

## Sr. Community Leader Job Ad 2018- 2019



University  
of Victoria

Residence Services

Residence Services is currently seeking fun, engaging, passionate, community minded individuals who have experience working in Residence Life and Education for the position of Sr. Community Leader.

Residence Services is a unit within the division of Student Affairs that provides accommodation, programming and education to the on-campus student community, in addition to providing a summer conferences operation for off-campus customers. Residence Life and Education is a department within Residence Services that aims to provide students with a safe and welcoming community where they are supported in their learning and personal development.

Reporting to the Residence Life Coordinator (RLC), the Sr. Community Leader (SCL) is a part time, live-in student leadership position that provides a high level of support to the residence community and a team of Community Leader (CL) and Residence Education Community Leader (RECL) staff. This type of support may include serving as first point of contact during a critical incident and/or crisis situation. The CL and the Residence Life Coordinator work collaboratively to assist students in connecting to broader university supports for ongoing follow up.

The SCL is a leader among leaders who provides mentorship, coaching and community building to a team of 6-12 CLs/RECLs in a neighborhood of 240-600 residents. The SCL also works to build community, relationships and leadership opportunities with all residents.

The SCL works closely with the RLC and supports the CL/RECL staff in all aspects of their role, attending programs and events, overseeing in-night shifts, providing support in follow up and assisting in resource referrals for residents. The SCL attends regular office hours where they meet with residents regarding violations of community standards and supports the Residence Life and Education professional team on various strategic projects. The foundation of the SCL position is to support the Community Leader/Residence Education Community Leader team and in turn, enhance the experience of living in residence for all students.

The Sr. Community Leader is an eight month appointment (August 2018 – April 2019).

### **QUALIFICATIONS:**

- Demonstrated leadership ability, and experience managing team dynamics.
- Demonstrated proficiency in conflict mediation and decision making skills, and the ability to exercise good judgment.
- Proven ability to make sound decisions regarding the application of community standards in a student residential environment.
- Demonstrated creativity, initiative and ability to adapt to change.
- Proven organizational skills.
- Strong oral and written communication skills.
- Strong interpersonal communication and problem solving skills
- Ability to balance academic and work life.
- Demonstrated time management skills.
- Proven ability to work well independently and as part of a team.
- Understanding of student needs, development and transition issues in a university residence setting.
- Understanding of the dynamics of living in a residence community

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- Understanding and experience with residence Community Standards and programming for residence communities; ability to coach peers in these areas
- Must be registered as a full time student at the University of Victoria (during period of employment),
- Minimum one year experience in previous Residence Life and Education live-in staff position or comparable role, including experience planning, organizing and facilitating group activities, programs and events, and experience managing behavioral issues in a community environment.

### REMUNERATION AND BENEFITS:

The Senior Community Leader position is represented by CUPE 4163.

Gross pay (pay before deductions) will be the equivalent of full room and board (a single residence room with a standard meal plan) plus a stipend of \$2,085. In addition, the SCL position will receive an additional 4% vacation pay (in lieu of paid vacation). Mandatory statutory deductions (Canada Pension Plan, Employment Insurance, Union dues and taxes) will be applied during each pay period.

### APPLICATION INFORMATION:

For full job description, [click here](#).

Interested candidates should complete the online application form on the [StarRez Portal](#).

Application Deadline: January 22, 2018

### Hiring Timeline:

	CL	RECL	PRCA	SCA	SCL
January 15	Recruitment & Information Session 8pm -9:30pm (Bob Wright A104)				
January 22	Applications & Intent to Return Due				
January 30	Carousel Invitations Released				
February 2-3	Carousel				
February 8	Interview Invitations Released				
February 19-20	CL Interviews				
February 23-23					
February 26 – February 28					SCL Interviews
March 1-2	RECL Interviews				
March 14	Decisions Released				