Terms of Reference | 2020 REACH Research Awards

**General information**
The REACH Awards, created in 2017, combine the University of Victoria’s campus-wide teaching and research awards into a single celebration of excellence. The research awards portion, formerly the Craigdarroch Research Awards, include five categories: career achievement, research excellence, knowledge mobilization, artistic expression and research partnerships.

Deadline for nominations is **Monday, March 2, 2020**. Please submit nomination documents as separate PDFs to the Awards Facilitator at awardfac@uvic.ca.

Nominators and referees should write such that a person outside the nominee’s area of expertise can understand the nominee’s achievements.

Nominators, please maintain the confidentiality of nominations. Do not disclose nominations to anyone other than the referees and nominee.

Nominations will remain active for three years. Nominations will be considered in years two and three if the nominator sends an updated curriculum vitae for the nominee before the nomination deadline. An updated nomination statement and nomination form with new referees is optional.

**REACH Award for Excellence in Knowledge Mobilization**
This award, in the amount of $1,000 research grant, recognizes a significant project, product, service or body of work that demonstrates excellence in knowledge mobilization. The University of Victoria defines knowledge mobilization as the purposeful communication, exchange and application of knowledge developed through an ongoing process of research and/or creative and artistic endeavor for the benefit of society.

**Eligibility:**
Faculty members and emeritus faculty

**Nomination Components:**
- A statement of nomination signed by two tenured UVic faculty members.
- A UVic CV of up to thirty pages in length (must include details of graduate supervision, and training and mentoring of PDFs, research associates and others).
- A completed nomination form that includes the names and contact information of one external and one internal referee. Referees can be individuals who have collaborated
with the nominee, but they must disclose the nature of their relationship with the
nominee and comment on any possible conflict of interest. Nominators should contact
referees before submitting the nomination to establish their willingness to write and
submit a letter of support approximately two weeks after the nomination deadline. The
selection committee will contact referees and ask each to include a brief biography with
his or her letter of support.

Selection Committee
The REACH Research Awards selection committee consists of five members:

- The Vice-President Research (Chair)
- A Fellow from the Royal Society of Canada
- An emeritus faculty member approved by the Senate Committee on Agenda and
  Governance on recommendation of the Research Advisory Committee
- A previous Gold Medal Award winner appointed by the President
- A community member appointed by the President

With the exception of the Vice-President Research, committee members shall serve for three
years, with one third of the committee being replaced each year after the initial three years.
Sitting members of the committee shall not be eligible to make nominations or provide
references.

Selection Guidelines
The selection committee interprets "research" as the advancement of knowledge through the
intentional process of study, discovery, innovation and creative expression.

The committee will consider differences among nominees’ achievements, including the various
outputs and outcomes in their respective scientific, artistic and scholarly disciplines. It may
confidentially consult with experts in these disciplines. Moreover, it may elect to move a
nominee to another award category.

The committee may decide not to make the full number of awards in any year depending on
the quality and/or number of nominations available. It also reserves the right to make joint
awards and/or to confer two awards in a category.

The Committee holds its discussions and deliberations in camera.

Recognition
All nominees will be recognized and recipients will receive their awards at the annual REACH
Awards ceremony. The awards will be publicized by UVic Communications + Marketing.