Record of Meeting

Location: Petch 206  Date: Tuesday, January 23, 2018  Time: 1:30 PM

Attendees:
- Igor Chetyrin (SCIE)
- Corrina Ewan (CHEM)
- Janice Gough (BIOL)
- Rosemary Pulez (CHEM)
- Sara Ohora (DMS)
- Kimberley Politano (BCMB)
- Mike Pfleger (PHYS)
- Terry Russell (SEOS)
- Susan Gnucci (PHYS)
- Brad Binges (BIOL, greenhouse)
- Fiona Puszka (Campus Security)
- Mike Pfleger (PHYS)
- Terry Russell (SEOS)
- Susan Gnucci (PHYS)
- Brad Binges (BIOL, greenhouse)
- Fiona Puszka (Campus Security)

Absent:
- Charmaine Wetherell (BCMB)
- Frank van Veggel (CHEM)
- Paul Birney (PHYS)
- Allison Eddy (Campus Security)
- Troy Hasanen (Occupational Health, Safety & Environment)
- Kurt McBurney (Division of Medical Sciences)

Employer Co-Chair: Igor Chetyrin, Employee Co-Chair: Corrina Ewan, Recorder: Vimala Jeevanandam

Agenda items:

1. Approval of the agenda. Agenda approved.

2. Approval of the minutes of the meeting held November 28, 2017. Minutes approved.

3. Business arising: OHSE - Andy Mavretic is still working with FMGM on solution for the rest of fume hood sashes in the long term.

4. New Business:
   - Campus Security update.
     - Christmas closure was without incident.
     - Emergency training is available on [website](#).
     - New brochure is now available
     - Speed trailer:
       1. was checking driving speeds at Ring Rd at McGill over the month of November - the average speed was about 29 km
       2. future site for speed checks make me near Lot 1 - Henderson Intersection
         Will be doing a distracted driving/pedestrians’ campaign

   - OHSE update: No Reports. No one present at the meeting. Postponed to next meeting.

   - Workplace inspections review – report on any recent activities:
Self-inspection at greenhouse
Inspections on December 15th, with follow-up at beginning of February reported.

• Review of Departmental incident and hazard reports: No Reports.

5. Other business:
   ➢ Question to Campus Security on the ability of UVic to go into a full lockdown: this isn’t possible, but detailed information on active threat scenarios, along with a training video can be found on the website
   ➢ Question on tsunami alert on January 23rd - campus was not at risk
   ➢ Issues with fume hoods are starting to be addressed - full update at next meeting
   ➢ Margaret Blake’s replacement was introduced, the new AO for BCMB is Kimberley Politano, who came from Animal Care department.

6. Next meeting will be on February 27, 2018 at 1:30pm in Ell 164.