

JOB POSTING

Position Summary

Title: Lab Assistant (**Physics 110-Fall 2026**)

Hours: Approximately 1 hour per week from now until September 2026 for training and preparation. During the Fall 2026 term, the position will include approximately 1 hour per week for lab preparation, plus scheduled lab support hours on Thursdays, 2:30–5:30 p.m., every other week (September–December), or for the duration of the student’s enrollment in the course.

Hourly Rate: \$28.50/hr + 4% in lieu of vacation pay.

Posting Closing Date: Open until filled.

Position Overview

The Lab Assistant will facilitate access to specific lab activities for a blind/low-vision (BLV) student. The Lab Assistant will work collaboratively with the course instructor(s) and student to determine workflow and communication during labs. The Lab Assistant’s work hours are determined by the course schedule. This position is funded through the Centre for Accessible Learning (CAL).

Responsibilities and Duties:

- Assist student with lab activities.
- Set-up workspace/environment based on instructor direction.
- Orient student to workspace/environment/activities.
- Assist student with accessing lab activities.
- Assist with modifying activities if necessary.
- Assist with creating resources for activities.
- Assist with practical lab exams (act as scribe and also assist with practical activities to facilitate accessibility as needed).
- Maintain communication with course instructor(s), student, and CAL.
- Maintain confidentiality.

Skills:

- Knowledge of physics and laboratory practices.
- Strong time-management skills.
- Ability to work independently and take initiative.
- Strong communication skills.
- Creativity and adaptability.
- Problem-solving.

Experience:

- Graduate-level education in the relevant discipline, or a combination of education and experience.
- Academic writing.
- Supporting student learning at a post-secondary level is preferred.

How to Apply

Please email your Expression of Interest (maximum 1 page) outlining your relevant skills and experience related to this position to Monica Lee-Bonar at phastao@uvic.ca