

Committee on Committees

2019-20

Committee Members

Name	Unit	Term	E-mail/Calendar	Local
Perry Howard	BCMB	1Jul15-30Jun20	bcmb@uvic.ca	7077
Barbara Hawkins	BIOL	1Jul15-30Jun20	biochair@uvic.ca	7091
Neil Burford	CHEM	1Jul16-30Jun21	nburford@uvic.ca	7150
Boualem Khouider	MATH/STAT	1Jul19-31Dec19	mschair@uvic.ca & khouider@uvic.ca	7436
<i>TBD</i>		<i>1Jan20-</i>		
Adam Ritz	PHYS/ASTR	1Jul19-30Jun22	chair@phys.uvic.ca	7698
Stan Dosso	SEOS	1Jan16-30Jun21	seosdirector@uvic.ca	5133
Robin Hicks	SCIE	1Jan17-30Jun20	adeansci@uvic.ca	7062
Peter Loock	SCIE	1Jan20-31Dec25	sciedean@uvic.ca	7062

TERMS OF REFERENCE

1. **Membership:** The Faculty of Science Committee on Committees comprises the Chair/Director of each Department/School. The Dean of Science serves as Chair of the Committee.
2. **Function:** The function of the Committee on Committees is to recommend to the Faculty the composition of committees of the Faculty of Science as required.

Undergraduate Curriculum/Academic Standards Committee

2019-20

Committee Members

Name	Unit	Term	E-mail/Calendar	Local
Chris Upton	BCMB	N/A	cupton@uvic.ca	6507
Réal Roy	BIOL	1Jul19-31Dec19	realroy@uvic.ca	5071
Louise Page		1Jan20-30Jun20	lpage@uvic.ca	7142
Alex Brolo*	CHEM	N/A	agbrolo@uvic.ca	7167
Marcelo Laca / Rod Edwards	MATH/STAT	1Jul19-31Dec19 1Jan20-31Dec22	laca@uvic.ca edwards@uvic.ca	7453 7467
Mark Laidlaw	PHYS/ASTR	N/A	laidlaw@uvic.ca	7701
Adam Monahan	SEOS	N/A	monahana@uvic.ca	5075
Robin Hicks*	SCIE	<i>Alex Brolo will cover Chair position for 1Jul-31Dec19 while Robin is Acting Dean</i>	adeansci@uvic.ca	7062
Peter Loock**	SCIE	N/A	sciedean@uvic.ca	7062
Cheryl Lawrence/ Valeria Bazan◊	SCIE	N/A	scieoff@uvic.ca	7062

* Chair
 **Dean only attends meetings pertaining to academic standards
 ◊ Secretary, non-voting

Ex Officio Members	Name	E-mail/Calendar	Local
Director ADVA or nominee (voting)	Joyce Gutensohn	joyceg@uvic.ca	7567
Registrar or nominee (non-voting)	John Hall	dirreco@uvic.ca	8131
Director UG Records & Graduation Services (OREG)			
Librarian or nominee (non-voting)	Kathleen Matthews	kmatthew@uvic.ca	8271
Director, Academic Advising (non-voting)	Susan Corner	diradv@uvic.ca	7567

TERMS OF REFERENCE

1. Membership: The Committee will comprise the Curriculum Chair from each Science Department/School. Associate Dean serves as Chair of the Committee with Dean as alternate. The *ex officio* members are invited to attend the meetings dealing with the annual curriculum submission: the Director of the Tri-Faculties Advising Centre or his/her representative, the Administrative Registrar of his/her representative, and the University Librarian or his/her representative. The Dean will attend meetings dealing with issues other than the annual curriculum submission.
2. Mandate: The Committee will advise the Faculty of Science on all relevant proposed curriculum changes as well as matters dealing with academic standards and any other curriculum issues.
3. General Operation:
Meetings of the Committee will be called as required by the Chair or the Dean
4. Matters concerning the curriculum submissions:
 - Proposed curriculum changes should be sent to scieoff@uvic.ca no later than:
 - **Cycle 1: September 23rd**
 - **Cycle 2: January 10th**
 - All submissions will be posted on the Faculty of Science Connect site
 - All submissions will be presented to the Faculty for approval at the November and February Faculty meetings



Graduate Advisory Committee

2019-20

Committee Members

Name	Unit	Term	E-mail/Calendar	Local
Chris Nelson	BCMB	30Jun20	biocgadv@uvic.ca	3889
Jürgen Ehling Diana Varela	BIOL	1Jul19-31Dec19 1Jan20-30Jun20	je@uvic.ca dvarela@uvic.ca	472-5091 472-5425
Irina Paci	CHEM	30Jun20	chemgadv@uvic.ca/ ipaci@uvic.ca	4946
Ryan Budney	MATH/STAT	30Jun20	rybu@uvic.ca	3292
Sara Ellison Pavel Kovtun (Grad Curriculum)	PHYS/ASTR	30Jun20 / 30Jun20	sarae@uvic.ca pkovtun@uvic.ca	7737 7723
John Dower*	SEOS	30Jun20	dower@uvic.ca	5010
Robin Hicks*	SCIE	<i>John Dower will cover Chair position for 1Jul- 31Dec19 while Robin is Acting Dean</i>	adeansci@uvic.ca	7062
Cheryl Lawrence/Valeria Bazan◊	SCIE	N/A	scieoff@uvic.ca	7062

* Chair

◊ Secretary, non-voting

Ex Officio members	Name	Email/Calendar	Local
Graduate Admissions & Records Officer (<i>attends curriculum meetings</i>)	Bettina Mueller-Browne	grad8@uvic.ca	6687
Co-ordinator: Information, Research & Communications Officer (FGS)	Carolyn Swayze	fgscirc@uvic.ca	4939
Associate Dean, Faculty of Graduate Studies	Stephen Evans	gsadean3@uvic.ca	8735

TERMS OF REFERENCE

1. Membership: The Committee will comprise the Graduate Advisor from each Science Department/School. The Associate Dean will serve as Chair and the Dean as alternate.
2. Mandate: The Committee will advise the Faculty of Science on all graduate student and program issues including:
 - Strengthening of the graduate curriculum
 - Strengthening inter-disciplinary within/between departments and faculties
 - Reducing overlap among courses in different departments
 - Consulting on proposed curriculum changes
 - Adjudicating selected faculty-wide Graduate Student Awards/Fellowships/Scholarships
3. General Operation: Meetings of the Committee will be called as required by the Chair.
4. Matters concerning Graduate Awards:
 - Unit nominations should be forwarded to scieoff@uvic.ca no later than: **August 28th**
 - All nominations will be posted on the Faculty of Science Connect site
 - All nominations will be adjudicated by the members of the Faculty of Science Graduate Advisory Committee
5. Matters concerning the curriculum submissions:
 - Proposed curriculum changes should be sent to scieoff@uvic.ca no later than:
 - **Cycle 1: September 18th**
 - **Cycle 2: December 13th**
 - All submissions will be posted on the Faculty of Science Connect site
 - All submissions will be presented to the Faculty for approval at the November and February Faculty meetings

Research Advisory Committee

2019-20

Committee Members

Name	Unit	Term	E-mail/Calendar	Local
Juan Ausio	BIOC/MICR	30Jun20	jausio@uvic.ca	8863
Terri Lacourse	BIOL	30Jun20	tlacours@uvic.ca	7222
David Harrington	CHEM	30Jun22	dharr@uvic.ca	7166
Peter Dukes	MATH/STAT	30Jun22	dukes@uvic.ca	4272
Julio Navarro	PHYS/ASTR	30Jun20	jfn@uvic.ca	6644
Vera Pospelova	SEOS	30Jun20	vpospe@uvic.ca	6314
Robin Hicks (Acting Dean)* Peter Loock (Dean)	SCIE	1Jul-31Dec19 1Jan20- 31Dec25	adeansci@uvic.ca sciedean@uvic.ca	7062
Cheryl Lawrence/Valeria Bazan◇	SCIE	N/A	scieoff@uvic.ca	7062

* Chair

◇ Secretary, non-voting

TERMS OF REFERENCE

The primary mechanism for informing and advising on research issues in the Faculty will be a faculty-wide Research Advisory Committee (RAC). The RAC will comprise representatives of all Departments/School. The Dean will serve as Chair. Term of appointment will be for three years (July-June). It will advise on the formation of new research groupings. The RAC will include in its mandate the review of infrastructure support in the Faculty of Science. It will develop a plan to make this support equitable across the Faculty, and to recover as much as feasible of the research-support costs associated with it. In its review and recommendations of infrastructure support, the RAC will be guided by the principle that all users of infrastructure services for research will pay for such services at an equal rate. The RAC will also adjudicate the nominations for the annual Faculty Research Excellence Award.

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Undergraduate Teaching Advisory Committee

2019-20

Committee Members

Name	Unit	Term	E-mail/Calendar	Local
Francis Nano	BIOC/MICR	30Jun20	fnano@uvic.ca	7074
Francis Choy	BIOL	30Jun20	fchoy@uvic.ca	7107
Violeta Iosub	CHEM	30Jun22	viosub@uvic.ca	7192
Jill Simmons	MATH/STAT	30Jun22	jills@uvic.ca	7451
Jon Willis	PHYS/ASTR	30Jun22	jwillis@uvic.ca	7740
Dante Canil	SEOS	30Jun20	dcanil@uvic.ca	4180
Robin Hicks*	SCIE	N/A	adeansci@uvic.ca	7062
Cheryl Lawrence/Valeria Bazan◇	SCIE	N/A	scieoff@uvic.ca	7062

* Chair

◇ Secretary, non-voting

TERMS OF REFERENCE

The Teaching Advisory Committee (TAC) aims to assess and recommend best practices for the recruitment, retention, and success of undergraduate students and program enhancements in the Faculty of Science.

TAC will comprise representatives of all Departments/School. Associate Dean serves as Chair. Terms of appointment will be for three years (July–June). The TAC will consult with the units in carrying out its work, and will provide their recommendations to the Chairs' Council for discussion, and the Faculty for discussion and implementation.

The committee's mandate will be to:

- assess and recommend changes, as appropriate, for policy related to the recruitment, retention, and success of undergraduate students in the Faculty of Science;
- assess and recommend changes, as appropriate, for policy related to Faculty Program Regulations and Requirements;
- evaluate and coordinate the development of interdisciplinary programs within the Faculty and across faculties;
- initiate, evaluate and/or coordinate other educational initiatives within the Faculty;

- adjudicate Faculty-wide undergraduate student awards (Bob Wright Undergraduate Scholarship, Tammy and Rob Lipson Research Scholarship); and
- adjudicate the nominations for the annual Faculty Teaching Excellence Award.

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