Office of Research Services
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T 250-472-4362 | orsfinance@uvic.ca | https://uvic.ca/research

REQUEST FOR FUNDING RELEASE PRIOR TO HUMAN AND/OR ANIMAL ETHICS APPROVAL

A pre-release of research funds can be granted for projects where research activities involving human participants, animals and/or biological materials does not occur until a later date.

Do **NOT** use this form to request an **exemption** from Human Research Ethics for **your full project**. **To apply for an exemption**, please contact ethics@uvic.ca.

Principal Investigator (PI): _____

Department/Faculty: _____

Funding Agency: _____

RAIS FN # (if known): _____

Project Title: _____

Type of Ethics Approval: ☐ Human/Human-biological ☐ Animal

Statement of work prior to ethics approval:

Please indicate your activities. These activities do not require human/animal ethics approval clearance. *Check all that apply.*

- ☐ Hiring Research Assistant(s)
- ☐ Training Research Assistant(s)
- ☐ Literature Review
- ☐ Purchase Equipment or Software
- ☐ Meet with Research Team Members, Partners, or Stakeholders
- ☐ Stipend for Graduate Student(s)
- ☐ Travel
- ☐ Other, please specify: _____

Pre-Release period: From: _____ To: _____

Have you applied for a new ethics approval? If Yes, provide the ethics file number: _____

If No, what month/year do you plan to apply? _____

Have you applied for an amendment to an existing protocol (provide the ethics file number and any details)? _____

Total award amount ($): _____

Amount of award requested for pre-release ($): _____

By signing below, I guarantee that no research involving humans/animals will occur during the period specified above and that I will submit an ethics application and receive approval prior to engaging in any research activities involving humans/animals. I further confirm that I understand that research involving humans/animals includes research involving human participants, human biological materials, personal and protected information (health records), and animals.

If my project changes such that it will no longer involve human participants, I will contact Human Research Ethics to apply for a project exemption at ethics@uvic.ca. If my project changes such that it will no longer involve animals, I will contact Animal Research Ethics to apply for a project exemption at animalethics@uvic.ca.

Principal Investigator Signature: _____ Date: _____

This section is for administrative purposes only:
ORS agrees to release the funding requested to facilitate the work described by the PI, based on the information provided.

Office of Research Services Signature: _____ Date: _____