In order to ensure that the applications can be approved in time for the start of the course, the Human Research Ethics Board wishes to receive the completed Course-Based Ethics Applications at least one month before the start of the term in which the course is scheduled to begin.

This deadline is necessary to ensure that we can provide the UVic community with the required review, including possible required revisions, and approvals for the increasing numbers of human research ethics applications. The deadline applies to all courses where students are provided with the opportunity to conduct research with human participants.

**The submission deadlines are:**

**July 27**, for courses beginning in September (Fall Term)

**December 1**, for courses beginning in January (Winter Term)

**April 1**, for course beginning in May/June (Spring Term)

**June 1**, for courses beginning in July/August (Summer Term)

*The anticipated launch date for the new electronic system (Research Administration Information System, UVic-RAIS) is **July 30, 2018**. Last date for paper submission of any new ethics application form, including the course-based application is **July 27, 2018**. Applications not received before the deadline may not be reviewed in time for the start of the term.*

Link to Course-Based Ethics Guidelines:

For further information please contact ethics@uvic.ca or visit our website at www.research.uvic.ca.