RESEARCH ADVISORY COMMITTEE

TERMS OF REFERENCE

Context
This document creates and defines the University of Victoria’s (UVic) Research Advisory Committee (RAC). The RAC has been established to provide advice to the Vice-President Research (VPR) regarding the research enterprise at UVic. The primary role of the committee is consultative and its membership broadly reflects the key facets of research at UVic.

Mandate
The RAC provides an opportunity for faculty members to jointly discuss issues related to research, and to provide advice and support to the VPR on strategic initiatives.

The RAC shall:
- Provide input and guidance to the VPR regarding implementation of the objectives and strategies outlined in the Strategic Research Plan 2016-2020;
- Identify emerging research areas and opportunities to expand existing strengths;
- Establish an inter-disciplinary forum within which issues and concerns may be presented, along with suggestions for potential resolutions;
- Provide an internal communication mechanism (based on existing departmental structures) to broadly disseminate information concerning research, funding opportunities, and institutional priorities.

The RAC may form subcommittees as required to carry-out its work.

Meetings
The RAC shall normally meet five times per year, September through May. Administrative support for the RAC is provided by Office of the VPR.

Membership
The Committee is comprised of the following members:
- Associate Deans, Research from all UVic Faculties
- Faculty members representing the Tri-Council Agencies (CIHR, NSERC, SSHRC)
- Chair, Graduate Students’ Society
- Manager, Office of the Vice-President Research
- Director, Institutional Programs, Office of Research Services
- Associate University Librarian, Digital Scholarship & Strategy
- Associate Vice-President Academic Planning
- Associate Vice-President Research
- Associate Vice-President Research Operations
- Vice-President Research (Chair)

Additional members will include staff representatives from the Office of the Vice-President Research and the Office of Research Services on a rotating basis, based on the meeting topics covered.

Note: delegates are not permitted to attend.