Police histories in southeastern Saskatchewan. We are seeking an intern who is equally committed to supporting our objective and who can work with our team to conceptualize, develop and implement strategies and programs that will help us advance our gallery/museum exhibitions. This internship will introduce the incumbent to the day-to-day responsibilities of an Education, Outreach and Programming Coordinator, including the organisation of classes outreach and art/history-based programming from research and development stages to successful execution. The successful candidate will primarily work along-side the Education, Outreach and Programming Coordinator, with direction from the Director/Curator, to develop curriculum-based activities for school age children, outreach activities to provide service for those that are physically unable to attend the gallery and program activities for the general public that will draw audiences to our contemporary art exhibitions and museum.

This position will begin on October 9th, 2018 and will end of March 29th, 2019. The workweek will run from Monday to Friday. Specific hours will be negotiated, but will continually be a 35-hour workweek.

Wage: $15/HR

The successful candidate will have educational and practical experience in education fields, early childhood education, Canadian history/art history, Indigenous history/studies, cultural studies, or related fields. Previous knowledge and experience with museums/galleries, educational programming, and design will be considered an asset.

The successful applicant will be organised, have the ability to work with diverse audiences, have strong multi-tasking skills, (both oral and written communication). Knowledge of Windows and MAC operating systems, Microsoft Office Suite, photo editing software and a valid driver’s license is required.

This internship is made possible through the Young Canada Works Building Careers in Heritage grant. To be eligible for this position the applicant must be a recent graduate of a post-secondary institution within the last 24 months and be under the age of 30.
Application Deadline: September 14, 2018
Application be mailed/e-mailed to:
Estevan Art Gallery and Museum
Attention: Amber Andersen, Director/Curator
118 – 4th Street, Estevan, SK, S4A 0T4
director@eagm.ca