

## **JOB OVERVIEW**

UVic Residence Services is hiring student-staff who are interested in fostering supportive relationships with students living in residence and engaging in personal growth and development for the position of Residence Education Community Leader (RECL) in the 2025-26 academic Year.

The foundation of this position is to build a supportive, inclusive, and safe community rooted in the **Science Living Learning Community (LLC)** that enhances students' experience of living in residence.

Residence Services is a unit within the Division of Student Affairs that provides accommodation, programming, support, and education to the on-campus student community as well as a summer conferences operation for off-campus customers. Residence Life & Education, the department within Residence Services for which RECLs work, aims to support academic and personal development of all residents within a safe and welcoming community.

The **Science RECL** is a part-time live-in student leadership position integral to building community within UVic residences. The RECL reports to a Neighbourhood Manager (NM) and Senior Community Leader (SCL) and receives support from the Coordinator, Residence Education (CRE) to implement educational programming aligned with their unique LLC curriculum. As the primary peer support for residents, RECLs manage issues within the community and support safety and well-being of residents and may also serve as the first point of contact to provide support during emergencies by following established procedures and direction from first responders and/or university staff. **Due to the dynamic environment of this position, RECLs may receive disclosures regarding sexualized violence and mental health concerns from vulnerable student populations. RECLs are required to complete training in Sexualized Violence Prevention and mental health support at the start of the position in August 2025.**

Over the course of this position, RECLs will further develop skills in leadership, conflict management, event planning, and peer support in support of their personal and professional growth.

RECLs are expected to live in the same community as their assigned LLC (**Ring Road Residence – Science LLC**). Staff who require alternate accommodations may submit a priority consideration request, which may result in a change to their team and/or position to meet their housing needs.

The RECL is an eight-month appointment from **August 18, 2025, to April 30, 2026**, and works up to 650 hours (approximately 17-20 hours/week) including daytime, evenings, weekends, and holidays. RECLs can expect weekly hours to fluctuate based on the academic calendar and shifting student needs (i.e., closer to 25 hours per week in August and September and closer to 15 hours per week in December and April). Hours of work will include meetings during business hours, self-scheduled programming, and in-night shifts.

**Please note: RECLs are required to be present in Victoria beginning August 18<sup>th</sup>, 2025, to participate in mandatory student-staff training.** All student-staff are eligible to move into residence two days prior to their contract start date.

## **DESIRED QUALIFICATIONS**

- **Registration in a Faculty of Science undergraduate or graduate program is required**
- Demonstrated strong written and verbal communication skills and the ability to listen and respond effectively
- Demonstrated strong administrative skills, including managing schedule effectively, meeting deadlines consistently, and submitting required paperwork accurately
- Demonstrated strong commitment to supporting and working with teammates collaboratively

# Residence Education Community Leader 2025-2026

Job Information for Theme & Faculty LLCs



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- Demonstrated approachability and skill of building engagement among residents with diversity (e.g., gender, race, ethnicity, religion, neurodiversity)
- Shown strong commitment to building a safe and supportive community among residents
- Proven ability to manage multiple priorities and resiliency in a dynamic environment
- Proven ability to understand and follow departmental policies and procedures in emergent and crisis situations
- Demonstrated interest, education background, and/or involvement in the theme of the LLC

## ROLE REQUIREMENTS

Specific role duties and requirements can be found in the [RECL Faculty LLC Job Description](#). Additional requirements include:

- **Must be registered as a full-time student at the University of Victoria during the 2025-26 Academic Year in a Faculty of Science program and be eligible to live in residence for the duration of the appointment.** *International students should confirm course requirements to ensure they meet the requirements of their visa.*
- Maintained a minimum cumulative grade point average (GPA) of 4.0 on a 9.0 scale.
- Must be available to work from August 18, 2025, to April 30, 2026.
- Must be in good standing with Residence Services (including financial and current conduct record).

## REMUNERATION & BENEFITS

The Residence Education Community Leader position is represented by [CUPE 4163](#).

**Gross Pay** (pay before deductions) will be equal to the full cost of room and board (a single residence room with a standard meal plan), spread over 17 pay periods. Currently, this amounts to **\$14,752.00** for the full duration of the appointment. 2025-26 residence and meal plan rates will be approved by the Board of Governors in Spring 2025 and compensation amounts for the 2025-26 student staff appointments will be updated at that time.

- The RECL position receives an additional stipend of a minimum of **\$1,212.00** (subject to change based on bargained GWI with CUPE 4163).
- The RECL will also receive an additional 4% vacation pay in lieu of paid vacation.

**Deductions** during each pay period will include mandatory statutory deductions (Canada Pension Plan, Employment Insurance, Union dues, and taxes).

As this is a live-in position, student staff are responsible for paying housing and applicable meal plan fees to Residence Services as a lump sum each term or month-by-month. These fees may vary depending on your placement type.

## APPLICATION INFORMATION

Interested candidates should email their cover letter and resume to [applyrle@uvic.ca](mailto:applyrle@uvic.ca). Cover letters should address the following questions:

*Why are you interested in being a leader in residence and supporting other students?*

*What 2 strategies might you use to establish a safe and welcoming community? How do these strategies support students in residence?*

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*How does your background or past experience relate to this LLC, and what strategies and steps would you use to engage residents with this LLC's topic or theme?*

Any questions can also be directed to [applyrle@uvic.ca](mailto:applyrle@uvic.ca).

Application Deadline: **July 2<sup>nd</sup>, 2025 at 4pm.**

UVic is committed to upholding the values of equity, diversity, and inclusion in our living, learning and work environments. In pursuit of our values, we seek members who will work respectfully and constructively with differences and across levels of power. We actively encourage applications from members of groups experiencing barriers to equity. Read our full equity statement here:

[www.uvic.ca/equitystatement](http://www.uvic.ca/equitystatement)

Persons with disabilities who anticipate needing accommodations for any part of the application and hiring process may contact Payton Burgin, Training & Assessment Specialist, at [restas@uvic.ca](mailto:restas@uvic.ca).