Science and Medicine Safety Committee - Joint Local Safety Committee

### **Record of Meeting**

**Location: Zoom** (online), **Date: Feb 27, 2024, Time: 1:30 PM**

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**Attendees:**

* Igor Chetyrin (SCIE)
* CJ Smith (SEOS)
* Chen Liu (DMS)
* Troy Hasanen (OHSE)
* David Leitch (CHEM)
* Cathy Stacey (CHEM)
* Kimberley Politano (BCMB)
* Rob Rempel (PHYS)
* Rob Iuvale (SCI Store)
* Brad Binges (BIOL, greenhouse)
* Juergen Ehlting (BIOL)
* Fiona Puszka (Campus Security)
* Erika Wall (BCMB)

**Absentees:**

* Kurt McBurney (DMS)
* Janice Gough (BIOL)
* Monica Lee-Bonar (PHYS)

**Employer Co-Chair:** Igor Chetyrin, **Employee Co-Chair:** David Leitch  **Recorder:** David Leitch

**Agenda items:**

1. Approval of the agenda.
2. Approval of the minutes. Minutes from 23 Jan 2024 meeting approved as is.

New Business: Reviewed and completed annual committee evaluation. **Action:** Igor and Dave to sign as co-chairs.

Business arising: *none.*

1. Campus Security update: Fiona.
* Completed hiring process for new security officers.
* Bike theft reports (5 since Sept 2023, all cable-locked)
* Fire drill season
* For awareness: protest/demonstrations planned for campus on Thurs 29 Feb 2024
1. OHSE update, Troy:
* Nothing to report for new updates
* Update to Working Alone policy is being disseminated
1. Common Areas Inspections: None to report.
2. Review of Departmental incident and hazard reports.

**Outstanding reports**:

* None*.*

**New reports**:

* CHEM: Accident with injury, thumb/finger cut due to broken glass of sample tube (NMR tube). No first aid or campus security report. Corrective action: group discussed importance of visual inspection of glass vials, and not to use compromised tubes. *Finalized.*
* BIOL: Undergraduate student in teaching lab – pre-existing medical condition causes individual to periodically faint – several instances of fainting in lab have been observed/reported to OHSE. Corrective action: department has hired an additional TA to work with student to prevent injury/hazardous work. *Finalized.*
* PHYS: Accident with injury, slip/fall due to icy/snowy conditions outside BWC on a staircase that was not fully shoveled. Area is already a Priority 1 for snow/ice removal. *Finalized.*
* SEOS: Accident with injury, student on field trip with pre-existing medical condition. Field safety plan was up to date, and was important for ensuring student safety. *Finalized.*
1. Other business: Juergen raised hazard concern over broken/compromised vent-covers in a lecture hall in BWC (student was injured previously when a vent cover broke under their foot). Troy: OHSE has this report, being looked at by head of OHSE.
2. Next meeting will be 26 March, 2024, at 1:30pm via Zoom online.