BUILDING EMERGENCY ASSEMBLY POINT(S)



IF YOU SEE A FIRE OR SMELL SMOKE:

- 1. Activate the nearest fire alarm pull station.
- 2. Call 911 and Campus Security Services at 250-721-7599.
- Evacuate the building and go to the nearest designated Emergency Assembly Point.
- 4. Follow the instructions of the Emergency Floor Coordinator(s)
- 5. Use only the EXIT STAIRS and EXIT DOORS to leave the building.
- NEVER USE THE ELEVATOR DURING AN EMERGENCY.
 Report to Campus Security Service personnel or Fire Department
 personnel.

IN CASE OF EARTHQUAKE:

- 1. At the first sign of shaking, DROP, COVER and HOLD.
- 2. When shaking stops, follow BUILDING EMERGENCY PROCEDURE.

IF YOU HEAR A FIRE ALARM EVACUATION SIGNAL:

- 1. Use only the EXIT STAIRS and EXIT DOORS to leave the building.
- 2. NEVER USE THE ELEVATOR DURING AN EMERGENCY.
- 3. Once outside the building, proceed to the nearest designated EMERGENCY ASSEMBLY POINT.
- DO NOT go back into the building for any reason until so instructed by security personnel or the fire department.