

THE STUDENT SUPERVISOR RELATIONSHIP

Stephen Evans, Acting Dean
Faculty of Graduate Studies

Faculties and Divisions

P.B. Gustavson School of Business
Education
Engineering
Fine Arts
Humanities
Human and Social Development
Law
Science
Social Sciences

Division of Continuing Studies
Division of Medical Sciences

**Faculty of
Graduate Studies**

Also called “FGS”



Dr. Stephen Evans
Acting Dean of Graduate Studies

Dr. John Dower
Associate Dean

Dr. Cedric Littlewood
Associate Dean

Dr. Jennifer White
Acting Associate
Dean

Scholarships
and Awards

Program Clerks
A.D. Assistants

Coordinator -
Information, Research
& Communications

In your department, you will have:

Chair – Responsible for day-to-day operation of the Department

Graduate Advisor –

- Directs the Graduate Program
- Voting member of FGS Council
- Primary link between the Department and FGS

Graduate Secretary – Keeps track of the progress of every student in the Graduate Program

Your experience as a graduate student will be very different from that as an undergraduate



As a student in the Faculty of Graduate Studies:

You will need:

A primary supervisor (some students will have co-supervisors)

A supervisory committee

- Primary supervisor

- Any co-supervisors

- Member external to your department

- Other experts from UVic, other Universities, Industry, Hospitals, and/or the community, as required.

You should feel free to consult with members of your supervisory committee



Supervisory Committee Structure:

For Doctoral Students: *Minimum 3 members*

- Member #1: The primary supervisor must be from the “home academic unit”
- Member #2: May be a co-supervisor or a committee member from inside or outside the home academic unit
- Member #3: A committee member from inside or outside the home academic unit
- *One of Members #2 or #3 must be from outside the home academic unit.*
- *Two members must be from the home academic unit*

For Masters Students: *Minimum 2 members*

- Member #1: The primary supervisor – must be from the home academic unit
- Member #2: May be a co-supervisor or committee member from inside or outside the home academic unit



You should be presented within the first weeks of study:

- Faculty of Graduate Studies Graduate Supervision Policy
 - Describes everyone's responsibilities in the Supervisory Relationship
- Department Graduate Handbook
 - A guide to completing your program requirements in a timely manner



