**Purpose**: This renewal policy enables the CSRS to highlight the importance of collegiality, citizenship and participation in our scholarly community; ensures that there will be enough space at CSRS events for newcomers; and cultivates diversity among our valuable Associate Fellow cohort. Continuation and renewal of fellowships are subject to satisfactory evaluations by [the Associate Fellow Review Committee (AFRC).](https://www.uvic.ca/research/centres/csrs/fellowships-awards/apply/associate/associate-fellow-review-committee/index.php)

**Renewal application procedure**: Fellows seeking renewal at the end of their three year fellowship are asked to complete the Associate Fellowship Renewal Form below and submit it with their CV in the *final month* of their fellowship term.

## Applicant Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
|  | Last | First | Middle  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: | Click or tap here to enter text. | Email | : Click or tap here to enter text. |

|  |  |
| --- | --- |
| Organization *(if applicable)*:  | **Click or tap here to enter text.** |
| Timeframe for your fellowship: | Start: **Click or tap to enter a date.** |  | End: **Click or tap to enter a date.** |

## Project Description

|  |
| --- |
| 1. Please provide a descriptive title of your project(s) or your general area(s) of interest *(maximum 100 words)*:
 |
| Click or tap here to enter text. |
| 1. Please provide a brief statement describing why you are seeking renewal *(maximum 200 words)*:
 |
| Click or tap here to enter text. |

|  |
| --- |
| 1. Please summarize the research activities from your previous terms as an Associate Fellow and describe what your objectives are for the next term *(maximum 700 words)*:
 |
| Click or tap here to enter text. |
| 1. Does your project require [Human Research Ethics Board (HREB)](https://www.uvic.ca/research/conduct/home/regapproval/humanethics/index.php) approval?
 | YES[ ]  | NO[ ]  |
| If yes, have you received HREB approval from UVic?  | YES[ ]  | NOT YET[ ]  |
| If not yet, when is the estimated date that you will receive your ethics approval? | **Click or tap to enter a date.** |

## Application Checklist

|  |  |
| --- | --- |
| [ ]  | Combine your CV and this application form into a single PDF document. (*Please refer to* [*this link*](https://acrobat.adobe.com/ca/en/acrobat/how-to/merge-combine-pdf-files-online.html) *if you need assistance with merging PDF documents.)* |
| [ ]  | Save the PDF document with the file name *[Last Name, First Initial\_Associate Renewal]* |
| [ ]  | Email the PDF document to csrs@uvic.ca with the subject line “CSRS Associate Fellowship Renewal”. |

If you have questions, please email csrs@uvic.ca, call 250-721-6325, or visit [www.csrs.uvic.ca](http://www.csrs.uvic.ca) for more information.