Stephen Evans, Acting Dean Faculty of Graduate Studies

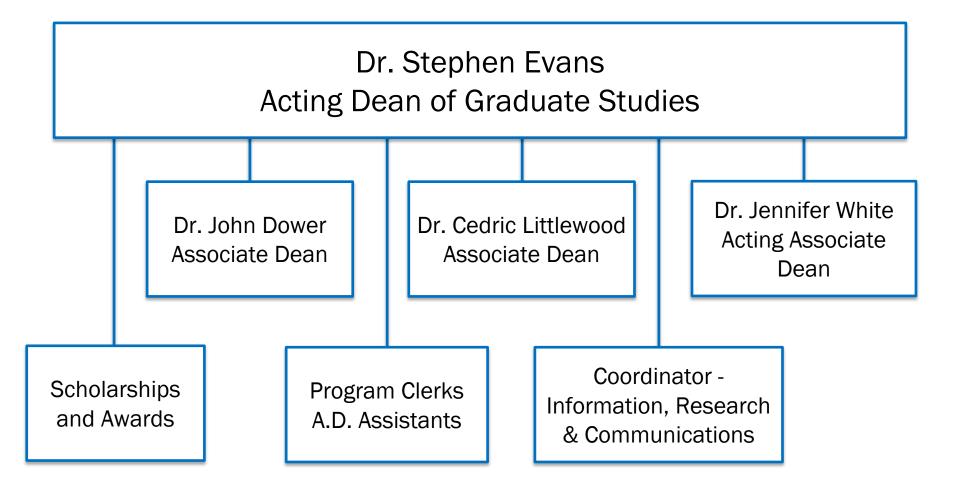
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Faculties and Divisions

P.B. Gustavson School of Business Education Engineering Fine Arts Humanities Human and Social Development Law Science Social Sciences

Division of Continuing Studies Division of Medical Sciences Faculty of Graduate Studies

Also called "FGS"





In your department, you will have:

Chair – Responsible for day-to-day operation of the Department

Graduate Advisor –

- Directs the Graduate Program
- Voting member of FGS Council
- Primary link between the Department and FGS

Graduate Secretary – Keeps track of the progress of every student in the Graduate Program

Your experience as a graduate student will be very different from that as an undergraduate



As a student in the Faculty of Graduate Studies:

You will need:

A primary supervisor (some students will have co-supervisors)

A supervisory committee

Primary supervisor

Any co-supervisors

Member external to your department

Other experts from UVic, other Universities, Industry, Hospitals, and/or the community, as required.

You should feel free to consult with members of your supervisory committee

Supervisory Committee Structure:

For Doctoral Students: *Minimum 3 members*

- Member #1: The primary supervisor must be from the "home academic unit"
- Member #2: May be a co-supervisor or a committee member from inside or outside the home academic unit
- Member #3: A committee member from inside or outside the home academic unit
- One of Members #2 or #3 must be from outside the home academic unit.
- Two members must be from the home academic unit

For Masters Students: *Minimum 2 members*

- Member #1: The primary supervisor -- must be from the home academic unit
- Member #2: May be a co-supervisor or committee member from inside or outside the home academic unit



You should be presented within the first weeks of study:

- Faculty of Graduate Studies Graduate Supervision Policy
 - Describes everyone's responsibilities in the Supervisory Relationship
- Department Graduate Handbook
 - A guide to completing your program requirements in a timely manner



