

Community Leader Job Ad 2021-2022



University
of Victoria

Residence Services

Residence Services is currently seeking community-minded students who are interested in fostering supportive relationships and engaging in personal growth and development for the position of residence Community Leader.

Residence Services is a unit within the division of Student Affairs that provides accommodation, programming, and education to the on-campus student community, in addition to providing a summer conferences operation for off-campus customers. Residence Life and Education, a department within Residence Services, aims to provide all students with a safe and welcoming community where they are supported in their learning and personal development.

Reporting to the Neighbourhood Manager and Senior Community Leader, the Community Leader (CL) is a part time, live-in student leadership position integral to building community within UVic student residences. The CL is the primary peer support for residents and works closely with a team of other CLs to assist with residents' academic and social transition into university life through programming and participating in a regular in-night rotation. The role also includes managing issues within the community to support the security and wellbeing of residents, including serving as the first point of contact during critical incident and/or crisis situations.

The foundation of the CL position is to develop a community support system that enhances the experience of living in residence.

The Community Leader is typically an eight month appointment (August 2021 – April 2022). **This is a mid-year posting to fill select vacancies for four months (January 2022 – April 2022).**

DESIRED QUALIFICATIONS

- Strong written and verbal communication skills and the ability to listen and respond effectively
- Strong administrative skills
- Ability to act as a supportive teammate and work collaboratively
- Ability to build engagement among diverse residents and demonstrate approachability
- Ability to manage multiple priorities and demonstrate resiliency
- Ability to respond to sensitive or challenging situations following department policies and procedures and attend to the varied needs for safety, support, and security among residents

ADDITIONAL REQUIREMENTS

- Enrolled at the University of Victoria as a full time student for the 2021-2022 academic year and eligible to live in residence for the duration of the appointment
- Available to work from January 7, 2022 to the end of April 2022

Note: Community Leaders starting in January 2022 will attend required in-person training on January 9th, 2022 and subsequent training throughout the month of January.

REMUNERATION AND BENEFITS:

The Community Leader position is represented by CUPE 4163.

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Gross pay (pay before deductions) will be equal to the full cost of room and board (a single residence room with a standard meal plan), spread over 17 pay periods (pro-rated for mid-year hires). 2021-22 residence and meal plan rates were approved by the Board of Governors in Spring 2021.

- The CL position receives an additional 4% vacation pay in lieu of paid vacation.

Deductions during each pay period will include:

- Mandatory statutory deductions (Canada Pension Plan, Employment Insurance, Union dues and taxes)
- The full cost of a 2021-22 single residence room with a standard meal plan, spread over 17 pay periods (pro-rated for mid-year hires).

Note: Due to the statutory deductions, CLs working in traditional style communities will owe an amount to the University each term to cover the full costs of room and board. This does not apply to CLs working in the Cluster neighbourhood.

APPLICATION INFORMATION:

See full [Job Description](#) for more information.

Interested candidates should apply by submitting a resume and written responses to the following two prompts to [this application survey](#); written response should be 300 words or less per question:

- Why are you interested in the CL role and what experience do you have that would influence your work as a CL?
- What is one aspect of the Community Leader role that will challenge you? What steps or strategies would you use to overcome that challenge?

Questions can be directed to applyrle@uvic.ca. If you are not a current UVic student please email applyrle@uvic.ca for further instructions.

Application Deadline: November 30, 2021

UVic is committed to upholding the values of equity, diversity, and inclusion in our living, learning and work environments. In pursuit of our values, we seek members who will work respectfully and constructively with differences and across levels of power. We actively encourage applications from members of groups experiencing barriers to equity. Read our full equity statement here:

www.uvic.ca/equitystatement

Persons with disabilities who anticipate needing accommodations for any part of the application and hiring process may contact Katie Bartel, Training & Assessment Specialist, at restas@uvic.ca.