



**UNIVERSITY OF VICTORIA POSTING  
CUPE 4163 Specialist Instructional**

The Department / School of	Biology	has	1	positions. <sup>1,2</sup>
APPOINTMENT, From:	03-Sep-25	To:	30-Apr-26	
TOTAL HOURS:	200	AVERAGE WEEKLY HOURS:	10	
POSITION TITLE:	Junior Laboratory Assistant	COURSE:	BIOL 184/186/225/230/321/322	

**SUMMARY OF DUTIES AND RESPONSIBILITIES:**

The Junior Laboratory Assistant, under the instruction and guidance of the Senior Laboratory Instructors and Scientific Assistants, will assist the set up of the undergraduate student laboratories. Duties include general daily lab maintenance and ensuring equipment and supplies are in place for the teaching labs.

The Junior Laboratory Assistant may also assist in maintaining cultures of organisms, creating and/or testing content, and preparing the laboratory spaces for the Fall and Spring term. Duties may require assistance with animal husbandry (including insect care) or plant care.

Successful candidate will be available Sept-Dec on Tues - Thursday 7-9am, Friday 8:30am-12:30pm, and Jan-April on Tues 7-9am, Wed 7am-12:30pm, Thur 7-9am and Friday 8:30-10:30am.

**REQUIRED QUALIFICATIONS AND EXPERIENCE:**

The successful candidate must have completed third year course work in the Biology program, or have equivalent experience. The candidate must also be organized, detail oriented, and able to accurately follow protocols as well as work independently. Previous laboratory or research experience is an asset. There will be some flexibility in how the part-time hours are worked, but the Junior Lab Assistant should be available at the times stated above.

**HOW TO APPLY:**

Please submit an application by email to the Biology Administrative Officer at [bioadmin@uvic.ca](mailto:bioadmin@uvic.ca).

**SUBMISSION DEADLINE:** 17-Jun-25

**IT IS ANTICIPATED FINAL EMPLOYMENT DECISION WILL BE MADE BY:** 31-Jul-25

Appointments will be made in accordance with Article 13.02 (Appointment Procedures) and Appendix A of the CUPE 4163 Collective Agreement. Selection criteria will include: qualifications and ability based on academic merit and related experience, the career and/or pedagogical value that the experience in a particular position will provide the student, the student's preferences, and other sources of graduate student financial support being received.

1. Number of available positions subject to funding availability and/or course cancellation.

2. See Schedule 1 in the Collective Agreement for wages.

***UVic is committed to upholding the values of equity, diversity, and inclusion in our living, learning and work environments. In pursuit of our values, we seek members who will work respectfully and constructively with differences and across levels of power. We actively encourage applications from members of groups experiencing barriers to equity. Read our full equity statement here: [www.uvic.ca/equitystatement](http://www.uvic.ca/equitystatement).***