



UNIVERSITY OF VICTORIA POSTING CUPE 4163 Specialist Instructional

The Department/School of	Physics & Astronomy	has	approx. 60	positions. ¹
Appointed From:	Sep 1, 2023 or Jan 1, 2024	To:	Dec 31, 2023 or Apr 30, 2024	
TOTAL HOURS:	98	AVERAGE WEEKLY HOURS:	7 hours @ \$30.87/hr	

POSITION TITLE: Lab Instructors/markers

COURSE: **1st - 3rd year**

DUTIES AND RESPONSIBILITIES

Assignment of a Teaching Assistantship (TA) falls into one of three categories: Lab Instructor, Course Marker or Tutorial Instructor.

LAB INSTRUCTOR duties include:

Lab Preparation – understanding the objectives of each experiment and basic procedures in handling lab equipment from the point of view of effectiveness, efficiency, safety, and security. You will be expected to contribute to general housekeeping duties in the laboratory.

Orientation Sessions – normally a weekly meeting will be arranged by the lab course coordinator in order to provide background information on new experiments and/or changes to the lab.

Lab Set-ups – apparatus set-up duties will be posted by the lab coordinator and TA attendance will be mandatory at each session.

Lab Instruction – normally each lab is 3 hours long, requiring full attendance while the lab is in operation and the demonstration of ethical and professional standards as the sole instructor of a lab class.

Lab Grading – 2 to 3 hours of time per week is often required to mark students lab reports and record all grades in the department marks Data Base on a regular basis.

COURSE MARKER duties include:

Assignment Grading -- up to 7 hours of time per week is required to mark all course assignments and record all grades in the department marks Data Base on a regular basis.

TUTORIAL INSTRUCTOR -- up to 7 hours of time per week is required to run tutorial sessions in which small group and one-on-one instruction is required.

REQUIRED QUALIFICATIONS AND EXPERIENCE

Applicants should have a B.Sc. degree in Physics and proficiency in speaking and writing the English language.

Graduate students in the Department of Physics and Astronomy are given first priority when applying for TA positions.

Priority will first be given to graduate students enrolled in the Department of Physics and Astronomy graduate programs. Appointments will be made in accordance with Article 13.02 (Appointment Procedures) and Appendix A of the CUPE 4163 Collective Agreement as well as with the CUPE 4163 May 1, 2013 Letter of Agreement with the Department of Physics & Astronomy. Selection criteria will include: qualifications and ability based on academic merit and related experience, the career and/or pedagogical value that the experience in a particular position will provide the student, the student's preferences, and other sources of graduate student financial support being received.

Submit a completed application form to:

PHYS Admin Officer - phastao@uvic.ca

by

31-Jul-23

Chair/Director/Designate

Date

¹ Number of available positions subject to funding availability and/or course cancellation.

² To request an application form, please call 250-721-7699 or email at phastao@uvic.ca

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities, aboriginal peoples, people of all sexual orientation and genders, and others who may contribute to the further diversification of the university.