

Job Posting Information: Research Assistant

Number of Positions	1
Wage	\$16/hour
Location of Work	Behavioural Medicine Laboratory
Start Date	As soon as possible is ideal, however start date can be flexible
End Date	We are looking for a minimum 1 year commitment

Job Description

The [Behavioural Medicine Laboratory](#), part of the School of Exercise Science, Physical and Health Education, is currently conducting several intervention trials exploring parental and family-based physical activity.

As the Research Assistant, you will be responsible for assisting the Project Coordinator with a variety of tasks on some of the ongoing intervention trials. Duties include data entry, meeting with participants to drop off and pick up study materials, working with accelerometers, assisting with the recruitment of participants & speaking with families about getting them involved in the research studies, assisting the Project Coordinator with proactive and reactive correspondence with participants & other administrative duties around the lab as necessary.

Qualifications

- Energetic, outgoing, and effective independent worker who thrives in a collaborative environment
- Excellent interpersonal skills and strong communication - confident outreach and development of relationships
- Personable telephone manner
- Able to respond in a timely manner
- Proficient application of Microsoft Office
- **Must be available to work in the early evenings and weekends**
- **Access to a vehicle and a valid driver's license is mandatory for this role (you will be reimbursed for mileage)**

Open to All Majors: Psychology; Kinesiology; Exercise Science, Physical and Health Education

Please email resume and cover letter to bml@uvic.ca with 'Research Assistant Application' in the subject.