

Biochemistry/Microbiology Work Study Program Information for Students, 2022/23

The work study program is funded by the university's Student Awards and Financial Aid (SAFA) department. The program's objective is to provide additional financial assistance through on-campus part-time employment opportunities for students with documented financial need.

The objectives of the program are:

- * To provide financial assistance for students who have demonstrated financial need.
- * To provide students with career related job experiences wherever possible.

The number of positions available is limited and therefore there is no guarantee of job placement for any student who qualifies to participate in the program. **Students may be hired and work in only one position at a time.** Jobs under the program are administered according to internal policies and procedures established by the University of Victoria.

Student Eligibility:

Students wishing to be considered for a Work Study position must meet the eligibility requirements.

- * Work Study participants must be full-time students with financial need. For undergraduate students, registration in at least 4.5 units (3 units for students with permanent disabilities) for credit in each term constitutes full-time status for the purpose of this program. If students drop below full-time status at any time between September and April, they are not eligible for the Work Study Program.
- * As eligibility is based on demonstrated financial need, students must complete a Work Study Application via "My Page" (available beginning August 15). For instructions on how to apply go to: <https://www.uvic.ca/registrar/safa/work-study/apply/index.php> Applications are to be submitted online.
- * Eligibility results will be emailed to you along with instructions for accessing the Work Study job postings.

All Work Study positions can be found on the Student Awards and Financial Aid - Work Study website at <https://www.uvic.ca/registrar/safa/work-study/current-postings/index.php> as of 7Sep2022. The first possible day of employment in any Work Study position will be 9Sep2022.

***Important Note** - All students must have a valid Social Insurance Number before commencing work in a Work Study position. The Service Canada Centre in Victoria is located at 1150 Douglas Street. If you have the correct documents, you will receive a SIN during your visit.

The minimum rate of pay is \$16.50/hour (includes 4% vacation pay).

STUDENT FINANCIAL AID: <http://www.uvic.ca/registrar/safa/work-study/index.php>