The Alzheimer Society of B.C. (the Society) is committed to building a world where people living with dementia, their caregivers and families are included, acknowledged and supported – a truly dementia-friendly province. The Society is looking for a passionate and innovative team member to join our Advocacy & Education team located in our Provincial Office in Vancouver. This position will provide maternity leave coverage for the current Provincial Coordinator.

As the **Provincial Coordinator, Research** you will use your expertise and experience to build upon and implement the Society’s strategic plan to bridge research and community throughout the province. You will connect with passionate researchers conducting important investigations to help us better understand dementia, and help bring the voices of people with lived experience to the dementia research landscape in B.C.

If you have an interest in moving dementia research forward through a diverse set of activities and partnerships, we want to meet you!

**Key Responsibilities**

- Continue to build on and implement the Society’s research portfolio plan in accordance with the Society’s strategic goals
- Lead the development and knowledge mobilization of a framework for dementia-friendly research that safeguards the rights, safety, dignity and wellbeing of research participants who are living with dementia, so that research opportunities can be maximized.
- Develop and implement key internal processes that aim to bolster the profile of the Research Program and its profile with Society staff and the public
- Seek, establish, grow and maintain relationships with key partners and stakeholders within B.C.’s dementia research community
- Monitor and develop strategic responses to discourse and new findings in the fields of biomedical and psychosocial dementia-related research
- Contribute to the Society’s publications, website and other communication channels.
- Build awareness of the Society’s research program and impact, including representing the Society at conferences and events

**Qualifications and Skills**

- Post-secondary degree in a related field preferred (e.g. public health, gerontology, health sciences, sociology or equivalent expertise and experience in research).
- 3-5 years of related experience an asset (e.g. non-profit organization/research/knowledge translation/working with people living with dementia and caregivers/ health and human services).
- Advanced writing skills with a proficiency in creating content for a variety of audiences
- Working knowledge of dementia, caregiving, living with dementia, and the impact on individuals and communities is an asset
- Excellent interpersonal and oral communications skills
- Proficiency in MS Office, including Word, Excel, PowerPoint and Outlook. Ability to effectively learn and use additional systems, including website content management systems, webinar technologies, and client database software (experience with Raiser’s Edge/NXT an asset)

To apply, please email your resume with a cover letter that details how your qualifications match this position and an indication of your salary expectation.

**Posting closes February 14, 2020.**

Thank you for your interest in the work of the Society. Please note only shortlisted candidates will be contacted directly.

To find out more about our organization: [www.alzheimerbc.org](http://www.alzheimerbc.org)

Human Resources
Alzheimer Society of B.C.
300 - 828 West 8th Avenue
Vancouver, BC V5Z 1E2
humanresources@alzheimerbc.org

The Standards Program
Trustmark is a mark of Imagine Canada used under licence by the Alzheimer Society of B.C.