



**UNIVERSITY OF VICTORIA POSTING
CUPE 4163 Specialist Instructional**

The Department/School of **Physics & Astronomy** has **approx. 12** positions.

APPOINTMENT: May-Jun term (ASTR 101) or May-Aug term PHYS 111,321A, 323)

TOTAL HOURS: **49 - 98**

AVERAGE WEEKLY HOURS: **7 hrs/wk**

POSITION TITLE: **Lab Instructors/markers** COURSES: **ASTR101, PHYS111, PHYS 321A PHYS 323**

DUTIES AND RESPONSIBILITIES

Assignment of a Teaching Assistantship (TA) duty usually falls into two categories: Lab assignment, and/or Course Marking assignment. Duties involving the laboratory include:

Lab Preparation – understanding the objectives of each experiment and basic procedures in handling lab equipment from point of view effectiveness, efficiency, safety, and security. You will be expected to contribute to general housekeeping duties in the laboratory.

Orientation Sessions – normally a weekly meeting will be arranged by the lab course coordinator in order to provide background information on new experiments and/or changes to the lab.

Lab Set-ups – apparatus set-up duties will be posted by the lab coordinator and TA attendance will be mandatory at each session.

Lab Instruction – normally each lab is 3 hours long, requiring full attendance while the lab is in operation and the demonstration of ethical and professional standards as the sole instructor of a lab class.

Lab Grading – 2 to 3 hours of time is often required to mark students lab reports, record all grades and enter these grades in the department marks Data Base on a regular weekly basis.

TUTORIAL INSTRUCTOR -- up to 7 hours of time per week is required to run tutorial sessions in which small group and one-on-one instruction is required.

REQUIRED QUALIFICATIONS AND EXPERIENCE

Applicants should have a B.Sc. degree in Physics and proficiency in speaking and writing the English language.

Appointments will be made in accordance with Article 13.02 (Appointment Procedures) and Appendix A of the CUPE 4163 Collective Agreement. "Priority will first be given to graduate students enrolled in the department's graduate program in accordance with the department's Appointment Priority Policy. Selection criteria will include: qualifications and ability based on academic merit and related experience, the career and/or pedagogical value that the experience in a particular position will provide the student, the student's preferences, and other sources of graduate student financial support being received."

Submit the completed application form to:

Monica Lee-Bonar, Administrative Officer

by

05-Apr-24

Chair/Director/Designate

Date

1. Number of available positions subject to funding availability and/or course cancellation.
2. See Schedule 1 in the Collective Agreement for wages.

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities and aboriginal persons.