

# Department of Mathematics and Statistics

## Application for 2024 Spring Teaching Assistants CUPE 4163 Specialist Instructor

### Positions:

There are approximately 60 positions ranging from 98 to 150 hours each for the period between January and April 2024. Most positions are for about 98 hours in total, and are distributed as 8 to 12 weekly hours for 12 to 14 weeks. Teaching Assistants mark assignments and midterms, instruct tutorials, or work in the Assistance Centre, which provides one-to-one tutoring with University of Victoria students who are enrolled in our first and second year Mathematics and Statistics courses.

The plans are for a face-to-face term and as such all positions will require TAs to be available on campus and face to face.

Priority will first be given to Graduate Students enrolled in the Department of Mathematics and Statistics. The Department of Mathematics and Statistics follows the priority appointment procedures in Article 13.02 (Appointment Procedures) and Appendix A of the CUPE 4163 Collective Agreement.

### Instructions:

1. The application deadline is 11:59 pm local time, Sunday, October 22, 2023.
2. To apply, fill out the online form at <https://www.surveymonkey.ca/r/ta-applications-spring24>. Be sure to fill out the full application, which has five components.
3. If you have any other questions, please contact Marie Marlo-Barski by email at [aofficerms@uvic.ca](mailto:aofficerms@uvic.ca), telephone 250-721-7459, or in person at DTB A418.
4. There may be an interview as part of the hiring process.
5. Everyone who is offered a position must be able to produce a Social Insurance Number and, for international applicants, a study and/or work authorization.
6. We expect to finalize the TA appointments in mid August. If you need to know earlier, please indicate this on your application or contact us.

### Qualifications:

#### 1. Marking:

- a) Mathematics and Statistics Graduate student applicants are deemed qualified to mark:
  - i. any 100 or 200 level or equivalent course completed, and
  - ii. any undergraduate course in their broad area of study (Applied, Discrete, Pure, or Statistics)<sup>1</sup>; or
  - iii. any course for which they satisfy the “other applicants” criteria.
- b) All other applicants must have:
  - i. completed a math or statistics course in a relevant area at a level at least two years higher than the course to be marked,
  - ii. no less than a first class average (6.5) in math or statistics courses taken and
  - iii. a grade of at least A- in the course, its equivalent or equivalent to be marked.

Exception: “two years” is replaced by “one year” in b) above if the applicant is pursuing a year of additional study in the area of the course to be marked and the course to be marked has been taken at UVIC within the last three years.

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<sup>1</sup> For course by course clarification please see “[Course Marking Qualifications](#)”

**2. Tutorials and Math & Stats Assistance Centre:** Same as for marking, plus excellent teaching ability as demonstrated during the interview and/or with past experience and references.

Selection criteria will also include ability based on academic merit and related experience, the career and/or pedagogical value of the position to the applicant, the applicant's preferences, and other sources of financial support being received.

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities, Aboriginal Peoples, people of all sexual orientations and genders, and others who may contribute to the further diversification of the university.

**Rate of Pay:**

The hourly rate is \$30.87 plus 4% vacation pay, unless time off is specifically requested at the time of appointment. For more information see the CUPE 4163 Collective Agreement.

- Positions start as early as January 8th, depending on the job.
- This application does not ensure employment.
- First semi-monthly cheques will be available on January 15th.

***Application deadline is 11:59pm Sunday, Oct 22, 2023.***

***Late or incomplete applications may not be considered.***

*Thank you for your interest!*