



**UNIVERSITY OF VICTORIA POSTING
CUPE 4163 Specialist Instructional**

The Department / School of	Biochemistry & Microbiology	has	1	position. ^{1,2}
APPOINTMENT, From:	January 2, 2024	To:	April 30, 2024	
TOTAL HOURS:	287	AVERAGE WEEKLY HOURS:	15-20	
POSITION TITLE:	<u>Junior Laboratory Assistant</u>	COURSE:	BCMB 301B	
SUMMARY OF DUTIES AND RESPONSIBILITIES: The Jr. Laboratory Assistant, under the instruction and guidance of the Laboratory Instructors, is responsible for the set-up of the undergraduate student laboratories. Duties include ensuring equipment and reagents are in place for the student labs and general lab maintenance. In addition, the Jr. Laboratory Assistant will be involved in the pretesting and preparation of buffers, reagents and cultures (bacterial, eukaryotic) to be used in the student labs.				
REQUIRED QUALIFICATIONS AND EXPERIENCE: Candidates must have completed their third year in a BIOC or MICR program or have equivalent experience. This position also requires the ability to work quickly and effectively/efficiently; strong organizational skills and attention to detail; excellent time-management; willingness to work flexible hours on occasion including possible weekends and early mornings. There is some flexibility in how the part time hours are worked but typically hours are worked in the morning between 9am -1pm Monday through Thursday and a longer shift on Fridays. Previous laboratory or research experience would be considered an asset.				
HOW TO APPLY: Please email application form to bcmbadm@uvic.ca or drop off paper copy at BCMB general office Petch 207.				
SUBMISSION DEADLINE:		October 15, 2023		
IT IS ANTICIPATED FINAL EMPLOYMENT DECISION WILL BE MADE BY:		November 1, 2023		

Appointments will be made in accordance with Article 13.02 (Appointment Procedures) and Appendix A of the CUPE 4163 Collective Agreement. Selection criteria will include: qualifications and ability based on academic merit and related experience, the career and/or pedagogical value that the experience in a particular position will provide the student, the student's preferences, and other sources of graduate student financial support being received.

1. Number of available positions subject to funding availability and/or course cancellation.

2. See Schedule 1 in the Collective Agreement for wages.

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities and aboriginal persons.