

Electric Vehicle Charging Guidelines

Purpose

The purpose of this guideline is to regulate the charging of Electric (EV) and Plug in Electric Hybrid Vehicles (PHEV) at the University of Victoria Gordon Head Campus.

Definitions

An electric vehicle (EV) uses one or more electric motors for propulsion, does not have an internal combustion engine, and has a battery that can be recharged by plugging into a charging station

A plug-in hybrid electric vehicle (PHEV) is a type of hybrid electric vehicle that combines a gasoline or diesel engine with an electric motor and a large battery that can be recharged by plugging into a charging station

For the purposes of these guidelines, a vehicle is defined as any device in, on, or by which a person or thing is or may be transported or drawn on a roadway and does not include a device designed to be moved by human power or a motor assisted cycle.

Guidelines

- 1.0 Charging of electric vehicles is limited to charging station stalls only. EV's and PHEV's must only be charged at a designated charging station, no charging is permitted in a regular electrical outlet. It is prohibited to use electrical outlets in parking facilities or buildings for the purpose of vehicle charging.
- 2.0 Designated spaces are for plug-in EVs or PHEVs only. All chargers are open to any EV or PHEV user
- 3.0 Vehicles must be plugged in and actively charging at all times when parked in an EV spot. Vehicles must be moved to a regular, non-EV charging spot when charging is complete or the posted time limit has passed.
- 4.0 The EV charging station cannot be used for loading and unloading, temporary parking or as a pick-up or drop-off area.
- 5.0 Time limit is strictly enforced, vehicles found in violation will be issued a citation.
- 6.0 Vehicles may not park in non-designated charging spaces and extend the charging cord from a designated space to their non-designated space. Individuals may not unplug any vehicle that is charging or that has finished charging but remains in the space.
- 7.0 Charging is available on a first-come-first served basis. There is no guarantee that a charging station will be available for use.
- 8.0 There is no charge to use the charging station itself, however pay parking is in effect on campus 24 hours a day, Monday through Saturday. Payment for parking is required.

- 9.0 Spaces have a posted limit for charging, vehicles left after this time period are in violation and may be issued a citation under the University's Traffic and Parking Regulations, BP3205.
- 10.0 Any unauthorized vehicle(s) occupying this space without authorization will be ticketed and may be towed at the vehicle owner's expense
- 11.0 All drivers must adhere to the signage that is posted near the electric vehicle chargers. Failure to do so may result in fines as outlined within the university's Traffic and Parking Regulations, BP3205.
- 12.0 All electric vehicle charger users must wrap up and store charging cords properly when not in use.
- 13.0 Non-plug-in hybrids are not permitted to park in a parking spot designated with an electric vehicle charger.
- 14.0 EV charging station stalls may be closed for maintenance, construction, and special event parking without notice
- 15.0 The University assumes no responsibility or liability for damage to vehicles using the EV charging stations
- 16.0 Failure to observe these rules may result in a citation immobilization or towing.