

Residence Education Community Leader Cohort-Based Job Ad 2018-2019



University
of Victoria

Residence Services

Residence Services is currently seeking fun, engaging, passionate, community minded individuals from the Faculties of Science, Humanities, and Business for the position of Residence Education Community Leader in our cohort-based Living Learning Communities.

Residence Services is a unit within the division of Student Affairs that provides accommodation, programming and education to the on-campus student community, in addition to providing a summer conferences operation for off-campus customers. Residence Life and Education is a department within Residence Services that aims to provide students with a safe and welcoming community where they are supported in their learning and personal development.

Residence Life and Education is also proud to offer Cohort Based Living Learning Communities (LLCs). These are communities of students studying with the same faculty. The cohort-based communities for 2018-2019 include: the Humanities Community, the Science Community, and the Business Community.

Reporting to the Residence Life Coordinator (RLC) and the Coordinator, Residence Education (CRE), the Residence Education Community Leader (RECL) is a part time, live-in student leadership position integral to building community within the Living Learning Communities. The RECL is the primary peer support for residents. They assist with residents' academic and social transition into university life and manage issues within the community to support the security and wellbeing of residents. This type of support may include serving as first point of contact during a critical incident and/or crisis situation. The CL and the Residence Life Coordinator work collaboratively to assist students in connecting to broader university supports for ongoing follow up.

Working on a team, the RECL plans and implements educational programs while supporting residents to be leaders in their own community. This is done while upholding the overall curriculum unique to each LLC. The foundation of the RECL position is to develop a community support system that enhances the experience of living in a residence Living Learning Community.

The Residence Education Community Leader for cohort-based communities is an eight month appointment (August 2018 – April 2019).

QUALIFICATIONS:

- Demonstrated creativity and initiative
- Flexible and able to adapt to change
- Good judgment and decision making skills
- Proven organizational skills
- Strong oral and written communication skills
- Demonstrated conflict mediation skills
- Ability to balance academic and work life.
- Strong interpersonal communication and problem solving skills
- Proven ability to work well independently and as part of a team
- Ability to plan, organize and facilitate group activities, programs and events
- Understanding of student needs and transition issues
- Understanding of various dynamics of living in a communal residence setting

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- Must be registered as a full time student at the University of Victoria (during period of employment), maintaining a minimum cumulative grade point average (GPA) of 5.0 on a 9.0 scale.
- Applicants who do not achieve this GPA may be accepted through an appeal process.
- Must be studying with the faculty associated with the cohort base for their LLC
- Applicants for the Humanities RECL position must have declared a major in Humanities, preference will be given to candidates who have already completed their Academic Writing Requirement (AWR)
- Applicants for the Business RECL position must be of at least third year standing in the University of Victoria’s Gustavson School of Business.
- Previous experience in a similar role and/ or experience living in residence is an asset
- Must be in good standing with Residence Services (including financial and current conduct record)

REMUNERATION AND BENEFITS:

The Residence Education Community Leader position is represented by CUPE 4163.

Gross pay (pay before deductions) will be the equivalent of full room and board (a single residence room with a standard meal plan) plus a stipend of \$835 eff. July 1, 2018. In addition, the RECL position will receive an additional 4% vacation pay (in lieu of paid vacation). Mandatory statutory deductions (Canada Pension Plan, Employment Insurance, Union dues and taxes) will be applied during each pay period.

APPLICATION INFORMATION:

For full job description, [click here](#).

Interested candidates should complete the online application form on the [StarRez Portal](#).

Application Deadline: January 22, 2018

Hiring Timeline:

	CL	RECL	PRCA	SCA	SCL
January 15	Recruitment & Information Session 8pm -9:30pm (Bob Wright A104)				
January 22	Applications & Intent to Return Due				
January 30	Carousel Invitations Released				
February 2-3	Carousel				
February 8	Interview Invitations Released				
February 19-20	CL Interviews				
February 23-23					
February 26 – February 28					SCL Interviews
March 1-2	RECL Interviews				
March 14	Decisions Released				